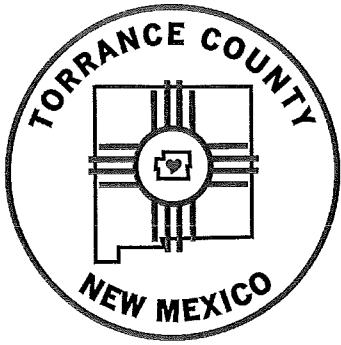


TORRANCE **C**OUNTY
COMMISSION MEETING
JUNE 13TH, 2018
9:00 A.M.

FOR PUBLIC VIEW, DO NOT REMOVE



Torrance County Commission

Regular Meeting to be Held at:
Administrative Offices of Torrance County
Commission Chambers
205 South 9th Street
Estancia, NM 87016

AGENDA

June 13th, 2018
9:00 A.M.

Please Silence All Electronic Devices

Call Meeting to Order
Pledge of Allegiance
Invocation

Approval of Minutes: May 21st, 2018 Special Meeting May 23rd, 2018 Regular Meeting June 6th, 2018 Special Meeting
Approval of Meeting Agenda
Approval of Consent Agenda:
1. *Approval of Checks*

Public Requests:

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

ACTION ITEMS*:

ITEMS TO BE CONSIDERED AND ACTED UPON

Public Comment, each item: At the Discretion of the Commission Chair. Comments are limited to two (2) minutes per person.

*Board Interviews and Appointments:

1. Interview and Appoint Planning & Zoning Board Vacancies
 - a. District 1
 - b. District 2

2. Interview and Appoint Fair Board Alternate Position

*Public Relations:

3. Funding Request for Green Road Project – Mayor Ted Hart, City of Moriarty
4. Possible Agreement between the Road Department and Moriarty for use of Semi for CDL Training
5. Presentation, Company Nurse Program - Kami Denton, NMAC Workers Comp. Manager
6. Presentation, Voluntary Employee Loan / Credit Counseling Benefit Program, True Connect Loan Benefit Program, Susan Mayes, NMAC
 - a. TrueConnect Agreement
7. Around the County: Roads, Emergency Management, Elections
8. Updates: a. Various County Departments b. Commission c. County Manager d. Other Boards or Land Grants (upon request) e. Forest Service

*Commission Matters:

9. Consideration of Salary Increases for Elected Officials
10. Completion and Certification of 2018 Primary Election Results – Linda Jaramillo, Clerk
11. Transportation Committee

* Department Requests/Reports:

12. Amend Current Nominal Fee/Pay Per Call/Stipend Program Policy and Procedures – Lester Gary, Fire Chief
13. Request Actuals for Per Diem for Appraiser – Jesse Lucero, Deputy Assessor
14. Resolution 2018-29 Budget Increase – Amanda Tenorio, Finance Director
15. Resolution 2018-30 Line Item Transfers – Amanda Tenorio, Finance Director
16. Maintenance Contract for Radio Consoles – Ben Daugherty, Dispatch Supervisor
17. Request Payment of Invoice, Purchase Made Without Following Procurement – Sheriff White
18. DWI Prevention Program FY 2019 Contracts- Tracey Master, DWI Prevention Coordinator:
 - a. Contract between Torrance County and Luke Arnold for Treatment & Consultation
 - b. Contract between Torrance County and John Steiner for Evaluation Services
 - c. Contract between Torrance County and Adrian Ortiz for Teen Court Coordination

*County Manager Requests/Reports:

19. Update on 2017 Payroll Audit

Public Requests:

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

EXECUTIVE SESSION:

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters Will be Discussed in Closed Session:

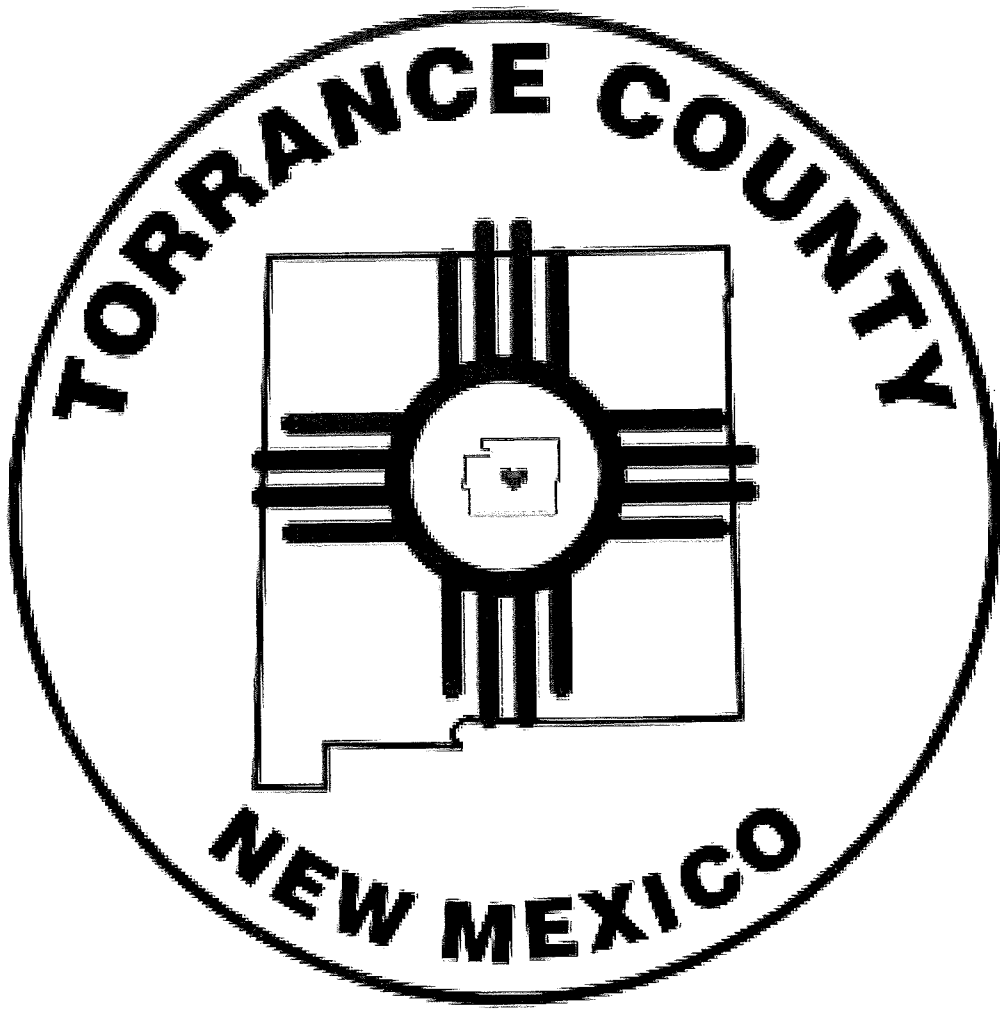
- a) Limited personnel matters pursuant to NMSA 10-15-1 H (2) related to the Manager's Office

*Reconvene from Executive Session:

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

- b) Consider and Act upon, if appropriate, Limited Personnel Matters related to the Manager's Office

*Adjourn



Minutes

DRAFT COPY
TORRANCE COUNTY BOARD OF COMMISSIONERS
SPECIAL COMMISSION MEETING
MAY 21st, 2018

COMMISSIONERS PRESENT: JULIA DUCHARME-CHAIRMAN
JAMES FROST-MEMBER
JAVIER SANCHEZ -MEMBER

OTHERS PRESENT: BELINDA GARLAND-COUNTY MANAGER
YVONNE OTERO-ADMIN ASST

CALL MEETING TO ORDER

Madam Chair DuCharme calls the May 21st, 2018 Special Commission Meeting to order at 1:14 pm.

Pledge lead by Chief Lester Gary

Invocation lead by Belinda Garland

APPROVAL OF THE MAY 21st, 2018 MEETING AGENDA

Madam Chair DuCharme asks for a motion to approve the May 21st, 2018 meeting agenda.

ACTION TAKEN: Commissioner Sanchez makes a motion to approve the May 21st, 2018 meeting agenda. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

ACTION ITEMS*:

ITEMS TO BE CONSIDERED AND ACTED UPON

(Public Comment, each item: At the discretion of the Commission Chair. Comments are limited to two (2) minutes per person)

1.) **Andy Miller**, Manager EVSWA, states that this may come up later in the meeting, but he is wanting to know if the budget for the billing personnel has been placed into the budget for the upcoming fiscal year.

***Commission Matters**

1.) Budget workshop

Amanda Tenorio states at this time we will be going over the budget for the FY2018-2019 fiscal year. You have before you the list of capital outlay requests that were presented to you at the last commission meeting. Marcie Wallin, chairman for Torrance County fair board, will be presenting her request today. She is requesting an additional \$21,000.00 for her budget.

a.) Marcie Wallin states that the total for her budget would be \$40,000.00 that includes the \$21,000.00 additional funds she is requesting. The fair operates at a shortfall of \$5,625.00. The reason she is requesting more money is so that she can try to bring in more attractions to the fair such as, a carnival or jumpers for the kids. The extra money will also be used to purchase large fans for the livestock barn and show ring. It gets hot for both the animals and the people, the fans would help circulate the air within those areas. The last is for the request of additional funds to help with the purchase of the awards (buckles, plaques, etc.). These usually get donated by members of the public, but due to some businesses closing down, and other unexpected incidences, there is a possibility that they won't get donated. The extra money would help to cover this expense should we not receive donations.

Madam Chair DuCharme asks Ms. Wallin what is the amount of money in the budget for the fair board.

Marcie Wallin states the county currently budgets the fair \$19,000.00 every year. The other income comes from the commission of 3% from the livestock auction, which totals \$3,500.00, tag in fees that are approximately \$3,000.00, a fundraiser at the fair that brings in about \$500.00, rodeo fees bring in \$1,850.00, and building use (renting the building out for events) brought in \$2,000.00 last year. We also received an additional \$7,000.00 from the movie company when they rented the building. This is not a guarantee. If we had movies come in all the time, yes, but who is to say a movie will be filming in the area again this year.

More discussion follows about awards that are given out, donations from the public, judging, promoting of the fair, and several other things that take place during the fair.

Commissioner Frost asks Ms. Wallin what she could do without the most.

Marcie Wallin states that if they can get the industrial fans, which would cost a total of \$3,000, installed then they can do away with the porta-cools, which cost \$2,500.00, as they will no longer be needed and we can do away with having to get the grand champion awards.

Commissioner Frost states that he would like to subtract the \$2,500.00 for the porta-cools and give the fair \$18,500.00 in additional funding. **ACTION TAKEN: Commissioner Frost would like to make motion to approve giving the fair \$18,500.00 in additional funding.** Madam Chair DuCharme states that the actual funding is \$13,750.00, from this we would subtract the amount of the porta-cools. Marcie Wallin states that it would be minus the \$2,500.00 for the porta-cools and add the amount for the industrial fans in the amount of \$3,000.00 for a total amount of \$14,250.00. Commissioner Frost states that he would like to rescind his motion and make a motion with the correct amount of \$14,250.00 in additional funds for the county fair. Commissioner Sanchez seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

b.) Belinda Garland states this request is for the operations manager. The salary for this position will be moved from the Assessor's Office to the Manager's Office. No extra money will be required. The position will move from part time to full time.

Madam Chair DuCharme asks for a motion to approve the operations manager position for the Manager's Office. **ACTION TAKEN: Commissioner Sanchez** makes a motion to approve the operations manager position for the Manager's Office. **Commissioner Frost** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

c.) Belinda Garland states that she would like for the position for the grant coordinator to be removed from the budget. It is her belief that the budget cannot support this position so she is requesting that the commission vote no on this.

Commissioner Sanchez states that this position would be a great asset to the county. It's not just for one person or one department. This will benefit all and has no problem with the money being funded from the PILT for this.

Madam Chair DuCharme is in favor of this position as well.

Commissioner Frost is also in favor of the position.

ACTION TAKEN: Commissioner Sanchez makes a motion to approve the position for grant coordinator. **Commissioner Frost** seconds the motion, and ask Ms. Tenorio if the salary is increased. Amanda Tenorio states that there is no increase, the salary amount is \$64, 690.00, which includes benefits. The money is being transferred from the assessor's budget to the manager's budget. Belinda Garland states that the salary is a proposed amount, it may be lower than this amount. No further discussion, all Commissioners in favor. **MOTION CARRIED**

d.) Amanda Tenorio states the next item is for civil defense, request for a fence at the dispatch center in the amount of \$62,358.04. This was budgeted in and can come out of the capital outlay.

Commissioner Sanchez ask what capital outlay funds can be used for, and what is infrastructure used for. It is his opinion that there is no need for a fence and the money should be used for more important things. Need to keep in mind that we need to move the transfer station out of Tajique and think about improvements to the administrative offices.

Tracy Sedillo states that capital outlay is used for major infrastructure such as buildings, roads, road construction, reconstruction, acquisition of buildings, parking lots, improvements to land, etc. Infrastructure is used for general purposes and can be used for whatever you want, only thing about this is that it doesn't generate a lot of money.

Commissioner Frost states that he agrees that the fence is needed. We did think about the safety of our employees in this building by getting in the new counters, why should dispatch be any different, in this day and age it's better to be safe and if the budget can support it, he is in favor.

Martin Lucero states that you can't put a dollar sign on safety. It is true we may not have an issue now, don't wait until it's too late and then you are trying to get something done at the last minute. We need to protect our employees and family members.

ACTION TAKEN: Commissioner Frost makes a motion to approve the funds for civil defense, dispatch fence. Madam Chair DuCharme seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

e.) Amanda Tenorio states this request is funding for the Domestic Violence Program. This will come from the general fund and the amount is \$46,500.00.

Madam Chair DuCharme asks for a motion to approve addition funding for the Domestic Violence Program. **ACTION TAKEN:** Commissioner Sanchez makes a motion to approve additional funding for the Domestic Violence Program. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

f.) Amanda Tenorio states this is the request for the remodel to the entry way and training room at the dispatch center. The amount requested was \$10,000.00. It was discussed at the last meeting that the funding that was requested for the storage shed in the amount of \$5,000.00 be dropped and moved to this request so that it would give enough money to do the repairs needed at the dispatch center. The total amount will be \$15,000.00. This will be funded from infrastructure.

Madam Chair DuCharme asks for a motion to approve the funding for dispatch remodel. **ACTION TAKEN:** Commissioner Sanchez makes a motion to approve funding for the dispatch remodel. Commissioner Frost seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED.**

g.) Amanda Tenorio states this is the request to hire a delinquent tax specialist I for the Treasurer's and Assessor's office.

ACTION TAKEN: Commissioner Sanchez makes a motion to approve the request to hire a delinquent tax specialist I for the Treasurer's and Assessor's office. Commissioner Frost seconds the motion. Madam Chair DuCharme asks Ms. Tenorio where the funding for this position will be coming from. Amanda Tenorio states this will come out of the general fund.

Madam Chair DuCharme states that she strongly opposes this position, she feels that there is already enough people in the assessor's office and there is no need to hire another person.

Tracy Sedillo states that the position is not for the assessor's office, it is in her office. The offices share the individual. The treasurer's office will be paying the salary. This position is bringing in revenue for the county.

Belinda Garland states that this person may be able to help in controlling the solid waste delinquencies as well.

Jesse Lucero again would like to state that this position is not housed in the assessor's office and would like to thank Commissioner Frost and Commissioner Sanchez in understanding the needs of this position for their offices. Commissioner Frost and Commission Sanchez are in favor and Madam Chair DuCharme is opposed. **MOTION CARRIED**

h.) Amanda Tenorio states this next request is for P & Z in the amount of \$6,000.00 for vehicle repair. This can be funded from the infrastructure.

Madam Chair DuCharme states that she would like to see this funded from infrastructure.

Madam Chair DuCharme asks or a motion to approve the P & Z request for funds for vehicle repair in the amount of \$6,000.00. **ACTION TAKEN: Commissioner Sanchez** makes a motion to approve the P & Z request in the amount of \$6,000.00 for vehicle repair. Commissioner Sanchez seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

i.) Leonard Lujan states that he is requesting a 2% raise for each of his current workers. They have a position that is vacant and took the money from that position to make the pay raise. Mr. Lujan is not taking a raise for himself only for his employees. Mr. Lujan states that he is not requesting more money this request stays within his budget. The other request is for the new hires, they will start at \$12.00 p/h, and after one year they will be bumped up to \$13.00 p/h.

Belinda Garland asks Ms. Tenorio if the budget will be able to support a 2% raise for Mr. Lujan. Without his leadership the road department would not be running as well as it is.

Amanda Tenorio states that yes it can.

Commissioner Frost states that we need to keep our supervisors paid as well. **ACTION TAKEN: Commissioner Frost** makes a motion to approve the requested funds and raises for the road department workers as well as the 2% raise for Mr. Lujan. Commissioner Sanchez seconds the motion. No further discussion, Commissioner Sanchez & Commissioner Frost are in favor and Madam Chair DuCharme is opposed. **MOTION CARRIED.**

Amanda Tenorio states that this concludes the requests from the departments for the budget. She asks if there are any questions for her.

Madam Chair DuCharme asks what is budgeted to purchase road signs, and how much each sign costs. There is a big problems with many road signs missing.

Amanda Tenorio states that there is \$15,000.00 budgeted for road signs and it comes from the 675 fund.

Leonard Lujan states that it costs \$800.00 to put up just one sign. They recently replaced 50 stop signs and it cost \$4,000.00 to replace them. We have a big problem with road signs, we can put them up, and by the next day they are gone.

More discussion continues on road signs and what it entails from requests, to purchase, to placing the sign, and the keeping of documentation when a request and placement is made.

Nick Sedillo states that, since we are on the topic of road signs, he would like for the commission to consider purchasing an air compressor to help the road department when placing new signs. The system they are using right now is very dangerous and could seriously

injure an employee. With the purchase of an air compressor it will make the job a lot safer and more manageable.

Steve Guetschow states that it would be a great investment for the county to purchase the air compressor. The safety of our employees should be a top priority.

Betty Cabber states that you need to look at all the time and cost it takes into replacing the road signs. Rural addressing nor the road department can continue to go out to replace a sign every time one is missing. It is a waste of time and you can't place a camera at every sign in the county, no matter what you do they will continue to steal the signs. Also keep in mind the cost and energy put in by the employee's in replacing the signs, look at the big picture, purchasing an air compressor would be a great asset to the county.

Madam Chair DuCharme asks what the cost would be for an air compressor.

Nick Sedillo states that we could purchase a used one and that would be about \$8,000.00 and a new one maybe \$20,000.00. These are just estimates off the top of his head.

Belinda Garland states that a new compressor can anywhere from \$10,000.00 to \$50,000.00. We can have Mr. Lujan do some research and come back with some prices at a later time. The purchase can be funded from the infrastructure.

More discussion follows about purchasing an air compressor and replacing road signs.

*Adjourn

Madam Chair DuCharme asks for a motion to adjourn the May 21st, 2018 Regular Commission Meeting. **ACTION TAKEN: Commissioner Frost makes a motion to adjourn the May 21st, 2018 Regular Commission Meeting. Commissioner Sanchez seconds the motion. No further discussion, all Commissioners in favor. MOTION CARRIED**

MEETING ADJOURNED AT 4:17 pm

Madam Chair DuCharme

Yvonne Otero-Administrative Assistant

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
May 23rd 2018
9:00 AM

Commissioners Present: JULIA DUCHARME – CHAIR
JAVIER SANCHEZ – MEMBER
JAMES FROST – MEMBER

Others Present: BELINDA GARLAND – COUNTY MANAGER
ANNETTE ORTIZ – DEPUTY COUNTY MANAGER
DENNIS WALLIN – COUNTY ATTORNEY
GENELL MORRIS – ADMIN ASSISTANT

Call Meeting to order

Madam Chair DuCharme: Calls the May 23rd 2018 Regular Commission Meeting to order at 9:00 AM
Pledge lead by Josh Anderson
Invocation lead by Burly Cain

Approval of Minutes:

Commissioner Sanchez: Moves to approve the May 3rd, 2018 Special Meeting minutes.
Commissioner Frost: Seconds the motion
All in favor: MOTION CARRIED

Commissioner Sanchez: Moves to approve the May 9th, 2018 Regular Meeting minutes.
Commissioner Frost: Seconds the motion
All in favor: MOTION CARRIED

Commissioner Sanchez: Moves to approve the May 14th, 2018 Special Meeting minutes.
Commissioner Frost: Seconds the motion
All in favor: MOTION CARRIED

Approval of Meeting Agenda

Commissioner Sanchez: Moves to approve meeting agenda moving item 5 and 6 to # 1.
Commissioner Frost: Seconds the motion
All in favor: MOTION CARRIED

Approval of Consent Agenda:

1. Approval of Checks
Commissioner Frost: Moves to approve consent agenda
Commissioner Sanchez: Seconds the motion
All in favor: MOTION CARRIED

*ACTION ITEMS
ITEMS TO BE CONSIDERED AND ACTED UPON

*Commission Matters:

5. Discussion of Torrance County Right to Work Ordinance – Fred Sanchez, NM Building Trades

Fred Sanchez introduces New Mexico Trades Organizations.

Jose Atencio – Business Manager for the laborers international union of North America Local 16, Vice President of building and Construction Trades: Here to speak against right-to-work. This bill will hurt the community, create confusion for contractors that are coming from other areas to work here. The building trades represent 11,000 members throughout New Mexico. This bill is nothing more than a freeloader bill. It says a person can belong to a union and receive the benefits, reap the rewards that the union has fought for and not have to pay for it. We have to represent the people that are not part of the union. I still have to put resources in to defending them. This bill weakens the unions. When the unions are weakened, wages go down. The top 12 states that are on the bottom are all right-to-work states, with lowest wages. Texas is a right-to-work state and we have members driving from El Paso to Las Cruces to work for better wages and benefits. Top wage in El Paso is \$9.25 with no benefits and in Las Cruces they make \$17.00 an hour with benefits. Approximately 60 members make that drive daily. We ask that you vote against this bill and turn it down.

Madam Chair DuCharme: Mr. Wallin, is there a law that requires unions to represent people who don't belong to a union?

Dennis Wallin – County Attorney: There is the National Labor Relations Act, in general, yes. This is much broader area than just a yes or no answer. If an entity unionizes, the union is obligated to represent all of the workers.

Madam Chair DuCharme: Do they only have an option to represent members of their union?

Dennis Wallin – County Attorney: Depends on the agreement negotiated at the time. Those are very broad questions. They are questions you are not going to get answers to.

Brett Yessen – Labor Lawyer: If the union requests to the National Labor Relations Board to be the exclusive agent, then it has an obligation to bargain for everyone. If it wishes to be a member's only union, it can be. This argument was raised before the Indiana Supreme Court, upholding their states Right-to-work Law. If you don't want to represent everyone you don't have to. You can be a Members only union but if you ask to be the exclusive agent then you have a duty of fair representation to all of the members in that bargaining unit. This is true in right-to-work states and non-right-to-work states.

Madam Chair DuCharme: Workers in El Paso TX have a choice to join or not to join the union. Since this affects wages, why don't they join a union?

Jose Atencio: They have an option but don't join because they get the benefits for free. If they join the union, they pay union dues. For the Laborers its \$32 a month and 3% of gross wages, \$3.00 for every \$100. They don't have to join, they get the benefits and don't have to pay for it.

Madam Chair DuCharme: Can you renegotiate the contract and represent members only?

Jose Atencio: No, when members come to us and organize a company, we are obligated to represent everyone. We don't discriminate against anyone.

Burly Cain – State Director for Americans for Prosperity: I ask you to pass the Right-to-Work as an ordinance. You can't force people to do things and expect it to always work out right for them. We are not forced to be stuck at the bottom of every list, it is our choice. Americans built America. Americans not just the union. President FDR expanded the size of government by 33 new agencies. He put a lot of money into New Mexico. Since that time one party has controlled this state. 167 out of 170 chambers have been controlled by one party, of which most money comes from the union. That's the story of New Mexico. We are surrounded by states that have made a different choice. They were allowed to make it, they made it because they elected people who

protected their workers. American's have rights to not have to be forced to pay a part of their pay check to a private organization. I can go to USAA, AAA or legal zoom to pay and get benefits. Workers in America usually get their benefits from the companies they work for, buy into or given a portion of the company over time. They buy into the belief that the owner had when they started the company. When they invested their hard earned money in the company, that's America. It's not guarantees, its choice. Your choices affect your outcomes, not force, coercion and intimidation. They talk about people being hurt in the union. Americans have been killed by union members because they wanted to work. It's an issue of force and rights for Americans. Unions have protected New Mexico from growing the economy. The Supreme Court is looking at it and I encourage you to look at it as well.

Connie Derr – Executive Director of the American Federation of State County Municipal Employees: We represent the state workers here in Torrance County. Our union and as part of the New Mexico Federation of labors stand in strong opposition of this Legislation. We care about our county and the workers and make sure they have a good wage, and benefits. The Health insurance in right-to-work states are lower, the retirement plans are less secure, there is a higher rate of fatalities and workplace accidents. The wages on average are \$7,500 a year less. The County Commissions that are passing the Ordinances don't have the authority to do so. There is a lawsuit that has been filed, after Sandoval County approved this ordinance. This is now in court. The Attorney General has sent a letter to all the county commissions stating they do not have the authority to pass this ordinance.

Myra Pancrazio – Estancia Valley Economic Development: We have billions of dollars worth of wind farms, contracted and ready to go in Torrance County. The Estancia Valley Economic Development does not have a position on this. We do economic development for you in this county. We have several project that are coming into the county, more wind farms, more transmission lines. We have 3 companies that we have hosted in Moriarty at the Industrial Park, the Google building. None of them have ever asked if we are a right-to-work state or a union area. When they look at rural areas, they look at the incentives as a county and as a community. When projects look at New Mexico they look at the litigation. This is one of the things we have to answer in any PRO we are doing. I have traveled for 20 years as your economic developer on sales trips with our Governor, Lt. Governor, with the state economic development partnership and collogues and not one in my travels have they ever asked if we are a right-to-work state. Albuquerque and urban areas have been asked that. We asked if they lost the client because you are not a right-to-work state. They said it was about our education and skilled workforce.

Lengthy Discussion among many New Mexico residents both for and against the Right-to-work Ordinance.
Discussion Only.

(Hear its entirety on the Recorded CD's or watch on the Torrance County Website.)

6. Discussion and Proposal for Torrance County Right to Work Ordinance

Belinda Garland – County Manager: Reads the Ordinance aloud. hereto attached.

Madam Chair DuCharme: If the commission chooses to go forward, what is the next step?

Dennis Wallin – County Attorney: It has to be published as least one time, 2 weeks prior to a hearing for the commission to vote. Not necessarily the full Ordinance but a synopsis needs to be published. Mr. Wallin has not been asked to review this for legal opinions. The Attorney General's letter says they believe the Sandoval ordinance is not in compliance with New Mexico law. The Sandoval County attorney gave Sandoval County Commission an opinion that he/she did not believe the Ordinance was in compliance with New Mexico law.

Madam Chair DuCharme: Is it a requirement that we have a legal opinion from our attorney to go forward with this ordnance?

Dennis Wallin – County Attorney: It's not a statutory requirement. It makes common sense to have an opinion from legal.

Belinda Garland – County Manager: You do not approve a contract that comes across your desk without legal opinion. We have never approved anything that didn't have legal opinion.

Commissioner Frost: Moves to have the County Manger have legal review Ordinance.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

Madam Chair DuCharme: Moves to post ordinance for public review.

No second

Motion dies

3. Redistricting Presentation - Michael Sharp, Research and Polling, Inc.

Mr. Sharp has been redistricting for 30 years and redistricted over 150 projects for state and local governments. Redistricting is equal representation with equal population and contiguity. Everyone is counted, adults, children, inmates, non-citizens, etc. redistricting is based on people NOT registered voters. The process to redistrict is: public meetings and adoption of resolution. 2010 Census are the most current population numbers that will be used. Presentation hereto attached.

Belinda Garland – County Manager: Agreement has gone to Legal for review today, it's ready to sign once we have legal opinion, with the commission's approval to move forward. Ms. Garland the read contract. Research and Polling Inc. will provide professional services to Torrance County to redistrict the Torrance County Commission into 5 single member districts according to the standard principals of redistricting. Districts must have substantially equal population to avoid dilution of minority voting group's observe community interest groups, and maintain compactness and contiguity. Research and Polling will provide the Torrance County Commission with up to 3 initial redistricting plans which creates 5 single districts based on population data from the 2010 Census. Each plan will be accompanied by a large format map, 5x5x11 maps of the districts and a statistical summary of the districts. Adjustments to the plans can be made based on direction form the County Commission and county staff. In addition to the hard copy documentation, Research and Polling can provide the maps to the county, a soft copy in the form of ESRI, shape files or Adobe PDF file. Research and Polling staff will be available to attend and discuss redistricting plans at up to 4 public meetings upon adopting of a redistricting plan by the county commission. Research and Polling will provide a large format map of the adopted plan 8.5x11 maps, map files into PDF format, a shape file of the district boundaries and written descriptions of the new district boundaries. Research and Polling will provide the necessary professional services, staffing, maps and boundaries description needed to complete the project before the state of the 2020 election calendar. The completion date may be changed based upon the needs of the county. Technical assistance in the case of legal action, contactor shall provide expert technical assistance to the county in the event any legal action arises, relating to the redistricting process or plans developed contractors assistance. Contractor shall provide expert testimony and special services if necessary in state and federal court in the area of redistricting. Compensation for technical assistance in case of legal action is not included in this contract and will be negotiated separately. Total amount of contract is \$14,500.00.

Commissioner Sanchez: How long will it take to come up with the options?

Mr. Sharp: Completion will be up to the commission, depending on the input, my current work flow and time for the public to give comments.

Commissioner Sanchez: When we get the options, do we set a public hearing and a vote?

Mr. Sharp: Usually 3 commission meetings once a month, where plans will be shown. On the 3rd meeting the commission will adopt a redistricting plan.

Commissioner Frost: We are using 2010 Census number and we should wait and use 2020 Census numbers.

Commissioner Sanchez: If we wait till 2020, the opportunity may be lost. We submitted our notice of intent because we felt the need for change for the future is required now. If we have to pay \$14,000 twice it is money well spent because we will have changed the foundation upon which the power is distributed in this county. We need this to prevent unbalanced representation.

Belinda Garland – County Manager: It takes 100% approval in order to move to the 5 districts. When is that vote required?

Dennis Wallin – County Attorney: It's required before we move forward with the Ordinance. We have to do this by ordinance, it has to be unanimous and have to meet the requirement that Research and Polling has set.

Linda Jaramillo – County Clerk: If we redistrict now, when Commissioner Sanchez runs the 2 new positions will run with him. When candidate filing comes up and all this is in place, we will have 3 Commission districts running.

Dennis Wallin – County Attorney: If you wait till 2022, you will have 4 positions coming up for elections.

Belinda Garland – County Manager: If we wait till 2022, the Governor will appoint 2 positions and 1 position would run.

The Commission directs County Manger Belinda Garland to go forward with the contract in the amount of \$14,500.

EXECUTIVE SESSION:

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters Will be discussed in Closed Session:

a) Limited personnel matters pursuant to NMSA 10-15-1 H (2) and Potential Litigation regarding Jose Gutierrez

Commissioner Sanchez: Motions to goes into Executive Session at 3:47PM

Commissioner Frost: Seconds the motion.

Roll call Vote: All in favor - MOTION CARRIED

Madam Chair DuCharme: Motions to return to regular session at 3:59pm

Commissioner Frost: Seconds the motion.

All in favor: MOTION CARRIED

***Reconvene from Executive Session:**

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

b) Consider and Act upon, if appropriate, Limited Personnel Matters and Potential Litigation regarding Jose Gutierrez

Dennis Wallin – County Attorney: Mr. Gutierrez was a deputy and complained to the Department of Labor that he was inappropriately terminated when returning from Military leave. The Department of Labor has found no finding of violation.

1. Presentation, Around the County: Roads, Early Voting and More

Annette Ortiz – Deputy County Manager: Riley and Solomon Roads have been widened and culverts added. Annette also warns everyone to be careful around the crews working on the roads. On May 7th we received a new water truck and asphalt zipper. On April 18th and 19th Annette attended Continuum Coordinators quarterly meeting in Raton, NM at the Mandela Center. The Mandela Center is a nonprofit retreat facility. They go into schools in Raton and surrounding areas and have team building exercises throughout the year. Early voting is

available at the County Administrative building and the Moriarty Civic Center, all information is on the County Facebook page.

2. Updates:

a. Various County Departments

Linda Jaramillo – County Clerk: In Person/Early voting at the Torrance County Administrative Building hours are Monday – Thursday 7:30 AM to 5:30 PM and Moriarty Civic Center Tuesday – Saturday 10:00 am to 6:00 pm. A total of 351 voters have voted early or absentee. Linda received a call from Nick Eckert from the AG's office concerning the grant. We have been awarded the grant and the Clerks portion is \$18,000; \$6,000 toward making documents available on the website and \$12,000 to update Marriage License Software. There will be a press conference May 29th 1pm and he needs someone to attend. Linda will not be able to attend she will be having an election school. County Manger will be attending.

Belinda Garland – County Manager: There should be money for the Emergency Manger and money for all new computer systems for the counter project. We tied this all in with the ADA compliance with the counter and feel that was a big push to get the funding.

Tracey Master, DWI Prevention Coordinator: The program will have alternate prevention activities including ceramics classes for students. Estancia Pool opens June 5th, and will be working with the Town of Estancia to have alcohol free drug free family friendly events. We have upcoming dances; the annual Stars and Stripes Family Ball will be held July 7th at Moriarty Crossley Park, first ever Moriarty Comic Con Ball August 4th at the Civic Center and under the Stars Dance September 8th at Crossley Park. 7 new Mental Health 1st aids were certified on May 11th, and we have trained a total of 29 people.

Annette Ortiz – Deputy County Manager: An amendment was signed to the home visiting contract that lowered the budget amount. We are looking at discontinuing the Home Visit Programs through Torrance County due to staffing and state budget cuts. There are other programs in the county that offer the same home visiting services.

Steve Guetschow – Planning and Zoning: May 11th Steve attended the MRCOG planning Commission Workshop. He spoke with Sandy Gaiser concerning Action item #11 on the agenda: Framework for Regional Oil and Gas Operations Ordinance Information. Steve is asking to table the item because their board had met but was only a discussion item. They will meet again to make a decision whether or not they want to deal with the ONG deal through MRCOG. At the same workshop tools for agricultural preservation were discussed for different counties, it was aimed at communities with more impact on agricultural activities. A website was given, it has a list of land available for agricultural production, landlinknm.org. NRCS has funding available for establishment of agricultural conservation districts.

House bill 38 and Senate bill 14 was passed and will go into effect on September 1, 2018. This is the small cell wireless infrastructure act, allowing the wireless communication companies to co-locate small cell antennas on public power poles in the public right away. This is to bring better coverage in their areas. Part of the concerns were that these companies were trying to get a cheap deal on commercial property. The municipalities have a limited amount of time to get an Ordinance to have permits available. Steve has distributed packets of information to the municipalities.

b. Commission

Madam Chair DuCharme: Congratulates all the High School graduates!

c. County Manager

County Manager attended the MRCOG Executive Board Meeting in Albuquerque. While at MRCOG she met with Sandy Gaiser and discussed trainings and grants. County Manager and Deputy County Manger will be attending an ICIP training. Also attended the EVEDA Annual Meeting. An announcement was made that Pattern Energy bought lines from Clean Line, meaning more Wind Towers will be built in Torrance County bringing a larger wind PILT. County Manager met with Judge Page and Sherrie Weingarten from Magistrate Court attended a meeting to discuss the history and the proper procedures for expending funds out for drug education. Anyone planning a drug or alcohol free event, funding is available. All while working on the FY19 budget.

*Commission Matters:

4. Consideration of Salary Increases for Elected Officials

Jessie Lucero – Deputy Assessor: Legislature has approved the increase of salary for Elected Officials, they said they have no interest in determining whether elected officials receive salary increases or not, it falls on the county level. The legislation approved to a maximum of 15 %. Options are: to do nothing, 5% increase, 10% increase or 15% increase. If this doesn't get approved than we can't revisit this till the next election cycle. Assessor, Commissioner District 1 & 2, Sherriff, and Probate Judge would be effected January 1, 2019 and the next cycle the Treasurer, Clerk and Commissioner District 3 would receive the increase, so it would be offset.

*More information is being gathered, moving on to agenda item #8 and revisit agenda item #4.

8. Appoint NMAC Workers' Compensation Pool Board Representative

Annette Ortiz – Deputy County Manager: The Commission needs to appoint a voting Member. Annette is the alternate.

Commissioner Frost: Moves to appoint Annette Ortiz as member of the NMAC Workers' Compensation Pool Board

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

Annette accepts

Commissioner Frost: Moves to appoint Belinda Garland Alternate for the NMAC Workers' Compensation Pool Board

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

Belinda Garland accepts.

REVISIT 4. Consideration of Salary Increases for Elected Officials

On the proposed budget increase, it shows the elected officials current salary and the increase from 5% to 15%. 5% was added to the interim budget.

Commissioner Sanchez feel the commission should lead by example and not take the increase and feels they should hear from all elected officials.

Madam Chair DuCharme sees people are willing to work for those amounts and doesn't feel there should be an increase. Also stating: a few months ago County Manger and County Treasurer said there may be cuts at the

end of the year, why make the increase when cut may need to be made with the transporting, housing, and medical for prisoners.

Commissioner Frost feels there shouldn't be a 5% increase but maybe a 4% increase.

County Treasurer states, it is in the budget to increase by 5%, you need to strike it from the budget before the final budget is approved. The deputy's appointed salary is tied to the elected officials. When you increase the elected official's salary, you increase the deputies. Only effects elected officials who will take term January 1st. If we are not considering cost of living raise for staff then we shouldn't consider for elected officials. This can be revisited in another budget cycle.

Some elected officials were present and expressed their opinion on receiving an increase in salary.

Jessie Lucero – Deputy County Assessor: I believe every on of us are not running on the amount of money we currently or potentially be making. I have a master's degree in business and wouldn't be running for Assessor for Torrance County if it was for the money. We understand the constraints of the county budget, elected officials haven't had any cost of living increase. We manage departments, we are not here one day a month, we are here every day.

Linda Jaramillo – County Clerk: I am all for giving elected officials a raise. As an elected official I work many hours with 21 years' experience. We get a raise every 4 years, we don't get a raise continually like everyone else. All the employees should be getting their raise too. I'm going to retire but feel anyone coming into office should get the most you can get as far as what the legislature approves. We are responsible for what happens in our offices. In Elections, if any one contest's, I have to be there. I have had to go to the Supreme Court for issues with elections.

Madam Chair DuCharme: Moves to not support an increase of salary for elected officials this year.

No Second

Motion Dies

Commissioner Frost: Makes motion to increase newly elected officials salary by 4%.

No Second

Motion Dies

Commissioner Sanchez: Makes motion to table item till next meeting.

Madam Chair DuCharme: Seconds the motion

All in favor: MOTION CARRIED

7. Update: Renegotiation of Estancia Valley Solid Waste Contract

Belinda Garland – County Manager: No action required. County Manager and Commissioner Sanchez attended the EVSWA meeting. A motion was voted and approved that the county contract be at \$478, 000 changing the current \$800,000 contract. Mr. Miller and County Manger will discuss how the change will happen and how it will affect the Torrance County and EVSWA. The interim budget will still have the \$800,000 contract in place. How the billing will be taken over has not been discussed. The motion was approved by unanimous vote. The vote was 8 to 5. The collection station will be reduced from 1, 270 station days to 910.

Commissioner Sanchez: Can we budget for the billing?

Tracey Sedillo – County Treasurer: You can't budget a contract that is not in place. We need revenue figures or expense figures. All the information can be gathered before the final budget. The current contract is what is in place. Changes can always be made, the budget is a living document.

Andy Miller – EVSWA manager: The solid waste authority did not approve an interim budget and will hold a special meeting May 29th at 3pm. All are invited to attend.
Discussion only.

* Department Requests/Reports:

9. Contract between Torrance County and Aspen Solutions for Juvenile Justice Board Strategic Plan
Tracey Master, DWI Prevention Coordinator: Jenea Ortiz is in training. Asks to approve contract between Torrance County and Aspen Solutions for Juvenile Justice Board Strategic Plan. \$2,500 will be covered by the grant received by the Juvenile Justice Board and the rest will be taken from the PILT fund. It has been approved for legal sufficiency. The work session is June 9th from 9-4 at the Moriarty RAC building.
Commissioner Frost: Moves to approve Contract between Torrance County and Aspen Solutions for Juvenile Justice Board Strategic Plan.
Commissioner Sanchez: Seconds the motion
All in favor: MOTION CARRIED

10. Contract FY2018-DWI-02 Amendment 1 between Torrance County and Adrian Ortiz, Teen Court Coordinator – Tracey Master, DWI Prevention
This is a budget revision increasing the original contract amount from \$13,344 to \$16,500. This is in the budget. Adrian has been working very hard with the youth. When he started at the second half of the 1st quarter we were not sure what budget was needed and we want to keep him working. The money comes through the local DWI grant from the Department of Finance and Administration local government division special programs bureau LDWI.
Commissioner Frost: Moves to approve Contract FY2018-DWI-02 Amendment 1 between Torrance County and Adrian Ortiz.
Commissioner Sanchez: Seconds the motion
All in favor: MOTION CARRIED

11. Framework for Regional Oil and Gas Operations Ordinance Information – Steve Guetschow, Planning & Zoning Director
Mr. Guetschow request to table this item.
Commissioner Sanchez: Moves to Table item
Commissioner Frost: Seconds the motion
All in favor: Item Tabled

12. Resolution 2018-26 Line Item Transfers – Amanda Tenorio, Finance Director
Line item transfers are within the same fund.
Commissioner Sanchez: Moves to approve Resolution 2018-26 Line Item Transfers
Commissioner Frost: Seconds the motion
All in favor: MOTION CARRIED

13. Resolution 2018-27 Budget Increase – Amanda Tenorio, Finance Director

Additional funds were received over what was budgeted for FY17.

Commissioner Sanchez: Moves to approve Resolution 2018-27 Budget Increase

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

14. Resolution 2018-28 Cash Transfers & Line Item Transfers Between Funds – Amanda Tenorio, Finance Director

This is to close out the New Mexico relief grant 680, which is complete and transfers remaining funds to the general fund, ground maintenance and improvement.

Commissioner Frost: Moves to approve Resolution 2018-28 Cash Transfers & Line Item Transfers between Funds

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

***FY 2018/2019 Budget Hearing:**

15. Presentation of FY 2018/2019 Interim Budget - Amanda Tenorio, Finance Director

The Department Heads requested for capital outlay, additional staff and additional operating funds on the 9th of May. This was an opportunity to explain and justify what they are planning for FY19. A budget workshop was held May 21st. Most of the requests were approved. Fund 412 the County Fair was requesting \$21, 000, \$14,250 was approved. The Operations Manager and Grant Coordinator was approved for the Managers office as well as the delinquent tax specialist field worker in the Treasures office. The Dispatch fence, Fiscal support for the DV grant, remodel for entry way and training room for Dispatch. Vehicle maintenance and repair for Planning and Zoning was approved. This is not the Final operating Budget. Cash balances are tentative till we close the FY17/18. Final budget will be due July 31, 2018. All of the funds have increases. We had an increase on our health benefits. Legal fees have been increased on the Commission line items. Finance department increased because the Purchasing and Finance have become one department. Managers Office increased due to more staff.

Commissioner Sanchez: We told Torreon we would include \$3,500 in case they need assistance if the grant from Conservation District was short for the acequia improvements. The acequia project is in our ICIP, I'd like to strike it from the ICIP, the project should be done later this year. Can we add this to the budget?

Belinda Garland – County Manager: They did not submit a request by the end of April.

Amanda Tenorio - Finance Director: The budget is a living document and can be requested later. We can add to the operating budget.

Belinda Garland – County Manager: We can budget it in but before we issue the money we need all documentation.

Madam Chair DuCharme: Fund number 650, the Estancia Basin water fund. It was at \$15, 000 and now it is at \$17, 000.

Tracy Sedillo – County Treasurer: All funds outside the general funds are considered special revenue funds. With this fund there is additional fiscal support. The county has a MOU with Santa Fe County for \$10,000. In the revenue schedule under that fund you will see where their other funding comes from. Town of Estancia, City of Moriarty, and Town of Edgewood contribute to that board. The County doesn't contribute to that fund.

Belinda Garland – County Manager: We contribute in-kind for management of funds.

Madam Chair DuCharme: Will the increases for the Elected Officials on the budget be taken out?

Commissioner Sanchez: I would leave it. If we take them out then we won't have any options.

Madam Chair DuCharme: There is no decision by the commission on the raises.

Belinda Garland – County Manager: We can leave them in the intern budget and at the next meeting, if you choose not to support the pay increases for the elected officials we can strike out the pay increases for the operating budget that will be submitted in July.

Commissioner Sanchez: Moves to approve FY 2018/2019 Interim Budget

Commissioner Frost: Seconds the motion

Madam Chair DuCharme: Voting yes to the interim budget and don't approve the pay increases for elected officials.

2 in favor: MOTION CARRIED

Madam Chair DuCharme: Not in favor.

***County Manager Requests/Reports:**

16. Possible Agreement between the Road Department and Moriarty for use of Semi for CDL Training

Belinda Garland – County Manager: We have been asked if a MOU can be created to allow the municipalities to practice in an older semi that Torrance County provides. This could be used for all the municipalities in our county. Municipalities and City employees need to get CDL certified. In order to receive their CDL they need to practice before they go for the test. There are Municipalities that don't have a semi to train their employees. If we put an MOU in place we would be protected with our insurance. I would have to get legal counsel to make sure everything is in place and bring to you for approval. There are no other facilities that provide CDL training. CDL's are issued by MVD, a division of Taxation and Revenue department. They don't do any type of training they just issue the test.

Madam Chair DuCharme: Doesn't like the idea.

Commissioner Frost: Feels we need to work together with our municipalities.

Nick Sedillo – Risk Management: The Department of Transportation or the New Mexico State Highway department has a program; NMLTAP- New Mexico Local Technical Assistance Program. They provide the instructor for the CDL training. It is up to the students to study for the test, 2-3 days of classroom instruction and on final day of training the instructor trains on the proper use of equipment in order to operate anything that is 26,001 pounds. This is the process we use for the County.

Commissioner Sanchez: Moves to Table item

Madam Chair DuCharme: Seconds the motion

All in favor: MOTION CARRIED

***Adjourn**

Commissioner Frost: Motion to adjourn regular session.

Commission Sanchez: Seconds the motion.

All in favor: MOTION CARRIED

Meeting adjourned at 6:19 PM

Julia DuCharme –Madam Chair

Genell Morris – Administrative Assistant

Date

The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on out local radio station KXNM.

DRAFT COPY

Torrance County Board of Commissioners
Special Commission Meeting
June 6, 2018
1:00 PM

Commissioners Present: JULIA DUCHARME – CHAIR
JAVIER SANCHEZ – MEMBER
JAMES FROST – MEMBER

Others Present: BELINDA GARLAND – COUNTY MANAGER
ANNETTE ORTIZ – DEPUTY COUNTY MANAGER
DENNIS WALLIN – COUNTY ATTORNEY
GENELL MORRIS – ADMIN ASSISTANT

Call Meeting to order

Madam Chair DuCharme: Calls the May 6, 2018 Special Commission Meeting to order at 1:03PM
Pledge lead by Genell Morris
Invocation lead by Commissioner Frost

Approval of Meeting Agenda

Commissioner Frost: Moves to approve meeting agenda.
Commissioner Sanchez: Seconds the motion
All in favor: MOTION CARRIED

***ACTION ITEMS**

ITEMS TO BE CONSIDERED AND ACTED UPON

***Commission Matters:**

1. Establish direction for Canvass

Linda Jaramillo – County Clerk: The election law 1.13.1 states that the Board of County Commissioners is the Canvassing Board in each County. Election law 1.13.3 states the County Canvassing Board shall meet within 3 days after the election and proceed to canvass the returns of the election. I am here to ask, how you would like to conduct the canvass? In the past, Linda Kayser and I go through every detail of the election making sure everything matches and in order. If you would like to be a part of this canvass, it is up to you. I am asking for your direction.
Commissioner Frost: I have seen it done both ways and don't see a reason for us to be a part of the canvass.

Linda Jaramillo – County Clerk: I can organize everything and present it to you, precinct by precinct if you want to look at numbers with the tapes, rosters and provisional ballots.

Belinda Garland – County Manager: When does it need to be approved?

Linda Jaramillo – County Clerk: Approval needs to be by the 18th of June but the Commission has a meeting on the 13th of June and can be approved then. If I can be put on the agenda.

Commissioner Frost: Is there a way to complete it right now, with the numbers for election night?

Linda Jaramillo – County Clerk: No, those are the unofficial results. We have 8 provisional ballots they will not make a difference in the outcome but must be counted. Linda thanks the Sheriffs Department for checking in on all the polling places, also thank her staff, everyone in county offices for all they did, 97 precinct workers and everyone that lets us use their buildings for voting.

Madam Chair DuCharme: Commissioner DuCharme likes proposal and in full support.

Linda Jaramillo – County Clerk: If at any time you want to watch the process, you are welcome to come to our office.

Belinda Garland – County Manager: Asks County Clerk to go to the Managers office to complete the form to be put on the next Commission meeting agenda, so the wordings is correct. Form needs to be in today.

Linda Jaramillo – County Clerk: Reads local unofficial election results for the record.

District Court Judge: Democrat Roscoe A Woods - 786 votes; Republican Shannon L Murdock – 1,154 votes

Magistrate Judge: Republican Heath E White – 1,215 votes, unopposed

Probate Judge: Democrat Lucy E Orio – 793 votes; Republicans Josie B Chavez – 553 votes; Melvin Roy McNeil – 494 votes; Arthur R DuCharme – 332 votes.

County Commission District 1: Democrat Andrew Homer – 199 votes; Republican James W Frost – 82 votes; Dorothy J Encinas – 98 votes; Kevin N McCall – 178 votes; Jeremy Ryan Tremko – 13 Votes.

County Commission District 2: Republicans Julia JD DuCharme – 100 votes; Ryan S Schwebach – 316 votes.

County Assessor: Republican Jesses Jesus Lucero – 1,107 votes, unopposed

County Sheriff: Republicans Pete G Golden – 137 votes; Jimmie Luna, Sr. 209 – votes; Jose martin Rivera – 543 votes; Carlos Joseph Garcia – 174 votes; David E Frazee – 443 votes.

2. Set Canvass Completion Date

Linda Jaramillo – County Clerk: June 13th at the next Commission Meeting.

Madam Chair DuCharme: Agrees with the date.

****Adjourn***

Commissioner Sanchez: Motion to adjourn regular session.

Commission frost: Seconds the motion.

All in favor: MOTION CARRIED

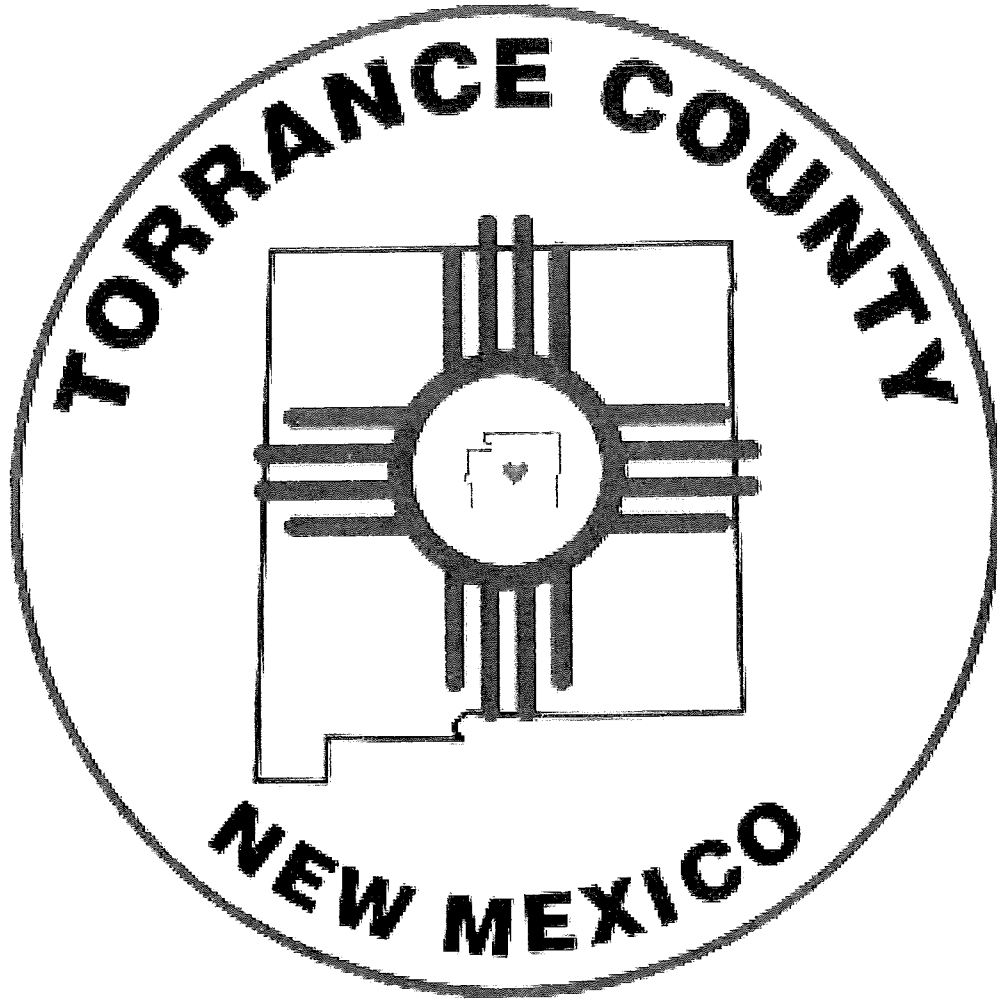
Meeting adjourned at 1:15 PM

Julia DuCharme –Madam Chair

Genell Morris – Administrative Assistant

Date

The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on out local radio station KXNM.



Consent Agenda

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 252

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 540,796.16 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 06/07/2018 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

James W. Frost

Javier Sanchez

Julia Ducharme

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Tracy L. Sedillo

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 R	10/37/23	GRAINGER, INC.	POWER CONVERTER, AC/DC CONVERTER 410-50-2222		1152418	05/23/2018	32362	479.12
	479.12		MULTISOCKET, 3 OUTLET, HARDWIRED				32362	
	05/23/2018		RACER FACESHIELD ASSEMBLY				32362	
			UNDERHOOD LIGHT KIT, LED,				32362	
			CORDLESS, PLUS SHIPPING				32362	
			INVOICE # 818809576					

COUNTY SHERIFF 479.12								
01 R	10/37/24	GUSTIN ELECTRIC	3 LED LIGHTS PLUS INSTALLATION	620-94-2215	1452418	05/23/2018	32296	1500.00
	1500.00		AND LABOR (HOPE MEDICAL - TCPO)				32296	
	05/23/2018		INVOICE # 4488					

INFRASTRUCTURE GROSS R 1500.00								
01 R	10/37/25	GUSTIN HARDWARE INC.	OPERATIONS ITEM AND SUPPLIES	605-02-2218	1552418	05/23/2018	32207	30.29
	30.29		INVOICE # 191199					

DNI LOCAL GRANT FY18 30.29								
01 R	10/37/26	GUSTIN HARDWARE INC.	MS461 CHAINSAW W/20" BAR,	406-91-2248	1052418	05/23/2018	32446	1223.18
	1223.18		ENGINE 2.6 SYNTHETIC MOTOR OIL,				32446	
	05/23/2018		6-PACK STEEL WOODCUTTER B/C OIL,				32446	
			3 REPLACEMENT CHAINS				32446	
			CHAINSAW CASE				32446	
			INVOICE # 192713					

STATE FIRE ALLOTMENT 1223.18								
01 R	10/37/27	HONSTEIN OIL CO.	P&Z MONTHLY FUEL	685-08-2202	1652418	05/23/2018		183.49
	1540.07		INVOICE # ZZZ2231					
	05/23/2018		SHERIFF FUEL	401-50-2202	4752418	05/23/2018		54.35
			INVOICE # 332292					
			SHERIFF FUEL	401-50-2202	4852418	05/23/2018		1047.87
			INVOICE # ZZZ2229, ZZZ2230					
			TC ANIMAL SHELTER MONTHLY FUEL	401-82-2202	4952418	05/23/2018		254.36
			INVOICE # ZZZ2231					

PLANNING & ZONING 183.49 COUNTY SHERIFF 1302.22 ANIMAL SHELTER 254.36								
01 R	10/37/28	JUNIOR'S TIRE & AUTO PARTS INC.	TIRE REPLACEMENT PZ-3	685-08-2201	1752418	05/23/2018	32463	159.95
	159.95		TIRE UN-REPAIRABLE				32463	
	05/23/2018		TMP# 041718				32463	
			INVOICE # 173137					

PLANNING & ZONING 159.95								
01 R	10/37/29	KUFRMANS WEST LLC	TC50 UNIFORM/EQUIPMENT NEEDS	420-74-2236	1852418	05/23/2018	31915	672.33
	672.33		PANTS, SHIRTS, DUTY EQUIPMENT				31915	
	05/23/2018		MARCH 2018				31915	
			INVOICE # 1096S,1094S,1118S					

TRANSPORTATION OF PRIS 672.33								
01 R	10/37/30	LARAGE NORTH AMERICA INC	168 TONS CHIP SEAL PATCH	402-60-2256	4552418	05/23/2018	32421	13915.36
	13915.36		(COLD MIX)				32421	
	05/23/2018		INVOICE # 80437297					

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	103731	MID-BERSON COUNCIL OF GOVERNMENTWORK PERFORMED		401-05-2272	1952418	05/23/2018		803.94
	803.94		JUNE 1, 2017-JANUARY 31, 2018					
	05/23/2018		INVOICE # 18-133					

COUNTY COMMISSION	803.94							
01 R	103732	MORRIS, CITY OF	ENFORCEMENT OVERTIME	605-03-2272	2052418	05/23/2018		113.72
	113.72		APRIL 23, 2018					
	05/23/2018		R. GASTELDM, A. UREBINA					

DWI DISTRIBUTION GRANT	113.72							
01 O	103733	NEKTIVA INC	ASSESSOR MONTHLY VOIP PHONE	610-40-2207	2152418	05/23/2018		352.30
	1923.88		CLERK MONTHLY VOIP PHONE	401-20-2207				189.70
	05/23/2018		MANAGER MONTHLY VOIP PHONE	401-10-2207				135.50
			FINANCE MONTHLY VOIP PHONE	401-55-2207				81.30
			MAINTENANCE VOIP PHONE	401-15-2207				54.20
			PURCHASING VOIP PHONE	401-27-2207				27.10
			COMMISSION MONTHLY VOIP PHONE	401-05-2207				54.20
			PEZ MONTHLY VOIP PHONE	401-08-2207				27.10
			CODE ENFORCE VOIP PHONE	685-08-2207				54.20
			DWI MONTHLY VOIP PHONE	605-02-2207				27.10
			IT MONTHLY VOIP PHONE	401-65-2207				27.10
			ROAD VOIP PHONE	402-60-2207				54.20
			PROBATE VOIP PHONE	401-90-2207				27.10
			RA VOIP PHONE	675-07-2207				27.10
			SHERIFF VOIP PHONE	401-50-2207				275.75
			COMM. MONITOR VOIP PHONE	420-73-2207				27.10
			TREASURER VOIP PHONE	401-30-2207				216.80
			TCPO VOIP PHONE	690-86-2207				51.79
			TCPO VOIP PHONE	623-49-2207				51.64
			EXTENSION VOIP PHONE	401-05-2207				108.40
			CIVIL DEFENSE VOIP PHONE	604-83-2207				27.10

COUNTY ASSESSOR	352.30	COUNTY CLERK	189.70	COUNTY MANAGER	135.50
FINANCE DEPARTMENT	81.30	ADMINISTRATIVE OFFICES	54.20	PURCHASING DEPARTMENT	27.10
COUNTY COMMISSION	162.60	PLANNING & ZONING	81.30	DWI LOCAL GRANT FY18	54.20
INFORMATION TECHNOLOGY	27.10	COUNTY ROAD DEPARTMENT	54.20	PROBATE JUDGE	27.10
RURAL ADDRESSING	27.10	COUNTY SHERIFF	215.75	COMMUNITY MONITORING	27.10
COUNTY TREASURER	216.80	DV CONTRACT FY18	51.79	HOME VISITING GRANT FY	51.64
COMMUNICATIONS/EWS TAX	27.10				

01 R	103734	NM APPARATUS LLC	ATTRACK 3-1	408-91-2201	2252418	05/23/2018		944.41
	12723.75		PW/DOF/REPLACE BATTERIES					
	05/23/2018		T/S BAD VALVES, MEASURE BIN HOLE					
			IN RR COMPARTMENT, PARTS, LABOR					
			INVOICE # 92108	408-91-2201				621.90
			RESCUE 3 PW/DOF					
			INVOICE # 92103	411-92-2201				5378.56
			RESCUE 1					
			RR TRANSMISSION, PM, AUTO DEODORANT					
			INVOICE # 92128					
			SQUAD 5-PW/DOF	405-91-2201				3112.98
			R/R SERPENTINE BELT, TIE RODS					
			IDLER PULLEY, WEIRD PUMP DRIVE SHAFT					
			ADJUST PARKING BRAKE, PAB VALVE					
			INVOICE # 92130					
			BRUSH 1-T/S FOAM SYSTEM	407-91-2201				941.78
			SURGE TANK, INSPECT TIRES & FLUID					

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
			TS ABS MODULE LIGHT ON					
			INVOICE # 92126	408-91-2201	4352418	05/23/2018		1724.12
			RESCUE 3-REPAIR FUEL FILL CLASS					
			REPAIR AXLE BREAKER REAR					
			REPAIR EXHAUST LEAK, REPAIR KUSSEW					
			INVOICE # 92113					

STATE FIRE ALLOTMENT	7345.19	1/4% FIRE EXCISE TAX	5378.56					
01 R 103735		NM COUNTY INSURANCE AUTHORITY	WELFARE DEDUCTIBLE	401-05-2212	2452418	05/23/2018		235.00
	2516.47		J. THOMPSON					
05/23/2018			INVOICE # 686					
			WELFARE DEDUCTIBLE	401-05-2212	2552418	05/23/2018		2281.47
			J. THOMAS					
			INVOICE # 564					

COUNTY COMMISSION	2516.47							
01 R 103736		ORKIN INC.	STANDARD MONTHLY FC	401-05-2272	4452418	05/23/2018		84.67
	84.67		SERVICE 4/24/2018					
05/23/2018			INVOICE # 168694780					

COUNTY COMMISSION	84.67							
01 O 103737		PRESBYTERIAN MEDICAL SERVICES	CLEANING EXPENSES FOR COUNTY	631-57-2272	2652418	05/23/2018		833.33
	833.33		SENIOR CENTER-SERVICES APRIL, 18					
05/23/2018			INVOICE # 52018					

SENIOR CITIZEN'S PROG	833.33							
01 R 103738		QUEST CORPORATION	VIDEO ARRANGMENT MONTHLY BILL	420-70-2207	652418	05/23/2018		273.56
	273.56		APRIL, 2018					
05/23/2018								

ADULT INMATE CARE	273.56							
01 R 103739		REWEY, WARREN T	MONTHLY MAINTENANCE (MAY)	911-80-2203	3452418	05/23/2018		360.00
	692.00		SERVICE TO HEATING/COOLING UNITS	401-82-2239	5352418	05/23/2018		32460
05/23/2018								332.00

911-DISPATCH CENTER	360.00	ANIMAL SHELTER		332.00				
01 R 103740		RICH FORD SALES	OIL PAN GASKET REPAIR	609-30-2201	2752418	05/23/2018		32373
	622.60		TO3 2008 CHEVY TAHOE					622.60
05/23/2018								

COUNTY TREASURER	622.60							
01 R 103741		SNM'S CLUB DIRECT	ASSORTED CAT & DOG FOOD	401-82-2216	3052418	05/23/2018		32321
	330.23		MAIL CLIPPERS AND ASSORTED	401-82-2223	/ /	/ /		32321
05/23/2018			KENNEL SUPPLIES					32321

ANIMAL SHELTER	330.23							
01 R 103742		SNMBA HOLDINGS, INC.	DI MONITORING AND BACKGROUND	401-05-2272	2952418	05/23/2018		31292
	223.60		INVOICE # 76658					223.60
05/23/2018								31292
COUNTY COMMISSION	223.60							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 R	103743	SAVTA FR COUNTY CORRECTIONS DEPART, 2018 INMATE HOUSING	INVOICE # TOR 7-2018	420-70-2172	3152418	05/23/2018		93704.00
	93704.00							
	05/23/2018							
ADULT INMATE CARE 93704.00								
01 R	103744	STAPLES BUSINESS ADVANTAGE	STAPLES SUPER HEAVY STRENGTH 45	408-91-2220	2852418	05/23/2018		24.46
	827.67		GALLON TRASH BAGS, 25/BX		32397			
	05/23/2018		INVOICE # 3376794848					
			TAB DIVIDERS, BINDERS, DRY ERASE	911-80-2219	5052418	05/23/2018		114.43
			MARKERS, PENCILS, PENS, DAY		32405			
			PLANNER		32405			
			INVOICE # 3377736501, 3377331316					
			1 HON LEATHER CHAIR	911-80-2219	5152418	05/23/2018		569.42
			1 FLASH HERCULES CHAIR		32138			
			1 CASE KLEENEX TISSUE		32138			
			INVOICE # 3377600578, 3371340374					
			3370208094					
			PACKING LIST ENVELOPES	401-20-2219	5252418	05/23/2018		119.36
			INVOICE # 3376159354					

STATE FIRE ALLOTMENT	24.46	911-DISPATCH CENTER	683.85	COUNTY CLERK	119.36			
01 R	103745	TDS/GCR TIRES CENTERS	5 TIRES FOR BRILLY DUMPS	402-60-2244	3952418	05/23/2018		32451
	1614.00		2 RIMS		32451			1614.00
	05/23/2018							

COUNTY ROAD DEPARTMENT	1614.00							
01 R	103746	TDS/GCR TRUCK TIRE CENTER INC	4 TIRES, DEPUTY FORNENTO DODGE	401-50-2201	1252418	05/23/2018		32461
	1139.04		TRM# 040618 APPROVED BY N.		32461			
	05/23/2018		SEDILLO ON 04/24/2018					
			INVOICE # 733-81742					
			4 TIRES, DEPUTY COBB DODGE	401-50-2201	1352418	05/23/2018		32437
			TRM#040318 4/18/18		32437			
			APPROVED BY N. SEDILLO					
			INVOICE # 733-81613					

COUNTY SHERIFF	1139.04							
01 R	103747	VERIZON WIRELESS	SHERIFF PHONE MAY, 2018	401-50-2207	3352418	05/23/2018		97.86
	97.86		INVOICE # 9806701268					
	05/23/2018							

COUNTY SHERIFF	97.86							
01 R	103748	WEX FLEET UNIVERSAL	TC ANIMAL SHELTER MONTHLY BILL	401-82-2202	5452418	05/23/2018		135.56
	12587.11		DWI MONTHLY FUEL BILL	605-03-2202	/	/		130.05
	05/23/2018		ASSESSOR MONTHLY FUEL BILL	610-40-2202	/	/		75.72
			COMMISSION MONTHLY FUEL BILL	401-10-2202	/	/		67.56
			MAINT. MONTHLY FUEL BILL	401-15-2202	/	/		111.51
			P&Z MONTHLY FUEL BILL	401-08-2202	/	/		26.00
			TREASURER MONTHLY BILL	401-30-2202	/	/		159.89
			CIVIL DEFENSE MONTHLY BILL	604-83-2202	/	/		172.59
			RURAL ADDRESS. MONTHLY BILL	675-07-2202	/	/		29.19
			DISPATCH MONTHLY BILL	911-80-2202	/	/		150.18
			DIST. 1 VFD MONTHLY BILL	407-91-2202	/	/		32.35
			DIST. 2 VFD MONTHLY BILL	406-91-2202	/	/		441.83
			DIST. 3 VFD MONTHLY BILL	408-91-2202	/	/		391.91
			DIST. 4 VFD MONTHLY BILL	409-91-2202	/	/		137.07

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
			DIST. 5 VPD MONTHLY BILL	405-91-2202		/ /		544.31
			DIST. 6 VPD MONTHLY BILL	418-91-2202		/ /		157.99
			ELECT. MONITORING MONTHLY BILL	420-73-2202		/ /		89.59
			FIRE ADMIN. MONTHLY BILL	413-91-2202		/ /		542.40
			SHERIFF MONTHLY FUEL	401-50-2202		/ /		6982.95
			TRANSPORT MONTHLY FUEL BILL	420-74-2202		/ /		2218.46

ANIMAL SHELTER	125.56	DWI DISTRIBUTION GRANT	130.05	COUNTY ASSESSOR	75.72			
COUNTY MANAGER	67.56	ADMINISTRATIVE OFFICES	111.51	PLANNING & ZONING	26.00			
COUNTY TREASURER	159.89	COMMUNICATIONS/EMS TAX	172.59	RURAL ADDRESSING	29.19			
911-DISPATCH CENTER	150.18	STATE FIRE ALLOTMENT	2247.86	COMMUNITY MONITORING	89.59			
COUNTY SHERIFF	6982.95	TRANSPORTATION OF PRIS	2218.46					
01 R 103749	777.00	ZIA GRAPHICS INC.		SHERIFFS SAFETY VEST WITH COUNTY LOGO	4652418	05/23/2018	32411	777.00
05/23/2018				INVOICE # 51411				

COUNTY ROAD DEPARTMENT	777.00							
01 O 103773	1200.00	ALL AMERICAN COLLISTON CENTER		REPAIR MIRROR ASSEMBLY & DOOR	401-30-2201	253018	05/30/2018	32305
05/30/2018				LOCKS T03 2008 CHEVY Tahoe	609-30-2201	/ /	/ /	32305
				INVOICE # 2236				600.00

COUNTY TREASURER	1200.00							
01 O 103774	700.00	ALLEN MICHAELA		TCPD EMBROIDERED BALL CAPS	407-91-2236	2753018	05/30/2018	100.00
05/30/2018				INVOICE # 922	406-91-2236	/ /	/ /	100.00
					408-91-2236	/ /	/ /	100.00
					409-91-2236	/ /	/ /	100.00
					405-91-2236	/ /	/ /	100.00
					418-91-2236	/ /	/ /	100.00
					411-92-2236	/ /	/ /	100.00

STATE FIRE ALLOTMENT	600.00	1/4% FIRE EXCISE TAX	100.00					
01 O 103775	544.43	AMANDA ALLEN		ALTERNATE PREVENTION ACTIVITIES	605-03-2272	353018	05/30/2018	32475
05/30/2018				MAY 21-25, 2018.				32475

DWI DISTRIBUTION GRANT	544.43							
01 O 103776	4042.17	BOUND TREE MEDICAL, LLC		NINETEEN IV CATHETERS, VIALVALVE	415-33-2344	453018	05/30/2018	32448
05/30/2018				SAFETY W/BLOOD CONTROL, 18 GA X 1.25", GREEN TECHRIION SOB/BX	32448			32448
				4BX/CS. EIGHTEEN IV CATHETERS, VIALVALVE SAFETY W/BLOOD CONTROL,	32448			32448
				20 GA X 1", PINK, TECHRIION SOB/BX	32448			32448
				/BX 4BX/CS. TWENTY CURAPLEX IV ADMIN SET, 10 DROP, 83 IN, 1 LL	32448			32448
				SITE 1PP SITE, SPIN LOCK CONNECT ION SOB/CS.	32448			32448
				INVOICE # 82867271				

EMS ALLOTMENT	4042.17							
01 O 103777	267.20	CENTRAL NW ELECTRIC COOP.		DISPATCH MONTHLY ELECTRIC	911-80-2208	653018	05/30/2018	54.68
05/30/2018				DISPATCH CAPITLA PEAK TOWER	911-80-2208	/ /	/ /	167.74
				CLERK VOTING MACHINE WAREHOUSE	401-21-2308	/ /	/ /	44.78
911-DISPATCH CENTER	222.42	ELECTIONS	44.78					

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	AMOUNT
01 0	103778	CINTRA CORPORATION NO. 2	FIRST AID KIT	402-60-2201	753018	05/30/2018	32481	96.50
	96.50		TWP #041018 ISSUED BY N. SEDILO				32481	
	05/30/2018		ON 5/2/18				32481	
			INVOICE # 8403644471					

COUNTY ROAD DEPARTMENT 96.50								
01 0	103779	COMPTON CORNER INC	EQUUS PREMIUM PLUS COMPUTER	609-30-2219	853018	05/30/2018	32422	959.69
	959.69		TOWNER VGA ADAPTER				32422	
	05/30/2018		INVOICE # 164717					

COUNTY TREASURER 959.69								
01 0	103780	CONCRETE AGGREGATE & ASPHALT	DENSITY TESTING CAP A027 RILEY	402-62-2406	953018	05/30/2018	32343	637.50
	637.50		RD L500299				32343	
	05/30/2018		INVOICE # 32018-293					

CAP PROJECT 637.50								
01 0	103781	CORPORATE BILLING LLC	AIR DRYER ON CS-2	402-60-2244	553018	05/30/2018	32480	1823.80
	1823.80		TWP #042418 ISSUED BY N. SEDILO				32480	
	05/30/2018		ON 5/22/18				32480	
			INVOICE # 12625505					

COUNTY ROAD DEPARTMENT 1823.80								
01 0	103782	DE LAGE LANDEN FINANCIAL SERVICE/CONTRACT PAYMENT	INSURANCE, LATE FEE	401-50-2218	1053018	05/30/2018		299.08
	299.08		INVOICE # 59260235					

COUNTY SHERIFF 299.08								
01 0	103783	DESERT MOON CRAFTS LLC	CPR COURSE - G. FITTSBONS & T. JACKSON	911-85-2266	1153018	05/30/2018	32504	40.00
	40.00		INVOICE # ASHT-2018-3				32504	

DPA TRAINING GRANT 40.00								
01 V	103784	EVSWA	ONSING DUMPSTERS FOR 26 SHILO ROAD, TWP#04118 ISSUED BY N. SEDILO ON 5/3/18	685-08-2274	3053018	05/30/2018	32431	2235.25
	2235.25		3 QUOTES PROVIDED BY D. DECOSTA				32431	
	05/30/2018		INVOICE # 43238					

PLANNING & ZONING 2235.25								
01 0	103785	GAININGER, INC.	FIVE PULASKI AVE 36 IN HICKORY HANDLE, FIVE MCLEOD FIRE TOOL W/ 48" ASH HANDLE, FIVE FIRE EXTINGUISHER, WATER, 2.5 GALLON ZA UT RAKING	411-92-2248	1453018	05/30/2018	32450	1553.05
	1553.05		INVOICE # 9787478552, 9787713461				32450	
	05/30/2018						32450	

1/4% FIRE EXCISE TAX 1553.05								
01 0	103786	GUSTIN HARDWARE INC.	OPERATIONS ITEM AND SUPPLIES	605-02-2218	1353018	05/30/2018	32207	252.41
	252.41		INVOICE # 193362				32207	
	05/30/2018							

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 R	103787	HONSTEIN OIL CO.	OIL/FUEL FILTERS, OIL, FLUIDS.	402-60-2201	1553018	05/30/2018	32352	791.23
	19455.44		INVOICE # 336183					
	05/30/2018		ROAD DEPT. FUEL	402-60-2202	1553018	05/30/2018		18664.21
			INVOICE # 335861,335852,335873					
			INVOICE # 335879,335963,335976,335981					
			335989,336173,336183					

COUNTY ROAD DEPARTMENT 19455.44

01 O	103788	HYRO RESOLUTIONS LLC	QUARTERLY MONTHLY REPORT	650-71-2272	1753018	05/30/2018		527.46
	4287.05		LABOR					
	05/30/2018		INVOICE # 18-02-05					
			QUARTERLY MONTHLY REPORT	650-71-2272	1853018	05/30/2018		3759.59
			MONITORING RUN (LABOR)					
			INVOICE # 18-04-03					

WATER BOARD 4287.05

01 O	103789	JONES PLUMBING, LLC	REPLACE TOILET IN MANAGER'S OFFICE	401-15-2215	2053018	05/30/2018	31856	661.05
	1739.16		INVOICE # 232					
	05/30/2018		REPAIR FAUCET AT ANIMAL SHELTER	401-15-2215	2153018	05/30/2018	32435	242.58
			INVOICE # 231					
			CLEAN SEWER LINE @ ROAD DEPT.	401-15-2215	2253018	05/30/2018	32154	425.17
			INVOICE # 234					
			REPAIR TWO LEAKING TOILETS AT THE JUDICIAL COMPLEX	401-16-2215	2353018	05/30/2018	32306	157.95
			INVOICE # 230					
			REPAIR/REPLACE BACKFLOW VALVE AT ANIMAL SHELTER	401-15-2215	2453018	05/30/2018	31973	252.41
			TMP-011018				31973	
			INVOICE # 233					

ADMINISTRATIVE OFFICES 1581.21 JUDICIAL COMPLEX MAINT 157.95

01 O	103790	JUNIOR'S TIRE & AUTO PARTS INC.	TIRE REPAIR FOR P2-3	685-08-2201	2553018	05/30/2018	32413	12.50
	12.50		TMP # 040718 4/26/18					
	05/30/2018		INVOICE # 173090					

PLANNING & ZONING 12.50

01 O	103791	MARLIN BUSINESS BANK	CONTRACT PAYMENT-BIZHUB COPIER	911-80-2203	2653018	05/30/2018		349.57
	349.57		2017 PROPERTY TAX BILLING					
	05/30/2018		INVOICE # 15980453					

911-DISPATCH CENTER 349.57

01 O	103792	MORIARY FOODS	YEAR END ITEMS FOR TMP	804-89-2257	1253018	05/30/2018	32427	88.76
	170.43		TMP # 041618					
	05/30/2018		ISSUED BY NOAH SERRILLO ON 5/9/18					
			INVOICE # 6033					
			BREAK SERVICE FOR PREVENTION	606-79-2219	2853018	05/30/2018	32467	39.44
			EVENTS, MAY 15-21, 2018					
			INVOICE # 1573					
			BREAKFAST ITEMS FOR MENTAL	606-79-2219	2953018	05/30/2018	32428	42.23
			HEALTH FIRST LTD					
			INVOICE # 6616					

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	103793	NM EDGE	NM EDGE CLASS COUPONS -	609-30-2266	3153018	05/30/2018	32512	600.00
	1650.00		(4) RURAL ADDRESSING, (12) TRSRS	610-40-2266	/ /	/ /	32512	200.00
			URPR, (4) ASSESSOR, (6) DWI, (1) 605-03-2266	401-10-2266	/ /	/ /	32512	300.00
			FINANCE, (2) MANAGER, (4) PURCHA	401-55-2266	/ /	/ /	32512	50.00
			SING	401-27-2266	/ /	/ /	32512	100.00
			INVOICE # 5721	675-07-2266	/ /	/ /	32512	200.00
								200.00

COUNTY TREASURER	600.00	COUNTY ASSESSOR	200.00	DWI DISTRIBUTION GRANT	300.00
FINANCE DEPARTMENT	50.00	COUNTY MANAGER	100.00	PURCHASING DEPARTMENT	200.00
RURAL ADDRESSING	200.00				

01 R 103794 ON SCENE TESTING & TRAINING LICEST ON SCENE FIRE APPARATUS. 406-91-2201
 1058.40
 05/30/2018
 NPPA 1911 WRITTEN DOCUMENTATION
 AND RECOMMENDATIONS FOR SERVICE
 OR REPAIR MILES TRAVELED TO AND
 FROM LA JOYA, NM AND FIRE DEPT.
 ESTIMATED 100 MILES. ESTIMATED
 TAX ON LABOR.
 INVOICE # 1351

STATE FIRE ALLOTMENT 1058.40
 01 R 103795 ORTIZ, JENEA R CONTINUUM COORDINATOR 635-68-2272
 3166.66 MAY, 2018 1953018 05/30/2018 3166.66
 05/30/2018 INVOICE # 112018

CYPR JUVENILE JUSTICE 3166.66
 01 O 103796 P & M SIGNS INC SUPPLY 24"X24" STOP SIGNS 402-60-2242 3353018 05/30/2018 32434 2000.00
 2000.00 INVOICE # 7950
 05/30/2018

COUNTY ROAD DEPARTMENT 2000.00
 01 O 103797 PRUDENTIAL OVERALL SUPPLY PAPER PRODUCTS 401-16-2220 3453018 05/30/2018 32505 478.17
 478.17 INVOICE # 451007/58
 05/30/2018

JUDICIAL COMPLEX MAINT 478.17
 01 R 103798 REMNEY, WARREN T MONTHLY MAINTENANCE (APRIL) 911-80-2203 4253018 05/30/2018 360.00
 360.00
 05/30/2018

911-DISPATCH CENTER 360.00
 01 R 103799 SEDILO, NOAH ALBUQUERQUE, NM PROCUREMENT 401-27-2205 4353018 05/30/2018 40.00
 40.00 TRAINING, RETURN
 05/30/2018

PURCHASING DEPARTMENT 40.00
 01 O 103800 SIRCHER FINGERPRINT LABORATORISPAPER EVIDENCE BAGS (VARIOUS SIZES); JUMBO EVIDENCE BAGS; GUN BOXES; RIFLE BOXES; EVIDENCE TUBES; SPRINGER TRANSPORT TUBE; FORENSIC KIT; HEMASTIX BLOOD ID STRIPS; MAGNETIC LATENT PRINT 410-50-2222 3753018 05/30/2018 31912 1477.73
 1477.73
 05/30/2018

CK# DATE Name Description Line Item Invoice # DATE PO # Amount

COUNTY SHERIFF 1477.73
 01 R 103801 SOUND & SIGNAL SYSTEMS OF NM INTERPLACE DOOR LOCK AND BADGE 620-94-2215 3553018 05/30/2018 32091 9476.81
 9476.81 MAKER COMPUTER
 05/30/2018 INVOICE # 66377
 KIT; NINHYDRIN AEROSOL SPRAY;
 PLASTIC EVIDENCE BAGS (VARIOUS
 SIZES) : BLOOD TEST BELT KIT;
 ESTIMATED SHIPPING 31912
 31912

INFRASTRUCTURE GROSS R 9476.81
 01 O 103802 STAPLES BUSINESS ADVANTAGE 401-50-2219 3853018 05/30/2018 32257 768.14
 1154.25 LABEL TAPE 32257
 05/30/2018 1TB EXTERNAL HARD DRIVE 32257
 BINDER DIVIDER TABS 32257
 CM123 BATTERIES 32257
 INVOICE # 337476917,3373840429
 3373840430,3373973067 401-50-2219 3953018 05/30/2018 32096 386.11
 1 150 SHEET SHREDDER 32096
 20 MONTHLY TAB DIVIDERS 32096
 10 BINDERS 32096
 1 PROJECTOR MOUNT STAND 32096
 FAST CHARGE BATTERY BANK
 INVOICE # 3371340373,3371204712
 3370560307,3370471014

COUNTY SHERIFF 1154.25
 01 O 103803 SUPPLY CACHER INC 411-92-2248 3653018 05/30/2018 32449 5247.84
 5247.84 SIX FIRE SHELTERS (SIZE LARGE),
 05/30/2018 SIX FIRE SHELTERS (SIZE REGULAR)
 INVOICE # 230849A

1/4" FIRE EXCISE TAX 5247.84
 01 R 103804 TILBERY CHEVROLET GMC INC 402-60-2201 4053018 05/30/2018 32390 974.88
 974.88 WORK ON P7 2008 CHEVY 2500
 05/30/2018 INVOICE # 6051907/1

COUNTY ROAD DEPARTMENT 974.88
 01 O 103805 UTILITY TRAILER INTERSTATE 402-60-2244 4153018 05/30/2018 32459 385.08
 385.08 TRAPS FOR DUMP TRUCK TRAILERS
 05/30/2018 INVOICE # 02M22063

COUNTY ROAD DEPARTMENT 385.08
 01 O 103806 2ND-TO-NONE SERVICE 402-60-2244 153018 05/30/2018 32456 143.42
 143.42 ALIGNMENT FOR MACK TRUCK
 05/30/2018 TMP# 041318

COUNTY ROAD DEPARTMENT 143.42
 01 O 103807 NM WASTE SERVICE INC 685-08-2274 3053018 05/30/2018 32431 2235.25
 2235.25 ONGOING DUMPSTERS FOR 26 SHILO
 ROAD, TMP#041118 ISSUED BY
 05/30/2018 N. SERRILLO ON 5/3/18
 3 QUOTES PROVIDED BY D. DECOSTA
 INVOICE # 43238

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	103814	JANTZ, JOSHUA	REIMBURSEMENT FROM PAYROLL	402-61-2102	16418	06/04/2018		228.99
	228.99		DEDUCTIONS-EMPLOYEE PAID AMOUNT					
	06/04/2018		IV FULL, DEDUCTION WAS TAKEN OUT					

COUNTY ROAD SHOP 228.99								
01 O	103815	A PLUS BAG LLC.	12 LARGE HOT/COLD BAGS FOR FOOD	803-59-2636	15318	05/03/2018	32248	1818.75
	1818.75		12 HEATING ELEMENTS				32248	
	06/04/2018		12 HEATING ELEMENT CONVERTERS				32248	
			INVOICE # 25661					

LEGISLATIVE PROJECTS 1818.75								
01 O	103816	U.S. POSTMASTER	POSTAGE FOR 2017 DELINQUENT	401-05-2206	16618	06/06/2018		3396.73
	3396.73		NOTICES					
	06/06/2018							

COUNTY COMMISSION 3396.73								
01 O	103817	ALLEN MICHAELA	2 XL SHORT SLEEVES	610-40-2248	366718	06/06/2018	32418	234.97
	234.97		2 3XL SHORT SLEEVE				32418	
	06/06/2018		2 XL LONG SLEEVE				32418	
			INVOICE # 884					

COUNTY ASSESSOR 234.97								
01 O	103818	AMBITIONS TECHNOLOGY GROUP LLC	4/01/2018-4/30/2018	401-65-2203	26718	06/06/2018		3724.77
	3724.77		MAINTENANCE CONTRACT					
	06/06/2018		INVOICE # 6961					

INFORMATION TECHNOLOGY 3724.77								
01 O	103819	ARTESIA FIRE EQUIPMENT INC	10 SCOTT CARBON CYLINDERS WITH	427-28-2655	66718	06/06/2018	32378	8250.00
	8250.00		VALVE 2216 PST. 30 MINUTE				32378	
	06/06/2018		INVOICE # 63673					

EMERGENCY MANAGEMENT 8250.00								
01 O	103820	AT & T MOBILITY LLC	COUNTY MANAGER MONTHLY PHONE	401-10-2207	76718	06/06/2018		69.45
	69.45		INVOICE # 287281210062X05282018					
	06/06/2018							

COUNTY MANAGER 69.45								
01 O	103821	AUTOZONE INC.	BATTERIES, WIPER BLADES, WASHER	401-50-2201	36718	06/06/2018	31890	567.49
	1508.38		FLUID, SUPPLIES FOR VEHICLE	420-74-2201			31890	232.89
	06/06/2018		MAINTENANCE				31890	
			APRIL 2018					
			INVOICE # 2248907705					
			BATTERIES, WIPER BLADES, WASHER	401-50-2201	46718	06/06/2018	31889	228.47
			FLUID, SUPPLIES FOR VEHICLE	420-74-2201			31889	228.46
			MAINTENANCE				31889	
			MARCH 2018					
			BATTERIES, WIPER BLADES, WASHER	401-50-2201	56718	06/06/2018	31888	125.54
			FLUID, SUPPLIES FOR VEHICLE	420-74-2201			31888	125.53
			MAINTENANCE				31888	
			FEBRUARY 2018				31888	

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
ADMINISTRATIVE OFFICES 400.88								
01 O	103837	HARDENED ARMS LLC	(QTY 2) 16" MEL 1/9 M4 10" SDX	420-74-2231	276718	06/06/2018	32293	1301.37
			MK II RAIL UPPER, (QTY 1) 16"				32293	
			5.56 M4:1.7 MELONATED JUNGSHARK				32293	
			UPPER, PLUS SHIPPING				32293	

TRANSPORTATION OF PRIS 1301.37								
01 O	103838	HERRANDEZ, KATHRYN	NMAC SUMMER CONFERENCE 2018	401-55-2205	896718	06/06/2018		353.28
			SOCORRO, NM					

FINANCE DEPARTMENT 353.28								
01 O	103839	HOLMAN'S INC.	GARMIN DRIVERSSIST 51 LMT-S	600-06-2248	286718	06/06/2018	32439	361.65
			ANIMAL CONTROL				32439	
			INVOICE # 13137900					

RISK MANAGEMENT 361.65								
01 O	103840	HONSTEIN OIL CO.	RURAL ADDRESSING FUEL	675-07-2202	296718	06/06/2018		40.16
			ASSESSOR MONTHLY FUEL	610-40-2202		/ /		191.17

RURAL ADDRESSING 40.16 COUNTY ASSESSOR 191.17								
01 O	103841	IABO	FUNDAMENTALS OF REAL PROPERTY	610-40-2266	316718	06/06/2018	32430	285.00
			APPRAISER COURSE 101 - LAS				32430	
			CRUCES, NM FOR: CRYSTAL GARCIA				32430	
			(\$285.00 PER PERSON)					

COUNTY ASSESSOR 285.00								
01 O	103842	INDEPENDENT NEWS LLC	2 PAGE PROCLAMATION DOR TO SIZE	401-21-2221	306718	06/06/2018	32485	1428.08
			WITH POLLING STYES AND PRECINCT				32485	
			WORKERS				32485	

ELECTIONS 1428.08								
01 O	103843	JARAMILLO, LINDA	NMAC SUMMER CONFERENCE 2018	401-21-2205	826718	06/06/2018		152.00
			SOCORRO, NM					

ELECTIONS 152.00								
01 O	103844	JONES, HUGH G JR	SPECIAL DEPUTY DUTIES	401-21-2205	926718	06/06/2018		10.80

ELECTIONS 10.80								
01 O	103845	KAYSER, LINDA	NMAC SUMMER CONFERENCE 2018	401-21-2205	836718	06/06/2018		152.00
			SOCORRO, NM					

01 O 103846 LUCERO, JESUS NMAC SUMMER CONFERENCE 2018 610-40-2205 876718 06/06/2018 145.60

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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145.60	06/06/2018		SOCORRO, NM					
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COUNTY ASSESSOR 145.60

01 O 103847		LUJAN, ELIZABETH	CONSULTATION & DIRECTION TO COUNTY FINANCE DEPARTMENT REGARDING PROCUREMENT, ACCOUNT PAYABLE, ACCOUNT RECEIVABLE POLICIES & PROCEDURES MAY 1 - MAY 31, 2018 INVOICE # 4	401-55-2272	226718	06/06/2018		885.00
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FINANCE DEPARTMENT 885.00

01 O 103848		LUKE ARNOLD	MAY 2018 TREATMENT CONTRACT	605-03-2282	336718	06/06/2018		300.00
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DWI DISTRIBUTION GRANT 300.00

01 O 103849		MARKETING STRATEGIES INC	SHELLS FOR ASSESSOR BUSINESS CARDS K-POSD 3.5" X 2" INVOICE # 2772	610-40-2221	356718	06/06/2018	32401	467.00
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COUNTY ASSESSOR 467.00

01 O 103850		MOUNTAIN VIEW TELEGRAPH	AD FOR ASSESSOR OFFICE REAPPRAISAL CLERK INVOICE # 10001402758-0419	610-40-2221	376718	06/06/2018	32344	87.55
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COUNTY ASSESSOR 87.55

01 O 103851		MOUNTAIN VIEW TELEGRAPH	PUBLIC HEARING TRANSFER OF LIQUOR LICENSE INVOICE # 10001399127-0329	401-05-2221	386718	06/06/2018	32246	177.22
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COUNTY COMMISSION 177.22

01 O 103852		MOUNTAIN VIEW TELEGRAPH	AD TO HIRE ONE P/T HOME VISITOR AND TO DISTRIBUTE CAR SEATS ONE TIME MONTHLY INVOICE # MDN2221-0308	629-49-2221	396718	06/06/2018	31963	157.26
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HOME VISITING GRANT FY 157.26

01 O 103853		MOUNTAINAIR, TOWN OF	MOUNTAINAIR WATER GAS	401-05-2210	406718	06/06/2018		84.59
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COUNTY COMMISSION 292.21

01 O 103854		NM ASSOCIATION OF COUNTIES	2018 NMAC LEGISLATIVE CONFERENCE REGISTRATION - H. WHITE INVOICE # 2045271-106036834	401-50-2266	436718	06/06/2018	31876	200.00
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COUNTY SHERIFF 200.00

01 O 103855		NM BOARD OF PHARMACY	TECH LICENSING APPLICATION	401-82-2272	476718	06/06/2018	32007	50.00
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CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
50.00	06/06/2018		M. GALLEGOS				32007	

ANIMAL SHELTER								50.00
01 V 103856		NM COUNTY INSURANCE AUTHORITY	LAW ENFORCEMENT POOL	401-50-2212	446718	06/06/2018		151491.00
151491.00			CONTRIBUTION FOR THE PERIOD OF					
06/06/2018			JANUARY 1-DECEMBER 31, 2018					
			INVOICE # 1E000541					

COUNTY SHERIFF								151491.00
01 O 103857		NM DEPARTMENT OF HEALTH	IR 8000 RECERTIFICATION TRAINING 410-50-2222		456718	06/06/2018		65.00
65.00			WATTS & GARCIA					
06/06/2018			INVOICE # 20180708					

COUNTY SHERIFF								65.00
01 O 103858		NM DEPARTMENT OF PUBLIC SAFETY	BACKGROUND CHECK	401-82-2272	466718	06/06/2018		15.00
15.00			M. GALLEGOS					
06/06/2018								

ANIMAL SHELTER								15.00
01 O 103859		NM HUMAN SERVICES DEPARTMENT	4TH QUARTER PAYMENT FY 2018	414-19-2291	426718	06/06/2018		55187.50
55187.50			SAFETY NET CARE POOL (SNCP)					
06/06/2018								

2ND 1/8 GROSS RECEIPTS								55187.50
01 O 103860		NM WASTE SERVICE INC	ONGOING DUMPSTERS FOR 26 SHELLO	685-08-2274	486718	06/06/2018		494.75
494.75			TIPPING FEES PER TON					
06/06/2018			INVOICE # 43238					

PLANNING & ZONING								494.75
01 O 103861		NMDC GIS AFFILIATE	AFFILIATE DUES	675-07-2269	416718	06/06/2018		50.00
50.00								
06/06/2018								

RURAL ADDRESSING								50.00
01 O 103862		NMS COMMUNICATIONS	PREFERRED SVTCH PROVIDER	612-20-2207	496718	06/06/2018		2.44
9.77			LONG DISTANCE FAX LINES	401-30-2207				
06/06/2018				401-40-2207				
				401-50-2207				

COUNTY CLERK								2.44
COUNTY SHERIFF								2.45
01 O 103863		OLIVER, KRISTIN	NMAC SUMMER CONFERENCE 2018	401-10-2205	806718	06/06/2018		325.96
325.96			SOCORRO, NM					
06/06/2018								

COUNTY MANAGER								325.96
01 O 103864		ORTIZ, ADRIAN	TREN COURT SERVICES	605-02-2272	16718	06/06/2018		3202.50
3202.50			MAY 2018					
06/06/2018								

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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01 O	103865	OTERO, MARY YVONNE	NMAC SUMMER CONFERENCE 2018	401-90-2205	816718	06/06/2018		152.00
			SOCORRO, NM					

PROBATE JUDGE 152.00								
01 O	103866	PITNEY BOWES PURCHASE POWER	POSTAGE REPTIL 4/23/18	401-05-2206	506718	06/06/2018		1005.00

COUNTY COMMISSION 1005.00								
01 O	103867	PRESBYTERIAN MEDICAL SERVICES	CLEANING EXPENSES	631-57-2272	516718	06/06/2018		833.33
			FOR COUNTY SENIOR CENTER					

SENIOR CITIZEN'S PROG 833.33								
01 O	103868	PRO-VISION INC.	FINANCE CHARGE	410-50-2222	536718	06/06/2018		26.77
			ORIGINAL INVOICE # 13323					
			INVOICE # FC 1731					
			HD BODY CAM	410-50-2222	546718	06/06/2018		622.03

COUNTY SHERIFF 648.80								
01 O	103869	PROFESSIONAL DOCUMENT SYSTEMS	MICROFILMED NEWSPAPERS	401-20-2233	526718	06/06/2018	32519	826.14
			FEBRUARY 23, 2017 - JANUARY 25, 2018					

COUNTY CLERK 826.14								
01 O	103870	PRUDENTIAL OVERSALT SUPPLY	WATS,MOPS,UNIFORMS FOR	401-15-2237	556718	06/06/2018		932.75
			ADMIN. BLDG.& JUDICIAL	401-16-2237				648.44

ADMINISTRATIVE OFFICERS 932.75								
JUDICIAL COMPLEX MAINT 648.44								
01 O	103871	QWEST CORPORATION	MANAGER MONTHLY PHONE BILL	401-10-2207	136718	06/06/2018		191.15
			CLERK MONTHLY PHONE BILL	401-20-2207				55.59
			ROAD MONTHLY PHONE BILL	402-60-2207				96.21
			TC SENIOR CENTER MONTHLY BILL	401-05-2207				359.88
			DIST. 2 VPD MONTHLY BILL	406-91-2207				60.51
			ASSESSORS MONTHLY BILL	401-40-2207				57.05

COUNTY MANAGER 191.15								
COUNTY COMMISSION 359.88								
STATE FIRE ALLOWMENT 60.51								
COUNTY ASSESSOR 57.05								

01 O	103872	RICOH USA, INC	PERIODIC PAYMENT FOR USE COPIER	605-03-2272	566718	06/06/2018		197.80

DWI DISTRIBUTION GRANT 197.80								
01 O	103873	RICOH USA, INC	BLACK, WHITE & COLOR COPIES	690-09-2218	576718	06/06/2018		35.17

CHK#	DATE	NAME	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O 103874		RICOH USA, INC	LEASE PAYMENT & IMAGES	612-20-2203	586718	06/06/2018		387.11
			MEC2504					
			INVOICE # 100612396					

COUNTY CLERK	387.11
01 O 103875	RICOH USA, INC
	CONTRACT COPIER 5/1/18-5/31/18 610-40-2203
	INVOICE # 100556694
06/06/2018	358.32

COUNTY ASSESSOR	358.32
01 O 103876	RICOH USA, INC
	REPLACES PO 28393 610-40-2203
	RICOH MPCW220SP WIDE FORMAT 675-07-2203
06/06/2018	297.49

COUNTY ASSESSOR	148.75
01 O 103877	RICOH USA, INC
	PERIODIC PAYMENT 6/1/18-6/30/18 401-05-2203
	INVOICE # 30132383
06/06/2018	414.60

COUNTY COMMISSION	414.60
01 O 103878	RICOH USA, INC
	REPLACES PO 28393 610-40-2203
	RICOH MPCW220SP WIDE FORMAT 675-07-2203
06/06/2018	116.20
	INVOICE # 5053255067

COUNTY ASSESSOR	58.10
01 O 103879	RMS SERVICES
	MAINTENANCE CONTRACT ADMIN 401-15-2203
	JUDICIAL BLDGS. 401-16-2203
06/06/2018	2092.92
	INVOICE # 3510/3511

ADMINISTRATIVE OFFICES	1222.01
01 O 103880	SAFETY FLARE INC.
	RECHARGE FIRE EXTINGUISHERS 401-50-2222
	INVOICE # 106284
06/06/2018	82.22

COUNTY SHERIFF	82.22
01 O 103881	SANCHEZ, MARTIN J
	REPAIR BROKEN AT DISPATCH 604-83-2248
	NEW GLASS REPAIR
06/06/2018	400.00

COMMUNICATIONS/EMS TAX	400.00
01 O 103882	SEDTILLO, NICK E.
	NMAC SUMMER CONFERENCE 2018 610-40-2205
	SOCORRO, NM
06/06/2018	272.00

COUNTY ASSESSOR	272.00
01 O 103883	SEDTILLO, NOAH
	NMAC SUMMER CONFERENCE 2018 401-27-2205
	SOCORRO, NM
06/06/2018	353.28

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	103884	SEDILO, TRACY	NWAC SUMMER CONFERENCE 2018	401-30-2205	656718	06/06/2018		340.00
	06/06/2018		SOCORRO, NM					

COUNTY TREASURER	340.00							
01 O	103885	SEDILO, VICTORIA	NWAC SUMMER CONFERENCE 2018	610-40-2205	856718	06/06/2018		210.68
	06/06/2018		SOCORRO, NM					

COUNTY ASSESSOR	210.68							
01 O	103886	STAPLES BUSINESS ADVANTAGE	STAPLES CLASSIFICATION FOLDERS	401-10-2219	666718	06/06/2018		89.35
	06/06/2018		RED AND BLUE, LOGITECH WIRELESS MOUSE					

			INVOICE # 3378163477	804-89-2257	676718	06/06/2018		160.54
			WEEKLY ITEMS FOR DWI COURT					
			INVOICE # 3377660415, 3377736500					
			CLEAR TAPE, PENS, POST IT NOTES,	610-40-2219	686718	06/06/2018		175.48
			GEL PENS, SELF-INKING DATE STAMP					
			BLUE DOT LABELS					
			INVOICE # 3377600580					

COUNTY MANAGER	89.35	DRUG EDUCATION						
01 O	103887	SUPPLY CACHE INC	DISTRICT 2 - TWO 5 GALLON CLASS	406-91-2248	696718	06/06/2018		306.65
	06/06/2018		A PHOS-CHEK FOAM, DISTRICT 5 -	405-91-2248				
			TWO 5 GALLON CLASS A PHOS-CHEK	413-91-2248				
			FOAM, 1 REDUCER 1.5 NH X 3/4 GRT					
			KOCHERK. FIRE ADMIN - TWO FIVE					
			GALLON CLASS A PHOS-CHEK FOAM					
			INVOICE # 229352A					

STATE FIRE ALLOTMENT	943.95							
01 O	103888	TDS/GCR TRUCK TIRE CENTER INC	6 UNIT TIRES	401-50-2201	256718	06/06/2018		852.96
	06/06/2018		TWP# 042118 APPROVED N. SEDILO					
			INVOICE # 733-82296					

COUNTY SHERIFF	852.96							
01 O	103889	TENORIO, AMANDA	NWAC SUMMER CONFERENCE 2018	401-55-2205	916718	06/06/2018		285.28
	06/06/2018		SOCORRO, NM					

FINANCE DEPARTMENT	285.28							
01 O	103890	TILBERRY CHEVROLET GMC INC	DIAGNOSE & FIX A/C FOR FORD VAN	401-05-2201	706718	06/06/2018		149.16
	06/06/2018		(VIN# 1PDSH3S19THA37894)					
			INVOICE # 6052267/1					

COUNTY COMMISSION	149.16							
01 O	103891	TJ ENTERPRISES AUTO SUPPLY	PARTS FOR DEPARTMENT VEHICLE	402-60-2201	716718	06/06/2018		961.95
	06/06/2018		REPAIRS OILS, FILTERS, TOWELS,					
			BELTS, FUSERS, COOLANTS, PLUGS,					
			FUNNELS, GASKETS.					

CHK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	103892	TJ ENTERPRISES AUTO SUPPLY	AUTO PARTS, HARDWARE FOR BUILDING & VEHICLE MAINTENANCE	401-15-2215 401-15-2201	726718	06/06/2018	32409	187.14 44.53
ADMINISTRATIVE OFFICES 231.67								

01 0	103893	TWO GUNZ CUSTOMZ & HYDROGRAPHICSD1	INSTALLATION OF FEDERAL SIGNAL LIGHT BAR	413-91-2248	736718	06/06/2018	32490	1050.00
INVOICE # 1356								

STATE FIRE ALLOTMENT 1050.00								
01 0	103894	U.S. POSTMASTER	PO BOX 318 RENT	401-30-2269	746718	06/06/2018		208.00
06/06/2018 208.00								

COUNTY TREASURER 208.00								
01 0	103895	WARB, SIDNEY K	CASE MANAGEMENT	635-68-2272	756718	06/06/2018		4030.00
06/06/2018 4030.00								

CYED JUVENILE JUSTICE 4030.00								
01 0	103896	WASTE MANAGEMENT OF NM INC.	MONTHLY CHARGES 1-8 YARD DUMPSTER	413-91-2210	766718	06/06/2018		347.08
06/06/2018 639.39								

STATE FIRE ALLOTMENT 639.39								
01 0	103897	WEST, KATHLEEN A.	QUARTLY INSPECTION	401-82-2272	326718	06/06/2018		150.00
06/06/2018 150.00								

ANIMAL SHELTER 150.00								
01 0	103898	ZIA GRAPHICS INC.	GILDAN ULTRA COTTON NAVY 100% FRESHDRK COTTON T-SHIRTS	411-92-2236	786718	06/06/2018	32445	500.00
06/06/2018 500.00								

LEFT CHEST/ONE COLOR WHITE								
FULL BACK/2 COLORS RED & WHITE								
10 MEDIUM, 20 LARGE, 20 XL								
INVOICE # 51661								

1/4% FIRE EXCISE TAX 500.00								
01 0	103899	4 RIVERS EQUIPMENT, LLC	PINS FOR LOADER 544G CUTTING EDG	402-60-2244	246718	06/06/2018	32497	1574.22
06/06/2018 1574.22								

ES FOR JOHN DEERE GRADER INVOICE # 477594,486027

COUNTY ROAD DEPARTMENT 1574.22

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	103910	CABBER, DANETTE M.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	366818	06/07/2018		180.00
ELECTIONS 180.00								
01 0	103911	CANDELA, DESTRAE I.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	346818	06/07/2018		180.00
ELECTIONS 180.00								
06/07/2018								
ELECTIONS 180.00								
01 0	103912	CARRILLO, GEORGE V SR	2018 PRIMARY ELECTION 6/5/18	401-21-2226	356818	06/07/2018		180.00
ELECTIONS 180.00								
06/07/2018								
ELECTIONS 180.00								
01 0	103913	CHAVEZ-PILOTTIS, DOROTHY A	2018 PRIMARY ELECTION 6/5/18	401-21-2226	426818	06/07/2018		180.00
ELECTIONS 180.00								
06/07/2018								
ELECTIONS 180.00								
01 0	103914	CHAVEZ, BERNICE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	366818	06/07/2018		180.00
ELECTIONS 180.00								
06/07/2018								
ELECTIONS 180.00								
01 0	103915	CHAVEZ, FAYE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	376818	06/07/2018		160.00
ELECTIONS 160.00								
06/07/2018								
ELECTIONS 160.00								
01 0	103916	CHAVEZ, IMELDA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	396818	06/07/2018		180.00
ELECTIONS 180.00								
06/07/2018								
ELECTIONS 180.00								
01 0	103917	CHAYENS, IBEROY	2018 PRIMARY ELECTION 6/5/18	401-21-2226	436818	06/07/2018		200.00
ELECTIONS 245.00								
06/07/2018								
ELECTIONS 245.00								
01 0	103918	DAVIS, ANNIE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	446818	06/07/2018		160.00
ELECTIONS 160.00								
06/07/2018								
ELECTIONS 160.00								
01 0	103919	DEMUNICA DENBE GARCIA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	496818	06/07/2018		180.00
ELECTIONS 180.00								
06/07/2018								
ELECTIONS 180.00								

CK#	DATE	Name	Description	Line Item	INVOICE #	DATE	PO #	Amount
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ELECTIONS								
								180.00
01 O	103930	GARCIA, JOYCE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	586818	06/07/2018		180.00
			06/07/2018					

ELECTIONS								
								180.00
01 O	103931	GARLEY, MARINA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	606818	06/07/2018		180.00
			06/07/2018					

ELECTIONS								
								180.00
01 O	103932	GERALD CHAVEZ	2018 PRIMARY ELECTION 6/5/18	401-21-2226	386818	06/07/2018		180.00
			06/07/2018					

ELECTIONS								
								180.00
01 O	103933	GORDON, MARY ANN	2018 PRIMARY ELECTION 6/5/18	401-21-2226	616818	06/07/2018		180.00
			06/07/2018					

ELECTIONS								
								180.00
01 O	103934	GUTIERREZ, MARY R.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	626818	06/07/2018		180.00
			06/07/2018					

ELECTIONS								
								180.00
01 O	103935	HINDI, YVONNE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	636818	06/07/2018		200.00
			287.50					67.50
			06/07/2018					

ELECTIONS								
								257.50
01 O	103936	HUTCHINSON, JOHN E.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	646818	06/07/2018		160.00
			06/07/2018					

ELECTIONS								
								160.00
01 O	103937	JACKSON, CHRISY	2018 PRIMARY ELECTION 6/5/18	401-21-2226	656818	06/07/2018		160.00
			06/07/2018					

ELECTIONS								
								160.00
01 O	103938	JAMES DODDAS	2018 PRIMARY ELECTION 6/5/18	401-21-2226	466818	06/07/2018		160.00
			06/07/2018					

ELECTIONS								
								160.00
01 O	103939	JENKINS, DARLENE I.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	666818	06/07/2018		180.00
			06/07/2018					

CR# DATE Name Description Line Item Invoice # DATE PO # Amount

06/07/2018 180.00

ELECTIONS 180.00

01 O 103940 JOHNSTON, DANIELLE 2018 PRIMARY ELECTION 6/5/18 401-21-2226 676818 06/07/2018 180.00

06/07/2018 160.00

ELECTIONS 160.00

01 O 103941 JUDE IPTOTIS 2018 PRIMARY ELECTION 6/5/18 401-21-2226 856818 06/07/2018 180.00

06/07/2018 180.00

ELECTIONS 180.00

01 O 103942 KANE, MS. STEPH JANELLE 2018 PRIMARY ELECTION 6/5/18 401-21-2226 686818 06/07/2018 180.00

06/07/2018 180.00

ELECTIONS 180.00

01 O 103943 KOLL, REBECCA L 2018 PRIMARY ELECTION 6/5/18 401-21-2226 696818 06/07/2018 180.00

06/07/2018 180.00

ELECTIONS 180.00

01 O 103944 LAWRENCE, LAVONNE 2018 PRIMARY ELECTION 6/5/18 401-21-2226 706818 06/07/2018 271.00

06/07/2018 271.00

ELECTIONS 271.00

01 O 103945 IERSURE, CLYDICE 2018 PRIMARY ELECTION 6/5/18 401-21-2226 716818 06/07/2018 180.00

06/07/2018 180.00

ELECTIONS 180.00

01 O 103946 IENORA ROMERO 2018 PRIMARY ELECTION 6/5/18 401-21-2226 786818 06/07/2018 180.00

06/07/2018 180.00

ELECTIONS 180.00

01 O 103947 LORI ALISON AUBREY 2018 PRIMARY ELECTION 6/5/18 401-21-2226 256818 06/07/2018 180.00

06/07/2018 180.00

ELECTIONS 180.00

01 O 103948 LORI LEE ALDEBATE 2018 PRIMARY ELECTION 6/5/18 401-21-2226 216818 06/07/2018 180.00

06/07/2018 180.00

ELECTIONS 180.00

01 O 103949 LOYDNO, MARLA 2018 PRIMARY ELECTION 6/5/18 401-21-2226 726818 06/07/2018 200.00

220.70 MIBERGH P/U BALLOT BOX 401-21-2205 / / 20.70

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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ELECTIONS								
220.70								
01 O	103950	IUCERO, TRACY	2018 PRIMARY ELECTION 6/5/18	401-21-2226	736818	06/07/2018		180.00
06/07/2018								

ELECTIONS								
180.00								
01 O	103951	IUCERO, TRINA M.A.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	746818	06/07/2018		200.00
208.10								
06/07/2018								
MILEAGE P/V BALLOT BOX								
401-21-2205								

ELECTIONS								
208.10								
01 O	103952	IUDAN, AYLISSA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	766818	06/07/2018		180.00
180.00								
06/07/2018								

ELECTIONS								
180.00								
01 O	103953	IUDAN, CHERI	2018 PRIMARY ELECTION 6/5/18	401-21-2226	776818	06/07/2018		200.00
208.10								
06/07/2018								
MILEAGE P/V BALLOT BOX								
401-21-2205								

ELECTIONS								
208.10								
01 O	103954	IUDAN, GILINDA G	2018 PRIMARY ELECTION 6/5/18	401-21-2226	16818	06/07/2018		180.00
180.00								
06/07/2018								

ELECTIONS								
180.00								
01 O	103955	IUDAN, JULIE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	26818	06/07/2018		200.00
227.00								
06/07/2018								
MILEAGE P/V BALLOT BOX								
401-21-2205								

ELECTIONS								
227.00								
01 O	103956	IUDAN, SELINA V	2018 PRIMARY ELECTION 6/5/18	401-21-2226	36818	06/07/2018		180.00
180.00								
06/07/2018								

ELECTIONS								
180.00								
01 O	103957	IUDAN, ANNETTE P	2018 PRIMARY ELECTION 6/5/18	401-21-2226	756818	06/07/2018		180.00
195.30								
06/07/2018								
MILEAGE P/V BALLOT BOX								
401-21-2205								

ELECTIONS								
195.30								
01 O	103958	IUDAN, TILLIE M.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	46818	06/07/2018		180.00
291.00								
06/07/2018								
JUDGE/ELECTION SCHOOL								
401-21-2226								

ELECTIONS								
291.00								
01 O	103959	MARS, KAREN	2018 PRIMARY ELECTION 6/5/18	401-21-2226	56818	06/07/2018		200.00
212.60								
06/07/2018								
MILEAGE P/V BALLOT BOX								
401-21-2205								

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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ELECTIONS 212.60

01 O 103960	MASSEY, DEBBIE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	66818	06/07/2018			160.00
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06/07/2018 160.00

ELECTIONS 160.00

01 O 103961	MCCOMB, ROSI	2018 PRIMARY ELECTION 6/5/18	401-21-2226	76818	06/07/2018			200.00
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06/07/2018 224.75

ELECTIONS 224.75

01 O 103962	MENDEZ, ARIENE LORINE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	86818	06/07/2018			290.50
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06/07/2018 290.50

ELECTIONS 290.50

01 O 103963	MIRANDA EVAN	2018 PRIMARY ELECTION 6/5/18	401-21-2226	96818	06/07/2018			160.00
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06/07/2018 160.00

ELECTIONS 160.00

01 O 103964	MORENO, SHELINA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	116818	06/07/2018			200.00
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06/07/2018 200.00

ELECTIONS 200.00

01 O 103965	MASCI, LIANA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	126818	06/07/2018			200.00
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06/07/2018 210.80

ELECTIONS 210.80

01 O 103966	MASCI, MICHAEL	2018 PRIMARY ELECTION 6/5/18	401-21-2226	136818	06/07/2018			160.00
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06/07/2018 160.00

ELECTIONS 160.00

01 O 103967	MUNIZ, ANNA MARIE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	146818	06/07/2018			200.00
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06/07/2018 220.70

ELECTIONS 220.70

01 O 103968	ORTIZ ADRIANA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	156818	06/07/2018			180.00
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06/07/2018 180.00

ELECTIONS 180.00

01 O 103969	ORTIZ ROXANNE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	176818	06/07/2018			180.00
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06/07/2018 180.00

CK#	DATE	Name	Description	Line Item	INVOICE #	DATE	PO #	Amount
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ELECTIONS 180.00								
01 O	103970	ORFIZ, PRISCILLA V	2018 PRIMARY ELECTION 6/5/18	401-21-2226	166818	06/07/2018		200.00
			MTBRNGE P/U BALLOT BOX	401-21-2205	/	/		14.40
06/07/2018								

ELECTIONS 214.40								
01 O	103971	OTERO, MARY T.	2018 PRIMARY ELECTION 6/5/18	401-21-2226	166818	06/07/2018		180.00
06/07/2018								

ELECTIONS 180.00								
01 O	103972	PHOHLA, MELISSA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	196818	06/07/2018		180.00
06/07/2018								

ELECTIONS 180.00								
01 O	103973	PANFILA, BURCHETT	2018 PRIMARY ELECTION 6/5/18	401-21-2226	316818	06/07/2018		180.00
06/07/2018								

ELECTIONS 180.00								
01 O	103974	PLANT, RUBENA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	106818	06/07/2018		200.00
			MTBRNGE P/U BALLOT BOX	401-21-2205	/	/		14.40
06/07/2018								

ELECTIONS 214.40								
01 O	103975	RILEY, MARION	2018 PRIMARY ELECTION 6/5/18	401-21-2226	506818	06/07/2018		200.00
			MTBRNGE P/U BALLOT BOX	401-21-2205	/	/		20.70
06/07/2018								

ELECTIONS 220.70								
01 O	103976	ROBERTA CHAVEZ	2018 PRIMARY ELECTION 6/5/18	401-21-2226	406818	06/07/2018		180.00
06/07/2018								

ELECTIONS 180.00								
01 O	103977	SMIZ, JUANITA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	516818	06/07/2018		180.00
06/07/2018								

ELECTIONS 180.00								
01 O	103978	SAVANNA JORDAN CHAVEZ	2018 PRIMARY ELECTION 6/5/18	401-21-2226	416818	06/07/2018		180.00
06/07/2018								

ELECTIONS 180.00								
01 O	103979	SHANPELDT, MARGARET M	2018 PRIMARY ELECTION 6/5/18	401-21-2226	526818	06/07/2018		160.00
06/07/2018								

CR#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
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ELECTIONS 180.00								
01 O	103980	SHOVELIN, LINDA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	536818	06/07/2018		180.00
06/07/2018 180.00								

ELECTIONS 180.00								
01 O	103981	SILVA, LARRY	2018 PRIMARY ELECTION 6/5/18	401-21-2226	546818	06/07/2018		180.00
06/07/2018 180.00								

ELECTIONS 180.00								
01 O	103982	TENORIO, GERALD	2018 PRIMARY ELECTION 6/5/18	401-21-2226	556818	06/07/2018		180.00
06/07/2018 180.00								

ELECTIONS 180.00								
01 O	103983	VALDEZ, BARBARA	2018 PRIMARY ELECTION 6/5/18	401-21-2226	566818	06/07/2018		200.00
06/07/2018 205.40								
WITNESS P/V BALLOT BOX 401-21-2205 5.40								

ELECTIONS 205.40								
01 O	103984	VICKIE LOVATO	2018 PRIMARY ELECTION 6/5/18	401-21-2226	836818	06/07/2018		180.00
06/07/2018 180.00								

ELECTIONS 180.00								
01 O	103985	WILLIAM BURCHETT	2018 PRIMARY ELECTION 6/5/18	401-21-2226	326818	06/07/2018		180.00
06/07/2018 180.00								

ELECTIONS 180.00								
01 O	103986	ZANORA, IRENE	2018 PRIMARY ELECTION 6/5/18	401-21-2226	576818	06/07/2018		180.00
06/07/2018 180.00								

ELECTIONS 180.00								
252	540796.16 / /		TOTAL		179644.66		VOIDS	

** GRAND TOTAL ** 540,796.16

**TOTAL GENERAL FUND 71,222.83

**DEPT	COUNTY COMMISSION	11,199.65	.00
401-05-2201	VEHICLE MAINTENANCE/REPAIR	149.16	.00
401-05-2203	MAINTENANCE CONTRACTS	414.60	.00
401-05-2206	POSTAGE	4,401.73	.00
401-05-2207	TELECOMMUNICATIONS	522.48	.00
401-05-2208	ELECTRICITY	1,356.89	.00
401-05-2209	HEATING/GAS/PROPANE	351.90	.00
401-05-2210	WATER/SEWER/TRASH	196.99	.00
401-05-2212	PROPERTY/LIABILITY INSURANCE	2,516.47	.00
401-05-2221	PRINTING/PUBLISHING/ADVERTISING	177.22	.00
401-05-2272	PROFESSIONAL SERVICES	1,112.21	.00

**DEPT	PLANNING & ZONING	1,589.22	.00
401-08-2202	VEHICLE FUEL	26.00	.00
401-08-2207	TELECOMMUNICATIONS	54.20	.00
401-08-2219	OFFICE SUPPLIES	1,509.02	.00

**DEPT	COUNTY MANAGER	1,332.28	.00
401-10-2202	VEHICLE FUEL	67.56	.00
401-10-2205	MILEAGE/PER DIEM	679.27	.00
401-10-2207	TELECOMMUNICATIONS	396.10	.00
401-10-2219	OFFICE SUPPLIES	89.35	.00
401-10-2286	TRAINING	100.00	.00

**DEPT	ADMINISTRATIVE OFFICES MAINTENAN	8,011.92	.00
401-15-2201	VEHICLE MAINTENANCE/REPAIR	44.53	.00
401-15-2202	VEHICLE FUEL	111.51	.00
401-15-2203	MAINTENANCE CONTRACTS	1,222.01	.00
401-15-2207	TELECOMMUNICATIONS	54.20	.00
401-15-2208	ELECTRICITY	2,749.57	.00
401-15-2209	HEATING/GAS/PROPANE	549.21	.00
401-15-2210	WATER/SEWER/TRASH	178.91	.00
401-15-2215	BUILDING MAINTENANCE/REPAIR	2,169.23	.00
401-15-2237	CLEANING SERVICE	932.75	.00

**DEPT	JUDICIAL COMPLEX MAINTENANCE	5,623.13	.00
401-16-2203	MAINTENANCE CONTRACTS	870.91	.00
401-16-2208	ELECTRICITY	3,024.89	.00
401-16-2209	HEATING/GAS/PROPANE	204.91	.00
401-16-2210	WATER/SEWER/TRASH	237.86	.00
401-16-2215	BUILDING MAINTENANCE/REPAIR	157.95	.00
401-16-2220	CLEANING SUPPLIES	478.17	.00
401-16-2237	CLEANING SERVICE	648.44	.00

**DEPT	COUNTY CLERK	1,190.79	.00
401-20-2207	TELECOMMUNICATIONS	245.29	.00
401-20-2219	OFFICE SUPPLIES	119.36	.00
401-20-2233	MICROFILMING	826.14	.00

**DEPT	ELECTIONS	17,873.61	.00
401-21-2205	MILEAGE/PER DIEM	630.25	.00
401-21-2221	PRINTING/PUBLISHING/ADVERTISING	1,428.08	.00
401-21-2226	ELECTION BOARDS	15,770.50	.00
401-21-2308	VOTING MACHINE STORAGE	44.78	.00
**DEPT	HEALTH DEPT BLDG MAINTENANCE	214.37	.00

401-24-2208 ELECTRICITY 93.01 .00
 401-24-2209 HEATING/GAS/PROPANE 53.30 .00
 401-24-2210 WATER/SEWER/TRASH 68.06 .00

**DEPT
 401-27-2205 PURCHASING DEPARTMENT 620.38 .00
 401-27-2205 MILEAGE/PER DIEM 393.28 .00
 401-27-2207 TELECOMMUNICATIONS 27.10 .00
 401-27-2266 TRAINING 200.00 .00

**DEPT
 401-30-2201 COUNTY TREASURER 1,527.13 .00
 401-30-2202 VEHICLE MAINTENANCE/REPAIR 600.00 .00
 401-30-2205 VEHICLE FUEL 159.89 .00
 401-30-2207 MILEAGE/PER DIEM 340.00 .00
 401-30-2207 TELECOMMUNICATIONS 219.24 .00
 401-30-2269 MEMBERSHIP DUES/SUBSCRIPTIONS 208.00 .00

**DEPT
 401-40-2207 COUNTY ASSESSOR 59.49 .00
 TELECOMMUNICATIONS 59.49 .00

**DEPT
 401-50-2201 COUNTY SHERIFF 13,769.54 .00
 401-50-2202 VEHICLE MAINTENANCE/REPAIR 3,188.50 .00
 401-50-2203 VEHICLE FUEL 8,085.17 .00
 401-50-2207 MAINTENANCE CONTRACTS 174.26 .00
 401-50-2218 TELECOMMUNICATIONS 376.06 .00
 401-50-2219 EQUIPMENT MAINTENANCE/REPAIR 299.08 .00
 401-50-2222 OFFICE SUPPLIES 1,154.25 .00
 401-50-2223 FIELD SUPPLIES 82.22 .00
 401-50-2236 UNIFORMS 210.00 .00
 401-50-2266 TRAINING 200.00 .00

**DEPT
 401-55-2205 FINANCE DEPARTMENT 1,654.86 .00
 401-55-2207 MILEAGE/PER DIEM 638.56 .00
 401-55-2266 TELECOMMUNICATIONS 81.30 .00
 401-55-2272 TRAINING 50.00 .00
 PROFESSIONAL SERVICES 885.00 .00

**DEPT
 401-65-2203 INFORMATION TECHNOLOGY DEPARTMENT 3,751.87 .00
 401-65-2207 MAINTENANCE CONTRACTS 3,724.77 .00
 TELECOMMUNICATIONS 27.10 .00

**DEPT
 401-82-2202 ANIMAL SHELTER 2,625.49 .00
 401-82-2208 VEHICLE FUEL 379.92 .00
 401-82-2216 ELECTRICITY 210.13 .00
 401-82-2220 ANIMAL FOOD 241.00 .00
 401-82-2222 CLEANING SUPPLIES 182.50 .00
 401-82-2223 FIELD SUPPLIES 266.25 .00
 401-82-2223 FIELD SUPPLIES 260.25 .00
 401-82-2239 KENNEL SUPPLIES 332.00 .00
 401-82-2248 KENNEL MAINTENANCE 538.44 .00
 401-82-2272 SAFETY EQUIPMENT 215.00 .00
 PROFESSIONAL SERVICES 215.00 .00

**DEPT
 401-90-2205 PROBATE JUDGE 179.10 .00
 401-90-2207 MILEAGE/PER DIEM 152.00 .00
 TELECOMMUNICATIONS 27.10 .00

**TOTAL
 ROAD FUND 45,524.14 .00
 COUNTY ROAD DEPARTMENT 44,355.62 .00
 402-60-2201 VEHICLE MAINTENANCE/REPAIR 2,824.56 .00
 402-60-2202 VEHICLE FUEL 18,664.21 .00
 402-60-2207 TELECOMMUNICATIONS 150.41 .00

402-60-2242 SIGNS 2,000.00 .00
 402-60-2244 MACHINERY MAINTENANCE/REPAIR 6,024.08 .00
 402-60-2248 SAFETY EQUIPMENT 777.00 .00
 402-60-2256 ROAD MATERIALS 13,915.36 .00

**DEPT 402-61-2102 COUNTY ROAD SHOP 531.02 .00
 402-61-2209 FUEL TIME SALARIES 228.99 .00
 402-61-2210 HEATING/GAS/PROPANE 111.85 .00
 WATER/SEWER/TRASH 190.18 .00

**DEPT 402-62-2406 CAP PROJECT 637.50 .00
 CAP-5-17(542) 637.50 .00

**TOTAL DISTRICT 5 VPD 4,735.88 .00
 STATE FIRE ALLOWMENT 4,735.88 .00
 VEHICLE MAINTENANCE/REPAIR 3,112.98 .00
 VEHICLE FUEL 544.31 .00
 ELECTRICITY 355.63 .00
 WATER/SEWER/TRASH 282.31 .00
 UNIFORMS 100.00 .00
 SAFETY EQUIPMENT 330.65 .00

**TOTAL DISTRICT 2 VPD 3,347.70 .00
 STATE FIRE ALLOWMENT 3,347.70 .00
 VEHICLE MAINTENANCE/REPAIR 1,058.40 .00
 VEHICLE FUEL 441.93 .00
 TELECOMMUNICATIONS 60.51 .00
 ELECTRICITY 157.13 .00
 UNIFORMS 100.00 .00
 SAFETY EQUIPMENT 1,529.83 .00

**TOTAL DISTRICT 1 VPD 1,225.51 .00
 STATE FIRE ALLOWMENT 1,225.51 .00
 VEHICLE MAINTENANCE/REPAIR 941.78 .00
 VEHICLE FUEL 32.35 .00
 ELECTRICITY 151.38 .00
 UNIFORMS 100.00 .00

**TOTAL DISTRICT 3 VPD 4,313.70 .00
 STATE FIRE ALLOWMENT 4,313.70 .00
 VEHICLE MAINTENANCE/REPAIR 3,290.43 .00
 VEHICLE FUEL 391.91 .00
 ELECTRICITY 506.90 .00
 CLEANING SUPPLIES 24.46 .00
 UNIFORMS 100.00 .00

**TOTAL DISTRICT 4 VPD 373.46 .00
 STATE FIRE ALLOWMENT 373.46 .00
 VEHICLE FUEL 137.07 .00
 ELECTRICITY 136.39 .00
 UNIFORMS 100.00 .00

**TOTAL I.E. PROTECTION FUND 5,261.84 .00
 COUNTY SHERIFF 5,261.84 .00
 FIELD SUPPLIES .00 .00

**DEPT 410-50-2222 5,261.84 .00


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**TOTAL
COUNTY FIRE PROTECTION FUND
13,102.45
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**DEPT
1/4% FIRE EXCISE TAX 13,102.45 .00
VEHICLE MAINTENANCE/REPAIR 5,378.56 .00
UNIFORMS 600.00 .00
SAFETY EQUIPMENT 7,123.89 .00
411-92-2236
411-92-2248
COUNTY FAIR 339.37 .00
**TOTAL
COUNTY FAIR
339.37
.00
**DEPT
COUNTY FAIR 339.37 .00
ELECTRICITY 180.76 .00
HEATING/GAS/PROPANE 27.61 .00
WATER/SEWER/TRASH 131.00 .00
412-53-2208
412-53-2209
412-53-2210
FIRE DEPARTMENT ADMIN 2,278.13 .00
**TOTAL
FIRE DEPARTMENT ADMIN 2,278.13 .00
**DEPT
STATE FIRE ALLOTMENT 2,278.13 .00
VEHICLE FUEL 542.40 .00
WATER/SEWER/TRASH 347.08 .00
SAFETY EQUIPMENT 1,388.65 .00
413-91-2202
413-91-2210
413-91-2248
INDIGENT FUND 55,187.50 .00
**TOTAL
INDIGENT FUND 55,187.50 .00
**DEPT
2ND 1/8 GROSS RECEIPTS TAX 55,187.50 .00
SAFETY CARE NET POOL 55,187.50 .00
414-19-2291
BMS FUND 4,042.17 .00
**TOTAL
BMS FUND 4,042.17 .00
**DEPT
BMS ALLOTMENT 4,042.17 .00
SUPERIOR AMBULANCE 4,042.17 .00
415-33-244
DISTRICT 6 VFD 322.18 .00
**TOTAL
DISTRICT 6 VFD 322.18 .00
**DEPT
STATE FIRE ALLOTMENT 322.18 .00
VEHICLE FUEL 157.99 .00
ELECTRICITY 64.19 .00
UNIFORMS 100.00 .00
418-91-2202
418-91-2208
418-91-2236
JAIL FUND 101,609.86 .00
**TOTAL
JAIL FUND 101,609.86 .00
**DEPT
ADULT INMATE CARE 93,977.56 .00
CARE OF INMATES 93,704.00 .00
TELECOMMUNICATIONS 273.56 .00
420-70-2172
420-70-2207
TELECOMMUNICATIONS 2,073.26 .00
COMMUNITY MONITORING 89.59 .00
VEHICLE FUEL 27.10 .00
TELECOMMUNICATIONS 1,956.57 .00
420-73-2218
EQUIPMENT MAINTENANCE/REPAIR 5,559.04 .00
TRANSPORTATION OF PRISONERS 586.88 .00
VEHICLE MAINTENANCE/REPAIR 2,218.46 .00
VEHICLE FUEL 1,301.37 .00
WEAPONS/AMMUNITION 1,452.33 .00
UNIFORMS 1,452.33 .00
420-74-2231
420-74-2236
WIP FUNDING 8,250.00 .00
**TOTAL
WIP FUNDING 8,250.00 .00
**DEPT
EMERGENCY MANAGEMENT 8,250.00 .00
WIP FUNDING 8,250.00 .00
427-28-2655
SAFETY PROGRAM 361.65 .00
=====

```

 **DEPT 600-06-2248 RISK MANAGEMENT 361.65 .00
 SAFETY EQUIPMENT 361.65 .00
 **TOTAL CIVIL DEFENSE FUND 599.69 .00

 **DEPT 604-83-2202 COMMUNICATIONS/EWS TAX 599.69 .00
 604-83-2207 VEHICLE FUEL 172.59 .00
 604-83-2248 TELECOMMUNICATIONS 27.10 .00
 SAFETY EQUIPMENT 400.00 .00
 **TOTAL DWI PROGRAM FUND 6,052.76 .00

 **DEPT 605-02-2207 DWI LOCAL GRANT FY18 3,539.40 .00
 605-02-2218 TELECOMMUNICATIONS 54.20 .00
 605-02-2272 EQUIPMENT MAINTENANCE/REPAIR 282.70 .00
 PROFESSIONAL SERVICES 3,202.50 .00

 **DEPT 605-03-2202 DWI DISTRIBUTION GRANT FY18 2,513.36 .00
 605-03-2205 VEHICLE FUEL 130.05 .00
 605-03-2266 WILDER/PER DIEM 927.36 .00
 605-03-2272 TRAINING 300.00 .00
 605-03-2282 PROFESSIONAL SERVICES 855.95 .00
 TREATMENT CONTRACTS 300.00 .00
 **TOTAL DWI SCHOOL 81.67 .00

 **DEPT 606-79-2219 HEALTH CARE GROSS RECEIPTS TAX 81.67 .00
 OFFICE SUPPLIES 81.67 .00
 **TOTAL TREASURER'S FEE 2,781.29 .00

 **DEPT 609-30-2201 COUNTY TREASURER 2,781.29 .00
 609-30-2219 VEHICLE MAINTENANCE/REPAIR 1,222.60 .00
 609-30-2266 OFFICE SUPPLIES 958.69 .00
 TRAINING 600.00 .00
 **TOTAL PROPERTY VALUATION FUND 3,581.42 .00

 **DEPT 610-40-2202 COUNTY ASSESSOR 3,581.42 .00
 610-40-2203 VEHICLE FUEL 266.89 .00
 610-40-2205 MAINTENANCE CONTRACTS 565.17 .00
 610-40-2207 MILEAGE/PER DIEM 773.88 .00
 610-40-2218 TELECOMMUNICATIONS 352.30 .00
 610-40-2219 EQUIPMENT MAINTENANCE/REPAIR 173.18 .00
 610-40-2221 OFFICE SUPPLIES 175.48 .00
 610-40-2224 PRINTING/PUBLISHING/ADVERTISING 554.55 .00
 610-40-2248 SAFETY EQUIPMENT 234.97 .00
 610-40-2266 TRAINING 485.00 .00
 **TOTAL CLERK'S EQUIPMENT FUND 872.57 .00

 **DEPT 612-20-2203 COUNTY CLERK 872.57 .00
 612-20-2207 MAINTENANCE CONTRACTS 387.11 .00
 612-20-2266 TELECOMMUNICATIONS 2.44 .00
 612-20-2308 TRAINING 458.57 .00
 VOTING MACHINE STORAGE 24.45 .00
 **TOTAL COUNTY INFRASTRUCTURE GR 10,976.81 .00

 **DEPT INFRASTRUCTURE GROSS RECEIPTS TX 10,976.81 .00

620-94-2215 BUILDING MAINTENANCE/REPAIR 10,976.81 .00

**TOTAL CABINIL OUTLAY GROSS RECEIPTS TX 145,720.96 .00

**DEPT CAPITAL OUTLAY GROSS RECEIPTS TX 145,720.96 .00

621-96-2613 CO/ROAD CONSTRUCTION/RECONSTRUCT 145,720.96 .00

**TOTAL HOME VISITING GRANT 208.90 .00

**DEPT HOME VISITING GRANT FY18 208.90 .00

629-49-2207 TELECOMMUNICATIONS 51.64 .00

629-49-2221 PRINTING/PUBLISHING/ADVERTISING 157.26 .00

**TOTAL SENIOR CITIZEN'S FUND 1,666.66 .00

**DEPT SENIOR CITIZEN'S PROGRAM 1,666.66 .00

631-57-2272 PROFESSIONAL SERVICES 1,666.66 .00

**TOTAL JUVENILE JUSTICE GRANT 7,196.66 .00

**DEPT CYED JUVENILE JUSTICE GRANT FY18 7,196.66 .00

635-68-2272 PROFESSIONAL SERVICES 7,196.66 .00

**TOTAL HIGH LONESOME WIND P11T 25,000.00 .00

**DEPT FISCAL SUPPORT 25,000.00 .00

641-23-2411 ESTANCIA BASIN WATER STUDY 4,287.05 .00

**TOTAL WATER BOARD 4,287.05 .00

**DEPT PROFESSIONAL SERVICES 4,287.05 .00

650-71-2272 RURAL ADDRESSING 841.29 .00

**TOTAL RURAL ADDRESSING 841.29 .00

**DEPT RURAL ADDRESSING 841.29 .00

675-07-2202 VEHICLE FUEL 69.35 .00

675-07-2203 MAINTENANCE CONTRACTS 206.84 .00

675-07-2205 MILEAGE/PER DIEM 288.00 .00

675-07-2207 TELECOMMUNICATIONS 27.10 .00

675-07-2266 TRAINING 200.00 .00

675-07-2269 MEMBERSHIP DUES/SUBSCRIPTIONS 50.00 .00

**TOTAL P&Z COURT FEES 3,113.04 .00

**DEPT PLANNING & ZONING 3,113.04 .00

685-08-2201 VEHICLE MAINTENANCE/REPAIR 172.45 .00

685-08-2202 VEHICLE FUEL 183.49 .00

685-08-2207 TELECOMMUNICATIONS 27.10 .00

685-08-2274 PZ PROPERTY CLEANUP 2,730.00 .00

**TOTAL DOMESTIC VIOLENCE GRANT 86.96 .00

**DEPT WIND P11T 35.17 .00

690-09-2218 EQUIPMENT MAINTENANCE/REPAIR 35.17 .00

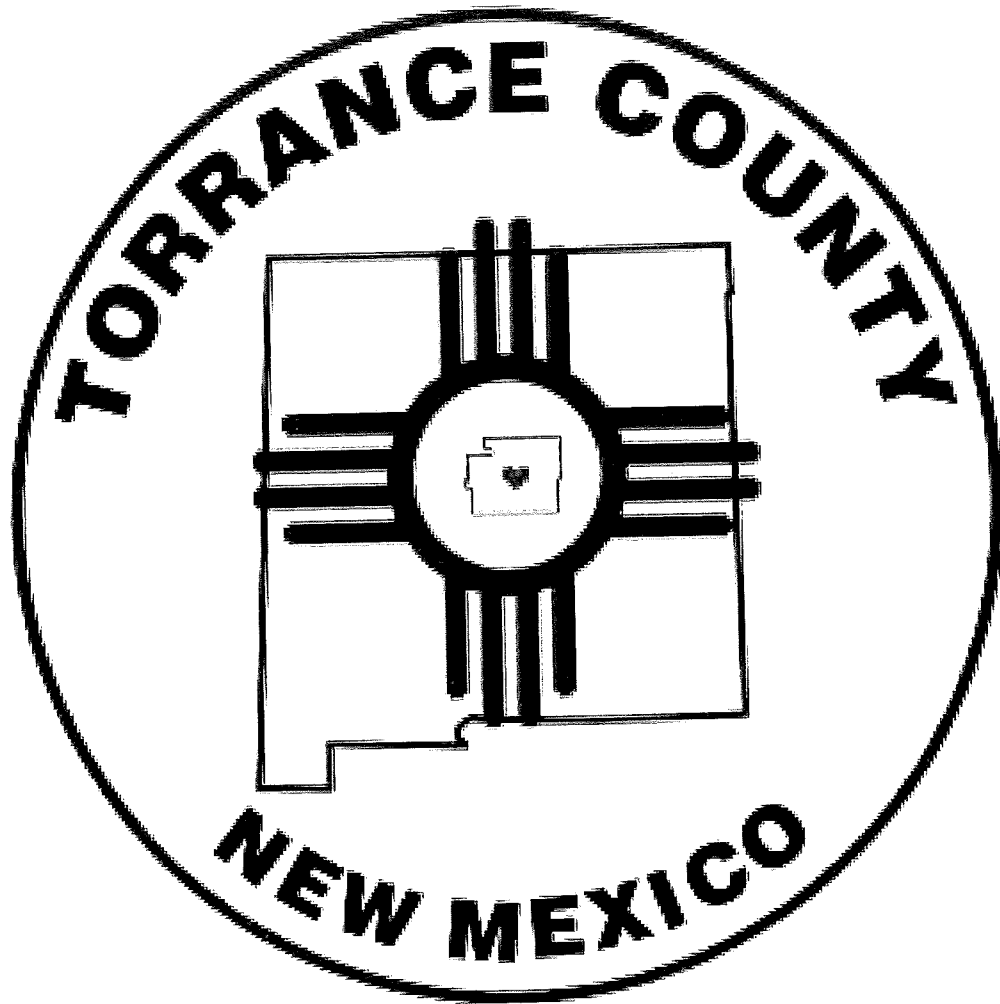
**DEPT DV CONTRACT FY18 51.79 .00

690-86-2207 TELECOMMUNICATIONS 51.79 .00

**TOTAL LEGISLATIVE APPROPRIATIONS 1,818.75 .00

LEGISLATIVE PROJECTS 1,818.75 .00

Account Number	Description	Debit	Credit
803-59-2636	AL4-1279 ESTANCIA SR CNTR EQUIP	1,818.75	.00
**TOTAL	DRUG EDUCATION PROGRAM	1,045.14	.00
**DEPT	DRUG EDUCATION	1,045.14	.00
804-89-2257	OUTREACH MATERIALS/SUPPLIES	1,045.14	.00
**TOTAL	EMERGENCY-911 FUND	3,366.17	.00
**DEPT	911-DISPATCH CENTER	3,326.17	.00
911-80-2202	VEHICLE FUEL	150.18	.00
911-80-2203	MAINTENANCE CONTRACTS	1,069.57	.00
911-80-2208	ELECTRICITY	1,349.68	.00
911-80-2219	OFFICE SUPPLIES	683.85	.00
911-80-2238	GROUNDS MAINTENANCE/IMPROVEMENTS	72.89	.00
**DEPT	DPA TRAINING GRANT	40.00	.00
911-85-2265	TRAINING	40.00	.00
BANK01	WELLS FARGO	540,796.16	.00
** BANK TOTALS **		540,796.16	.00



*Agenda Item
No. 1*

Donald Goen

From: Steven Guetschow
Sent: Monday, June 04, 2018 10:08 AM
To: Donald Goen
Subject: Fw: Letter of Interest

Importance: Low

DISTRICT 1

Don, print this out and highlight the date/time stamp.

From: Janet Hernandez <mjandkids@hotmail.com>
Sent: Monday, June 4, 2018 9:19 AM
To: Steven Guetschow
Subject: RE: Letter of Interest

Please accept this correspondence as a letter of interest to continue to serve as an alternate on the Planning and Zoning board.

As previously advised during the discussion portion of a meeting, I no longer reside in Torrance County. I am currently leasing a family dwelling in Santa Fe County, Edgewood, NM where a lease agreement will end April, 2019. It is my sincere desire and plan to move back to Torrance County where I own rural residential property. I am obligated to vote in Torrance County, receive mail correspondence in Moriarty where I have business and personal contacts.

I respectfully request consideration to continue to serve on the board.

Respectfully yours,

Marty S. Hernandez

Torrance County Commissioners
P.O. box 48
Estancia, NM 87016

DIST. 2

June 4, 2018

Dear Commissioners:

Per your announcement on your web site, I am interested in an appointment to the Torrance County Planning and Zoning Board. I have lived at 375 McNabb Road in District 2 since 1992 and have owned land in Torrance County since 1978, living on the property for two initial years 1978-1980. Three of our children have graduated from the Moriarty High School.

I have a Masters of Engineering-Applied Science from the University of California-Davis and have taught Mathematics in high school and in two Universities. My wife, Janet, and I owned and operated the Napa Auto and Truck Parts Store in Edgewood, NM for 12 years. I served 31 years on active duty with the U.S. Army including tours in Vietnam, Iraq, Germany, and Korea retiring as a Colonel.

While owning the NAPA Store, I organized and managed the Citizens Roving Patrol for a year until Edgewood established its own Police Department. This task required coordination with the State Police, Santa Fe County, Torrance County and Bernalillo County Sheriff's Departments. With forty volunteers patrolling in and around Edgewood every night, we reduced the break-ins at businesses from an average of 9 per year to only one.

During the same period, Ray Seagers and I co-chaired a committee that rewrote the planning and zoning ordinances for the Town of Edgewood to make them simpler and more in line with the rural setting.

I would be honored to serve on the Torrance County Planning and Zoning Board.



Harlan A. Lawson

Contact Information:
375 McNabb Road
Moriarty, NM 87035

Cell: 505-249-3764

Email: hlawson@aol.com

Torrance County
Planning & Zoning

JUN 04 2018

Received by DG
Time: 12:05 PM



Agenda Item
No. 2

Annette Ortiz

From: harral@live.com
Sent: Thursday, May 24, 2018 9:45 AM
To: Annette Ortiz
Subject: Alternate fair board
Attachments: May 22.docx

Sent from my T-Mobile 4G LTE device

----- Original message-----

From: Harral, Jill R.
Date: Thu, May 24, 2018 8:46 AM
To: harral@live.com;
Cc:
Subject:

Jill Harral
Cost/Price Analyst
Price/Cost Estimating Branch
National Nuclear Security Administration (NA-APM-14)
505-845-6063

May 22, 2018

Torrance County Commissioners
205 9th Street
Estancia, NM 87016

I am writing to express my interest in the Torrance County Fair Board alternate position. I have been a resident of Torrance County since 2000. I am a mother of four daughters and am currently employed by the Department of Energy as a Cost Analyst and Business Advisor. I received a Master of Business Administration with concentrations in Accounting and Finance from NMSU in 1999. I have served as Treasurer of the fair board for the previous 5 years. There have been good times, challenging times, and many lessons learned during my tenure with the board. If re-appointed as an alternate, I am excited to continue to work to make each year better while keeping the fair in a good financial standing. Each year as fair approaches we are reminded how important this fair is to the community, the region, and the people who live in this part of the state. If you, as the selecting officials, feel I am a good fit for the alternate position, and that I can bring the necessary skill set to the board, please consider re-appointing me.

I am unable to attend the commission meeting on June 13th and respectfully request that the interview be waived for incumbent members of the board. Thank you for your time and consideration. I look forward to hearing from you about the Torrance County Fair Board position.

Respectfully,

//s//

Jill Harral
HC 61 Box 41
Encino, NM 88321
575-584-2323
505-553-3989 cell

Torrance County Manager

PO Box 48

Estancia, NM 87016

Re: Torrance County Fair Board Interest

To Whom It May Concern:

This letter is to express my interest in serving on the Torrance County Fair Board.

I was born and raised in Moriarty, as a local rancher's daughter and granddaughter. I was an active participant in the Moriarty FFA, and showed (steers and breeding heifers) in the Torrance County Fair throughout my FFA experience.

I am the proud mother of two children Kade (now 21 an NMSU senior perusing a degree in Agricultural Education), who showed for 7 years in Hobbs NM and Kinsey (13) and active Torrance county 4-H and FFA member. While living in Hobbs NM I was an active volunteer with the Lea County TVC 4H program, as well as the entomology and agronomy coach for 4 years with the Hobbs FFA.. My husband Cris was the Hobbs FFA Ag. Mechanics judging coach as well.

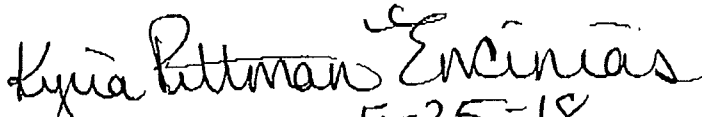
Cris and I left Moriarty to attend college at NMSU, we then moved to Hobbs following graduation for job opportunities, we returned to Moriarty in 2015, to help my mother with our family ranch. Torrance County has been and always will be where our family/heart is vested. I am currently an alumni member of the Moriarty FFA.

My two kids have shown steers, breeding heifers, goats, rabbits, as well as indoor exhibits: leather work, sewing, and welding.

I believe the leadership, project knowledge, experience, and creativity that I possess would be a positive addition the amazing fair board members that are currently serving.

I possess strong work ethic, commitment, dedication, trustworthiness and am eager to work with the Torrance County Fair Board to make the upcoming years of the fair both positive and exciting experiences for exhibitors, parents and community members. Agriculture is where my true compassion lies and as I mentioned earlier Torrance is where I am vested and is my forever HOME, I'm proud to be a Torrance county resident.

Thank you for your consideration,


Kyria Pittman-Encinias 5-25-18



Agenda Item
No. 3



Torrance County

FY 2018-2019 Budget

Capital Outlay/Additional Operating Funds and/or Additional Staff Request(s)

Fund Name/Number: _____

Department Name/Number: _____

ROAD DEPARTMENT

Capital Outlay & Additional Operating Funds Request

Only single items whose value is \$5,000 or greater are considered capital outlay.

Capital Outlay/Operating Description: _____

Capital Outlay/Operating Amount Requesting: _____

\$100,000

Explain why this capital outlay/operating is needed: _____

The City of Moriarty has applied for, and recieved partial funding from NMDOT for planning, design, construction, reconstruction, pavement rehabilitation, drainage and miscellaneous improvements to Green Road.

A match is required, more of this stretch of roadway could be done with a cooperative effort.

How will this purchase benefit your department? _____

The road is in disrepair and in need of rehab.

What are the consequences if this purchase cannot be made? _____

Further deterioration of the roadway may be more costly and require more reconstruction.

What is the maintenance cost for this capital outlay? _____

Can your budget support the maintenance cost? _____

What is the expected life of the capital outlay? _____

Please attach any supporting documentation that you have. (pictures, state contracts, etc.)

Additional Staff Request

Position Requested: n/a

Annual Salary/Hourly Wage: _____

Explain why this position is needed. _____

How will this position benefit your department? _____

What are the consequences if this position is not approved? _____

Submission & Review

Please be prepared to present this request to the County Commission
at a budget hearing. Your department will be notified as to the time and date of the hearing.

Department Signature

Date

Finance Review

Date

County Manager Review

Date

Final Action

APPROVED AS REQUESTED

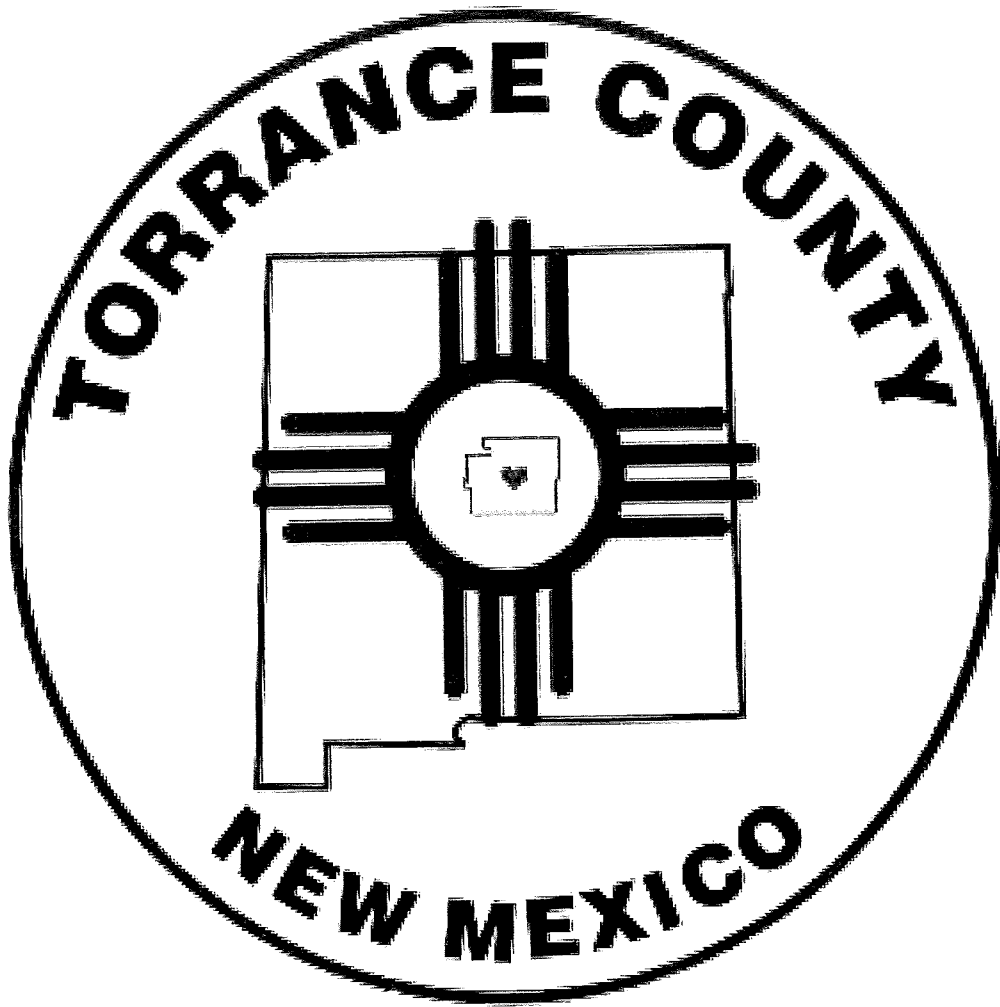
DENIED

REVISE & RE-SUBMITT

APPROVED WITH
MODIFICATION:



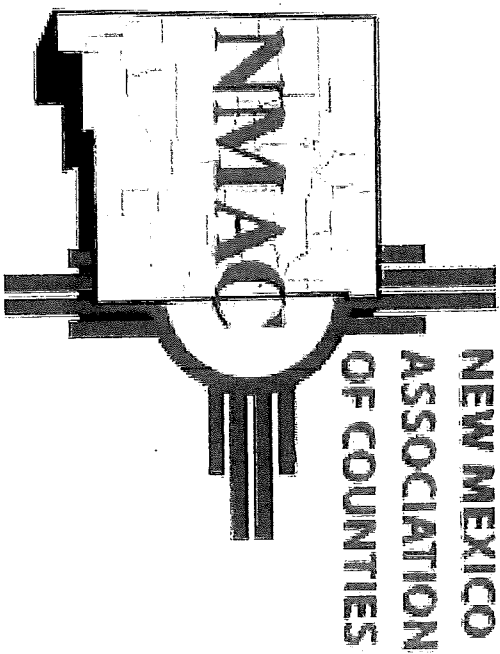
*Agenda Item
No. 4*



Agenda Item
No. 5

COMPANY NURSE™

Because Accidents Happen™



THE TRIAGE PROCESS

DURING THE TRIAGE PROCESS THE INJURED WORKER SPEAKS WITH AN -

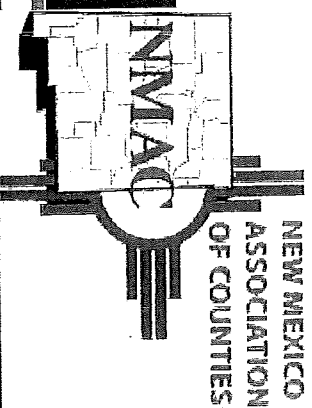
INJURY CARE COORDINATOR WHO WILL:

- GATHER EMPLOYEE DEMOGRAPHIC INFORMATION
- GATHER PRELIMINARY INCIDENT INFORMATION
- TRANSFER THE EMPLOYEE AND THE INFORMATION TO A-

REGISTERED NURSE WHO THEN:

- ASSESSES THE INJURY
- RECOMMENDS THE MOST APPROPRIATE LEVEL OF CARE OR TREATMENT
- REFERS THE INJURED WORKER TO EITHER SELF-CARE, CLINIC OR EMERGENCY ROOM

**COMPANY NURSE™**
Because Accidents Happen™



PROGRAM BENEFITS FOR EMPLOYEES

- **FAST ACCESS TO A CARING MEDICAL PROFESSIONAL (RN) FOR EVALUATION**
- **NURSES WHO SPECIALIZE IN OCCUPATIONAL INJURIES**
- **24/7/365 NURSE INTAKE AND FOLLOW UP**
- **MEDICAL PROVIDER PAPERWORK IS FAXED IMMEDIATELY WHEN REFERRAL TO MEDICAL CARE IS NEEDED, REDUCING THE EMPLOYEE'S WAIT TIME**

REPORTING

AFTER TAKING THE INJURY REPORT AND TRIAGING AN INJURED WORKER, COMPANY NURSE GENERATES THE FOLLOWING REPORTS:

- **REPORT OF INJURY – CAPTURES THE INJURY DETAILS, EMPLOYEE, EMPLOYER, TRIAGE AND MEDICAL REFERRAL INFORMATION**
- **PROVIDER ALERT – FAXED OR EMAILED TO THE TREATMENT FACILITY, PRIOR TO THE ARRIVAL OF THE INJURED WORKER**
- **INJURY SUMMARY REPORT – PROVIDES A STATISTICAL ACCOUNTING OF THE INJURIES FOR A SPECIFIED TIME PERIOD**

TRAINING

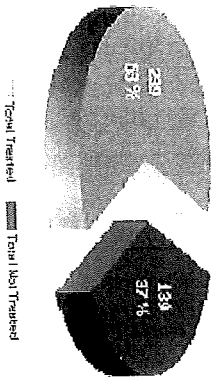
- **WEB-BASED CLIENT PORTAL**
- **TRAINING TOOLS INCLUDE:**
 - **CLIENT TRAINING PORTAL**
 - **SAMPLE CALL**
 - **TRAINING VIDEO**
 - **FAQS AND OTHER HANDOUTS**
- **COMPANY NURSE CAN ASSIST WITH EMAIL PROGRAM REMINDERS TO ENCOURAGE CONSISTENT UTILIZATION**

COMPANY NURSE™

Because Accidents Happen

Total Treated vs. Total Not Treated

of 378 Total Incidents
7/1/2015 - 6/30/2017

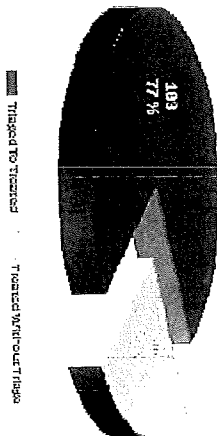


Total Incidents	378
Total Treated	239 63%
Total Not Treated	139 37%

"Not Treated" means the employee reported an incident to Company Nurse, but was not referred to a medical provider or chose not to seek treatment.

Triaged to Treatment vs. Treated W/O Triage

of 239 Total Treated
7/1/2015 - 6/30/2017



Total Treated	239
Triaged to Treatment	183 77%
Treated w/out Triage	56 23%

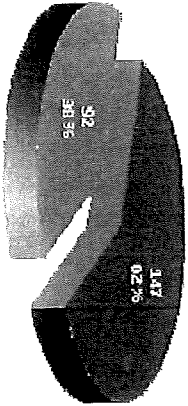
"Triaged" means employee reported the injury and spoke to a nurse about their injury. "Treated without triage" means the employee sought treatment on their own and later reported the incident to Company Nurse.

COMPANY NURSE™

Because Accidents Happen

Breakdown of Incidents to ER

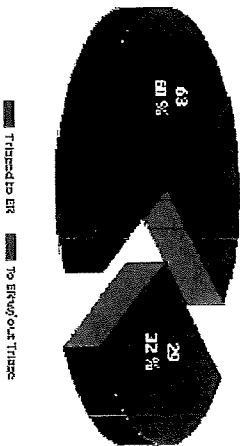
Total to ER vs. to Non-ER Facility
 of 238 Total Treated
 7/1/2015 - 6/30/2017



Total Treated	Count	Percentage
Treated to ER	147	62%
Treated to Non-ER	92	38%

Triaged to ER vs. to ER W/O Triage

of 92 Total to ER
 7/1/2015 - 6/30/2017



Total to ER	Count	Percentage
Triaged to ER	63	68%
To ER w/out Triage	29	32%

*Total to ER includes employees who were treated either by company nurse or ER as well as those who mention their own without ER.

*"To ER without triage" means the employee sought treatment at the ER on their own and later reported the incident to Company Nurse.

UTILIZATION REPORT 2016/2017

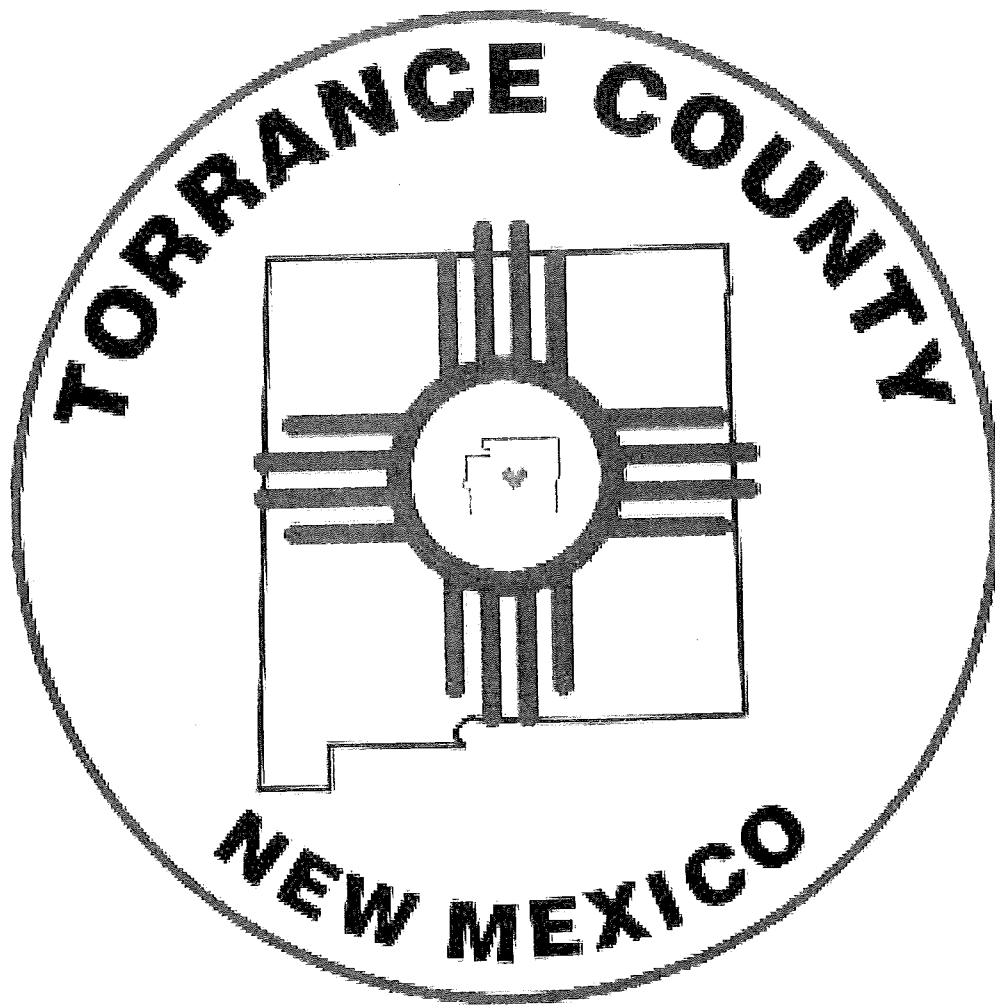
Utilization Report

County	1	2	3	4	5	6	7	8	9	10	11	12	13
Chaves County	18	6	5	4	2	0	13						
Curry County	13	3	5	1	2	1	11						
Dona Ana County	10	2	4	4	0	0	6						
Grant County	0	0	0	0	0	0	0						
Mckinley County	0	0	0	0	0	0	0						
Otero County	15	3	5	2	4	0	12						
San Juan County	24	2	10	8	0	1	13						
Sandoval County	45	3	34	6	0	2	39						
Santa Fe County	66	4	29	19	5	4	42						

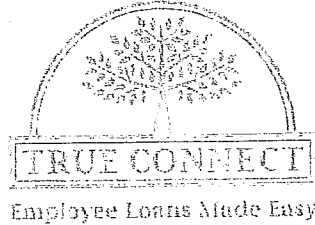
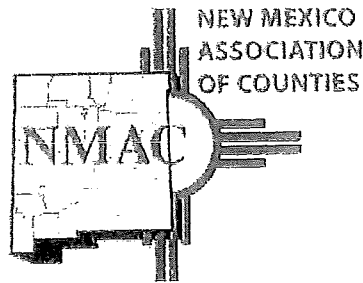
Questions?

Kiki Arellano
NMAC Risk Management Specialist
505-820-8115
karellano@nmcounties.org

Kamie Denton
NMAC Workers' Compensation Manager
505-820-8159
kdenton@nmcounties.org



*Agenda Item
No. 6*



TrueConnect Agreement

Agreement: The parties to this TrueConnect Agreement include the undersigned employer (“Employer”), and Employee Loan Solutions Inc. (“Employee Loan Solutions”).

Description: TrueConnect is a small loan voluntary benefit program helping employees facing a financial need.

Loans: Fixed sizes no larger than \$3000, depending on employee income and tenure. Repayment is through payroll deductions over a period of 12 months.

Employee Loan Solutions Shall:

1. Maintain a program website portal through which employees can apply for a loan under the TrueConnect program.
2. Provide a file to Employer each pay period noting the payroll deduction amounts from each borrower.
3. Provide a secure interface through the program website for Employer to transmit reporting information.
4. Provide tools to facilitate automation of these steps.

Employer Shall:

1. Communicate the TrueConnect program to employees as a voluntary benefit utilizing approved written materials and the program website.
2. Submit through the program website an employee census file each pay period identifying employees and providing compensation data and related information which will be encrypted by TrueConnect. This can be automated.
3. Subject to any limitations under state law, Employer shall accept voluntary wage authorizations executed by employees, and process those authorized TrueConnect deduction instructions to facilitate loan payments, including repayment of the balance of any loan by deducting the sum from any terminated employee’s last paycheck.
4. Send a report of actual deductions to TrueConnect’s secure platform. This can be automated.

NEW MEXICO COUNTIES

Voluntary Employee Loan/Credit Counseling Benefit Program

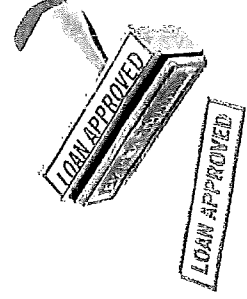
In partnership with TrueConnect

For County Commissions

Contact:

Susan D. Mayes, New Mexico Counties
Communications Director

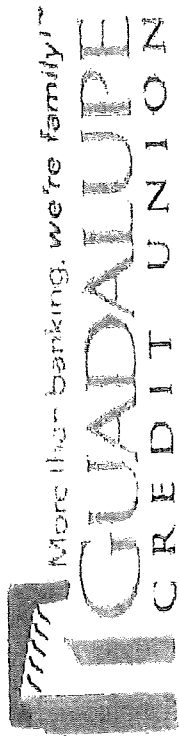
cell 505-469-0042, smayes@nmcounties.org



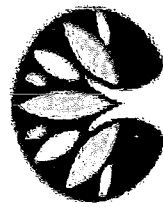
How the TrueConnect Loan Program Works

- Web-based platform that facilitates the loan process through payroll deduction; the system automatically shows only loan size an employee can afford to comfortably repay
- Each payroll period, the county will send an automated report to TrueConnect
- Deductions are aggregated; paid as an ACH deposit
- Payroll deductions work like other employee benefits; loan amount same each payroll
- Loan amount goes directly to the lender; best convenient way for employee to pay off loan
- Currently, Bernalillo, Catron, Doña Ana, Eddy, McKinley, Otero, Rio Arriba, Socorro, and Taos Counties are implementing or already offering this program
- Employee is responsible for the loan; if employee leaves the county before it is paid off, TrueConnect/lender work directly with ex-employee
- Works in conjunction with Sunrise Banks out of Minnesota; agreements with Rio Grande Credit Union (coaching only) in Albuquerque area and Guadalupe Credit Union (loans and counseling) in the Santa Fe area

New Mexico banks and credit unions can also participate on the TrueConnect platform



505-982-8942
<http://www.guadalupecu.org>



RIO GRANDE
CREDIT UNION

- Help your employees and provide an alternative to store front loans
- Include your local banks and credit unions; Guadalupe Credit Union services: Santa Fe, Rio Arriba, Taos, Mora, San Miguel, and Torrance Counties
- Provide financial education and counseling
- All at no cost to the county or risk to taxpayers

LSS Financial Counseling Conquer Your Debt™

We've been helping people in your community overcome debt since 1987. LSS Financial Counseling offers in-person services at the following locations:

DULUTH · VIRGINIA · SUPERIOR, WI
BRainerd · WILLMAR · MANKATO
MINNEAPOLIS · ST. PAUL · ST. LOUIS PARK

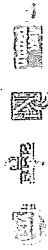
Counseling services are also available by telephone and online.

When you're ready to take action, we're here to offer the help you need.

CALL
800-528-2926

OR VISIT
www.lssmn.org/sunrise

LSS Financial Counseling receives voluntary contributions from creditors who participate in Debt Management Plans (DMP). Since creditors have a financial interest in getting paid, most are willing to make a contribution to help fund our program. However, we will work with all creditors regardless of whether they contribute, and your accounts with your creditors will always be credited with one hundred percent (100%) of the amount you pay through us.



© 2012 LSS Financial Counseling is a service of Lutheran Social Service of Minnesota which serves all people regardless of race, color, creed, religion, national origin, sex, sexual orientation, disability or age.

Financial Choice for Sunrise Banks

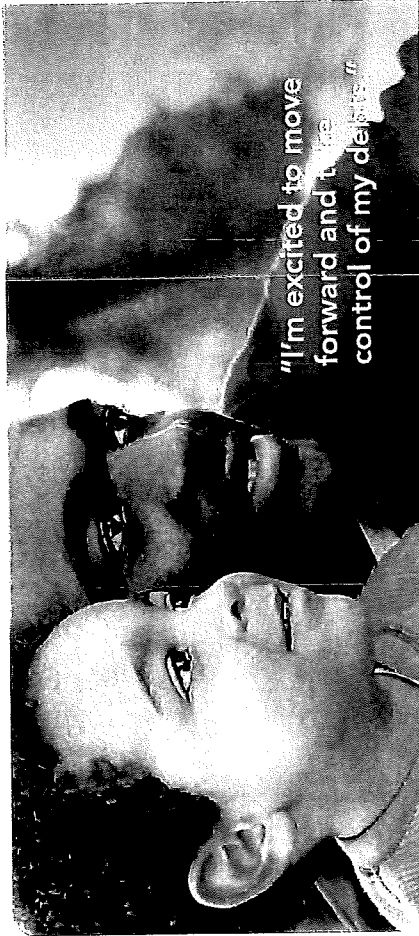


Lutheran Social Service of Minnesota
for changing lives

Get started.

Take charge of your life again.

With the right tools and a little encouragement, you can take charge of your finances for good. Obtain access to six sessions of financial counseling per year, free and confidential.



"I'm excited to move forward and take control of my debts."

To speak with our financial counselors:

CALL **800-528-2926**

LSS Financial Counseling Conquer Your Debt™

VISIT www.lssmn.org/sunrise

NEW MEXICO COUNTIES

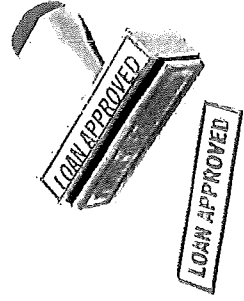
Contact:

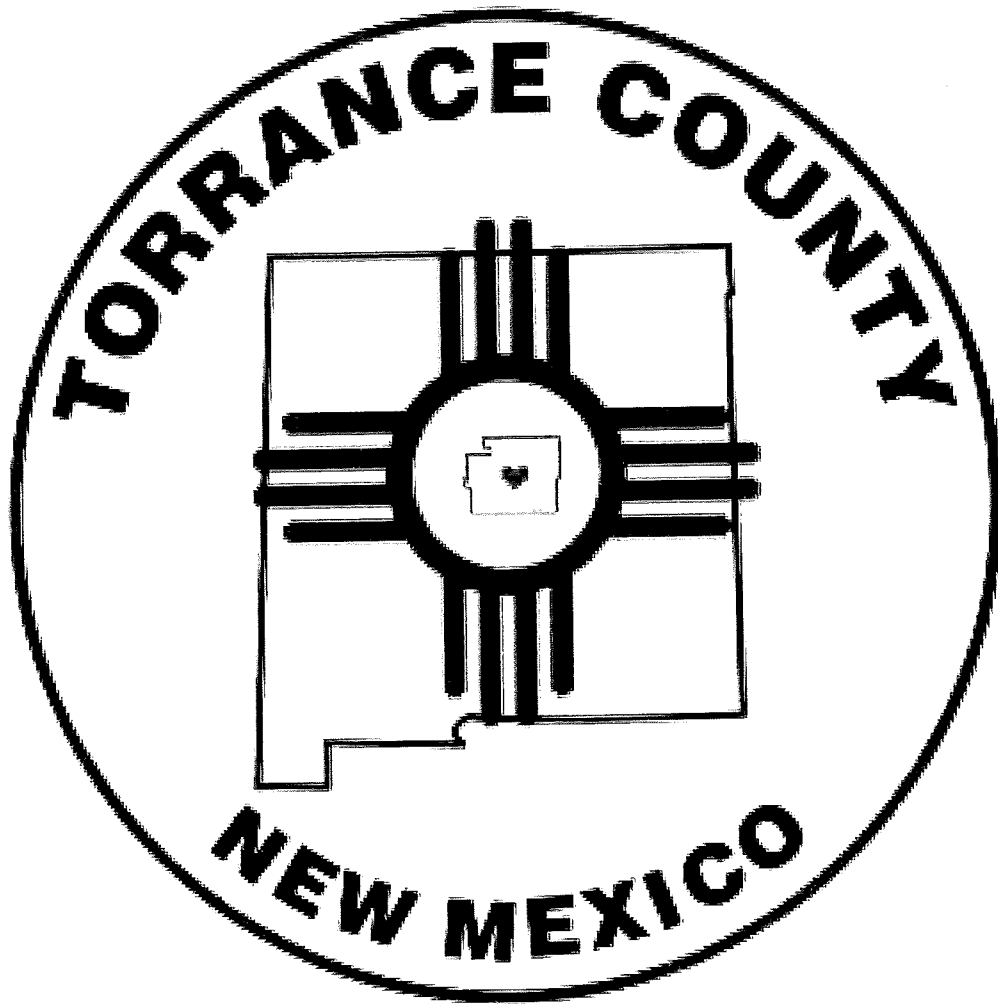
Susan D. Mayes

New Mexico Counties
Communications Director

smayes@nmcountries.org

(505) 469-0042

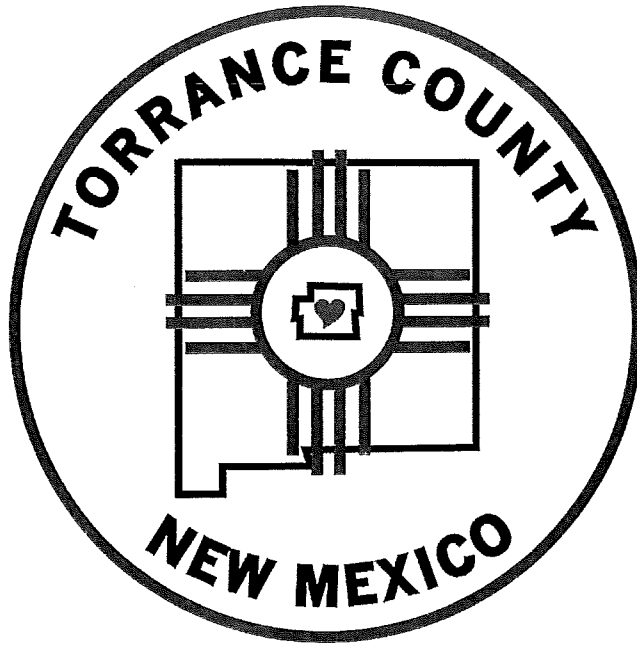




Agenda Item
No. 7



Agenda Item
No. 8



UPDATES

- ✓ Various County Departments
- ✓ Other Boards
- ✓ Forest Service
- ✓ Commission



Agenda Item
No. 9



Agenda Item
No. 10

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Linda Jaramillo Clerk
First Last Department / Company / Organization Name

Today's Date: 6/6/18 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-544-4368 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: ljaramilla@tcnm.us

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:

Completion & Certification of 2018 Primary Election results
by County Commission

Is this a Resolution, Contract, Agreement, Grant Application, Other? _____

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

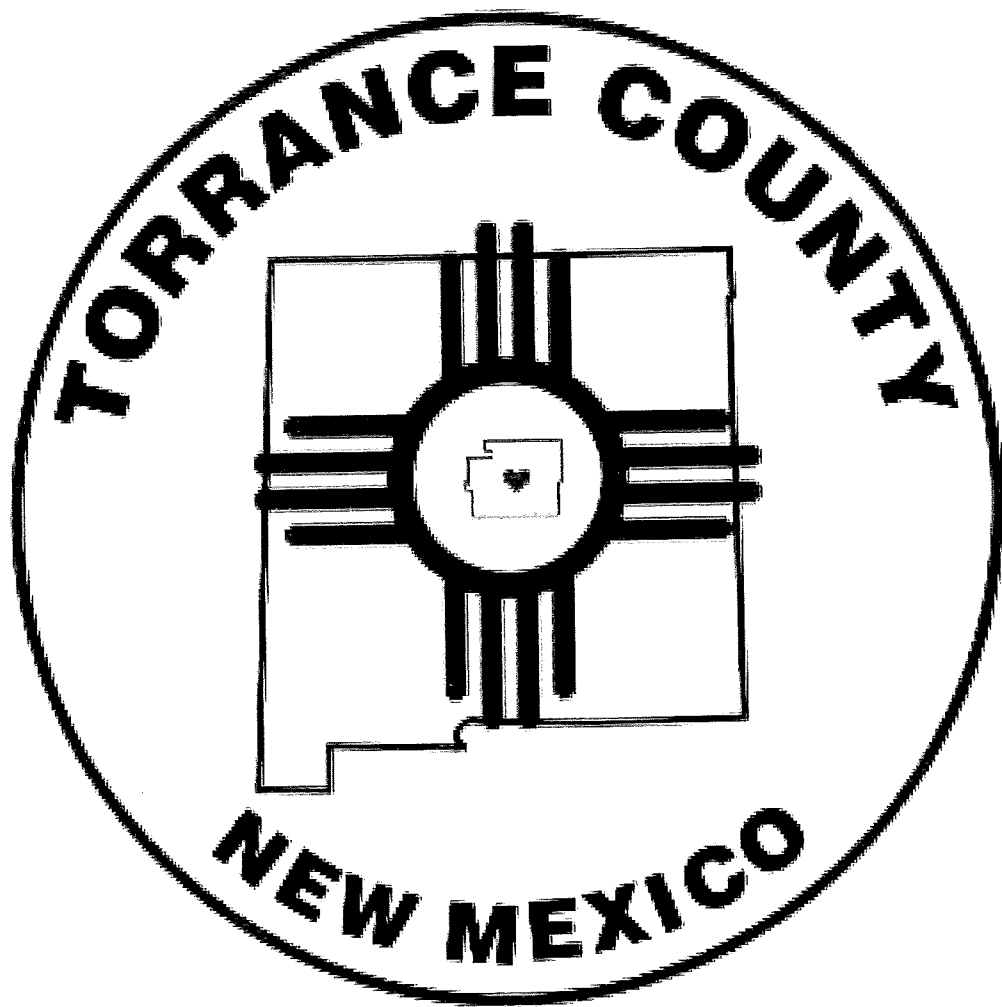
Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 11*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Javier Sanchez Commissioner Dist. 1
First Last Department / Company / Organization Name

Today's Date: June 2, 2018 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 400-3192 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: jsanchez@tcnm.us

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:

Transportation Committee

Is this a Resolution, Contract, Agreement, Grant Application, Other? _____

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

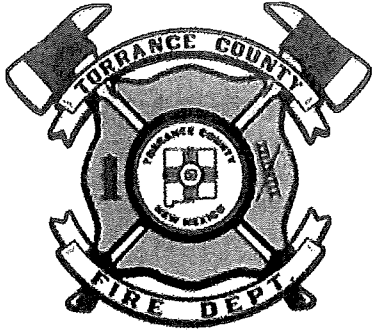
Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 12*

	Torrance County Fire Department Policy and Procedure	
	Policy	Nominal Fee / Pay Per Call / Stipend Program
	Scope:	Department Administration
Authority:	Torrance County Fire Chief	Effective Date:

Purpose:

The purpose is to provide guidelines for the distribution of the Nominal Incentive Fee for volunteers within the Torrance County Fire Department.

Scope:

County Commission approved funding for the “Volunteer Recruitment and Retention Nominal Fee Incentive” program for Torrance County Fire Department volunteer firefighters and EMS responders effective April 1, 2016. This is **NOT** an hourly rate of pay or based on the member’s productivity, but rather a nominal incentive fee paid to department volunteer members for participation in department activities, response to Fire, EMS and Public Assist incidents.

A. Eligibility:

1. All TCFD volunteers must fill out an Incentive Program application indicating their membership status and understanding of the program. Participation in this program is voluntary and members may decline participation.
2. Participating members must fill out IRS forms W-9 and W-4 and I-9 which will be provided by TCFD. No payments will be made without these forms correctly and completely filled out and on file.
3. An active member of the fire department who meets and is maintaining the requirements of an operational or administrative volunteer as set forth in the department policies and procedures, are eligible for the Nominal Fee Incentive Program. Volunteers must meet all requirements, be a member in good standing and off probation.

B. Probationary Members:

New recruits must satisfactorily complete a minimum of **six (6)** month probationary period to be eligible for the nominal fee. All recruits must be in good standing and meet all the requirements of a probationary member as outlined in the TCFD P&P’s.

C. Required Training*:

- Defensive Driving Certification
- DOT Certified Physical (must pass)
- VFIS Certified Emergency Vehicle Operations Course

Class E License
CPR AED/ Basic First Aid Certification/Recertification
FEMA NIMS Required Online Course
(100, 200, 700 and 800 Nominal Fee is for complete series; Certificate of completion is required).

*Required training is any course or class that shall be completed within six month probationary time to fulfill the necessary training for the volunteer member to perform his/her assigned duties as set forth by the Governing Body of said activity.

D. Nominal Fee for Pay Per Call Response:

For a member to receive pay per call, the member must be off probation. For EMS pay per call, certified EMT (First Responder or above). For Fire pay per call, acquired enough fire training to be considered FF1 per Authority of Jurisdiction (as approved by the N.M. State Fire Marshal's Office), ISFAC Firefighter I or Pro-Board Certification.

1. Fire (\$15.00)
This includes Fire, Public Assist/Lift Assist, Extrication and any call that requires a Firefighter. The Firefighter must remain on scene until released by the Incident Commander.
2. EMS (\$10.00)
To receive the nominal fee for an EMS call the responder must be licensed at or above the First Responder level with a current CPR card and a current Class E license.
3. Dispatched but cancelled enroute (\$5.00)
Any call where units are dispatched and the unit or member is cancelled enroute to the scene or duty assigned station.

E. Nominal Fee for Battalion Chiefs:

The nominal fee paid to each Battalion Chief is a monthly lump sum. The amount of the payment is dependent on the districts ISO rating. See the following:

ISO 6/7 \$500.00 per month
ISO 8/9 \$250.00 per month

To be eligible for the monthly lump sum payment Station Chiefs must meet the following requirements.

- a) **All required reports must be verified and entered into ERS.**
- b) **Minimum of 8 hours documented station training per month. (Can be included in the 24 hours station coverage, if performed at the station).**
- c) **Minimum of 24 hours documented station or shift coverage per month.**
- d) **Minimum of 1 Business meeting per month.**
- e) **All logs and forms verified and submitted by the 10th of each month.**

*These requirements will be detailed by the Torrance County Fire Chiefs Office where applicable. Failure to complete any 1 of the mandatory requirements above will result in forfeiture of the respective month's lump sum payout.

Nominal Fee for Assistant Chiefs, Safety Officer and Coordinators covering multiple districts.

- | | |
|-------------------------------------|------------|
| a. Operations Assistant Chief | (\$750.00) |
| b. Support Services Assistant Chief | (\$750.00) |
| c. Safety Officer | (\$250.00) |
| d. EMS Coordinator | (\$250.00) |
| e. Training Coordinator | (\$250.00) |
| f. Wildland Coordinator | (\$250.00) |
| g. Search and Rescue Coordinator | (\$250.00) |

To be eligible for the monthly lump sum payment Chiefs and Coordinators must meet the following requirements.

- a. **Minimum of 8 hours documented training per month. (Can be included in the 24 hours station coverage, if performed at the station).**
- b. **Minimum of 24 hours documented station or shift coverage per month.**
- c. **Attend Chiefs or District meeting per month or when held.**
- d. **Fuel logs verified and submitted by the 10th of each month.**

*These requirements will be detailed by the TCFD County Fire Chiefs Office where applicable. Failure to complete any 1 of the mandatory requirements above will result in forfeiture of the respective month's lump sum payout. **All Chiefs, Safety Officer and Coordinators will only be allowed to receive either Stipend or pay per call. They will not be allowed to receive both.**

F. Payment:

Eligible members must submit an approved, signed pay voucher quarterly to the Station Chief. Copies of Certificate/License must be included. The fully completed Pay Vouchers, signed by the Volunteer and the Station Chief must be submitted to Fire Administration by the **10th** day following the end of the calendar quarter. Pay Vouchers will be distributed to the Battalion Chief following distribution from County Administration to Fire Administration.

The Nominal Fee Payment is only in effect for the current calendar quarter, no retroactive pay will be issued for previous quarters. Once a member is off probation they do not receive retroactive pay for probation time.

The Calendar Quarter dates are as follows: 1st quarter-January 1-March 31, 2nd quarter-April 1-June 30, 3rd quarter-July 1-September 30, 4th quarter-October 1-December 31.

PASSED, APPROVED AND ADOPTED this 13th day of June, 2018.

TORRANCE COUNTY COMMISSION

James "Jim" Frost, District 1

Julia DuCharme, District 2

Attest:

Javier Sanchez, District 3

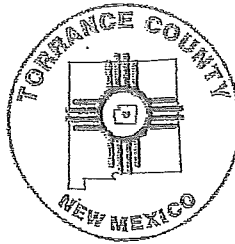
County Clerk

Belinda Garland, County Manager



*Agenda Item
No. 13*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: JESSE LUCANO ASSESSOR
First Last Department / Company / Organization Name

Today's Date: 6.6.18 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: _____ Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: _____

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
REQUESTING ACTUALS FOR PER DIEM FOR APPRAISER.

Is this a Resolution, Contract, Agreement, Grant Application, Other? _____

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 14*



TORRANCE COUNTY
RESOLUTION # 2018-
Budget Increase

WHEREAS, the Torrance County Commission in regular session on Wednesday, June 13th 2018 did propose to authorize a budget increase in the FY 2017-18 Budget, and

WHEREAS, budget increases require authorization from the Department of Finance and Administration, and

WHEREAS, we request authorization for the following budget increase:

(See Attachment A)

NOW THEREFORE, we respectfully request approval for the attached budget increase in the FY 2017-18 budget from the Department of Finance and Administration.

DONE at Estancia, New Mexico, Torrance County this 13th day of June 2018.

TORRANCE COUNTY COMMISSION

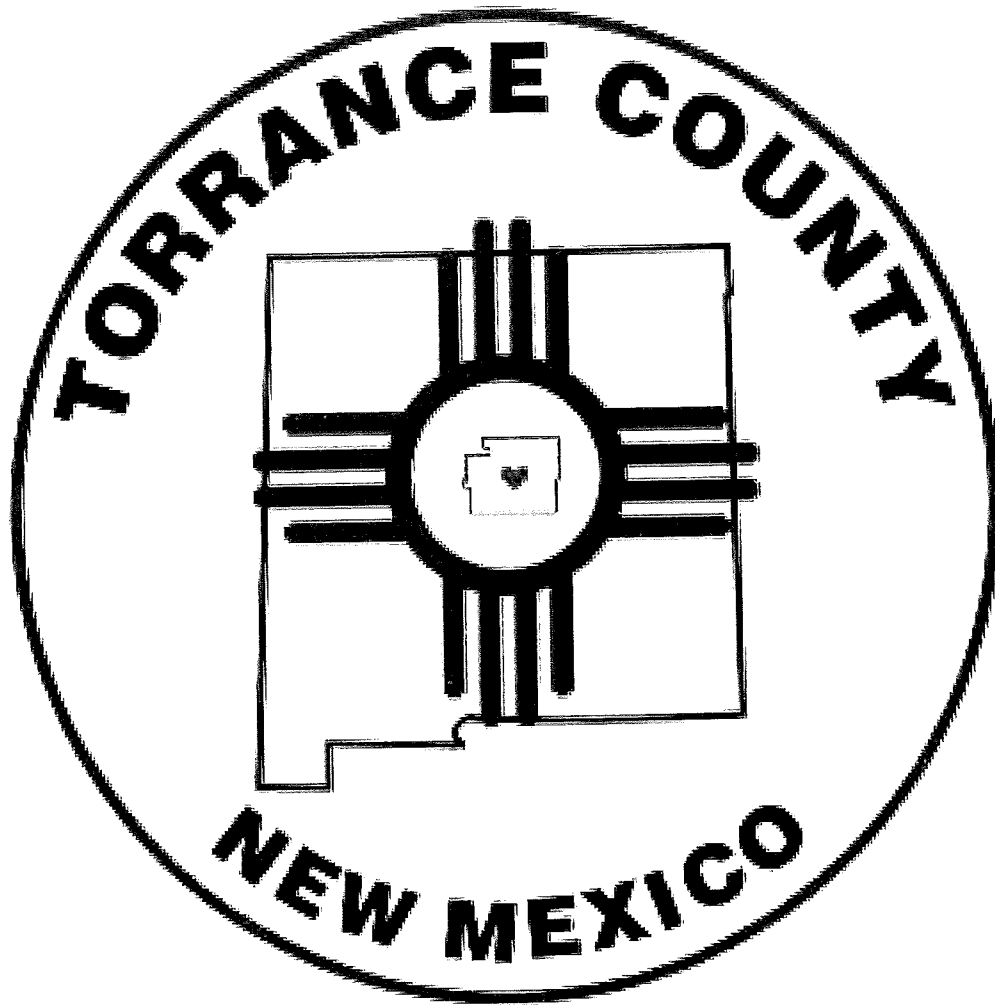
James W. Frost, District 1

Attest:

Julia DuCharme, District 2

County Clerk
DFA Approval

Javier E. Sanchez, District 3



*Agenda Item
No. 15*



TORRANCE COUNTY

RESOLUTION # 2018- Line Item Transfers

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2017-18 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 13th day of June 2018.

TORRANCE COUNTY COMMISSION

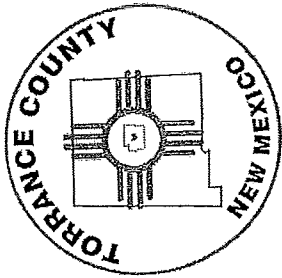
James W. Frost, District 1

Attest:

Julia DuCharme, District 2

County Clerk

Javier E. Sanchez, District 3



TORRANCE COUNTY

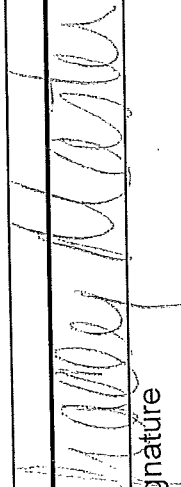
Line Item Transfer Form

Requesting Department: DWI PREVENTION

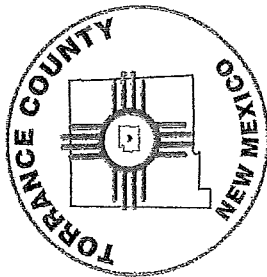
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
605-03-2271	Non-professional services	605-03-2272	Professional services	\$2,064.50
605-03-2104	Full-time salaries	605-03-2257	Outreach	\$1,500
605-03-2104	Full-time salaries	605-03-2272	Professional services	3,245.45

Reason for Transfer:
 Reallocation of funds, since many of the expenditures from full-time salaries were billed to the grant instead of the distribution


 Signature

6/6/18
 Date



TORRANCE COUNTY

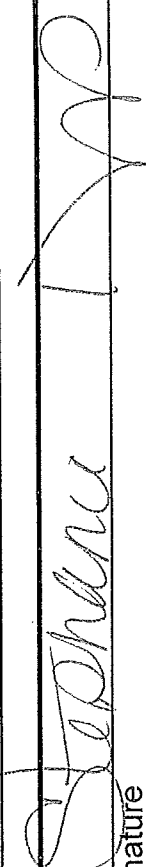

Line Item Transfer Form

Requesting Department: _____ Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	\$
401-50-2201	Vehicle Maint./Repair	401-50-2272	Professional Services	\$ 300.00
401-50-2201	Vehicle Maint./Repair	401-50-2221	Printing/Publishing	\$ 100.00
401-50-2201	Vehicle Maint./Repair	401-50-2267	Towing	\$ 600.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason for Transfer:
 Transfer to cover the overdrawn line items in the Sheriff Budget and to cover the cost of Professional Services for GPS.



Agenda Item
No. 16



SERVICE AGREEMENT

1299 E Algonquin Road
 Schaumburg, IL 60196
 (800) 247-2346

Contract Number: USC000023723
 Contract Modifier: R24-MAY-18

Date: 29-MAY-2018

Company Name: Torrance County Office Attn.: Billing Address: PO Box 449 City, State, Zip Code: Mc Intosh, NM 87032 Customer Contact: Dorothy Rivera Phone: 505-384-9893
--

P.O.#: N/A
 Customer #: 1012507276
 Bill to Tag#: 0002
 Contract Start Date: 01-JUN-2018
 Contract End Date: 30-JUN-2019
 Payment Cycle: MONTHLY
 Currency: USD

QTY	MODEL/OPTION	SERVICES DESCRIPTION	MONTHLY EXT	EXTENDED AMT
	LSV01S00501A	***** Recurring Services ***** ASTRO SYS ESS+ AR	\$3,097.50	\$40,267.50
Sub Total			\$3,097.50	\$40,267.50
Taxes			\$0.00	\$0.00
Grand Total			\$3,097.50	\$40,267.50
SPECIAL INSTRUCTIONS - ATTACH STATEMENT OF WORK FOR PERFORMANCE DESCRIPTIONS			THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA SOLUTIONS	

Subcontractor(s)	City	State
Phoenix Region FSO	Tempe	AZ
Technical Support Operations	Schaumburg	IL
Call Center Operations	Schaumburg	IL
Infrastructure Depot Operations IDO	Elgin	IL

I received Statements of Work that describe the services provided on this Agreement. Motorola's Service Terms and Conditions, a copy of which is attached to this Service Agreement, is incorporated herein by this reference.

_____ AUTHORIZED CUSTOMER SIGNATURE	_____ TITLE	_____ DATE
_____ CUSTOMER (PRINT NAME)		

Christopher C. Aerts

Customer Support Manager

05/29/2018

MOTOROLA REPRESENTATIVE (SIGNATURE)

TITLE

DATE

CHRISTOPHER AERTS

575-202-8111

MOTOROLA REPRESENTATIVE (PRINT NAME)

PHONE

Company Name : Torrance County Office
Contract Number : USC000023723
Contract Modifier : R24-MAY-18
Contract Start Date : 01-JUN-2018
Contract End Date : 30-JUN-2019

Service Terms and Conditions

Motorola Solutions Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

Section 1. APPLICABILITY

These Maintenance Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

Section 2. DEFINITIONS AND INTERPRETATION

2.1. "Agreement" means these Maintenance Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Maintenance Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2. "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3. "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

Section 3. ACCEPTANCE

Customer accepts these Maintenance Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

Section 4. SCOPE OF SERVICES

4.1. Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2. If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed.

4.3. If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4. All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5. Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6. If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7. Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this Agreement.

Section 5. EXCLUDED SERVICES

5.1. Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other

than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2. Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

Section 6. TIME AND PLACE OF SERVICE

Service will be provided at the location specified in this Agreement. When Motorola performs service at Customer's location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

Section 7. CUSTOMER CONTACT

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

Section 8. PAYMENT

Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date. Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity.

Section 9. WARRANTY

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customer's sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. **MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

Section 10. DEFAULT/TERMINATION

10.1. If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2. Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

Section 11. LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement. **ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER**

SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

Section 12. EXCLUSIVE TERMS AND CONDITIONS

12.1. This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2. Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

Section 13. PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS

13.1. Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorola's property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2. Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3. This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

Section 14. FCC LICENSES AND OTHER AUTHORIZATIONS

Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

Section 15. COVENANT NOT TO EMPLOY

During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

Section 16. MATERIALS, TOOLS AND EQUIPMENT

All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customer's custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customer's premises by Motorola at any time without restriction.

Section 17. GENERAL TERMS

17.1. If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.

17.2. This Agreement and the rights and duties of the parties will be interpreted in accordance with the laws of the State in which the Services are performed.

17.3. Failure to exercise any right will not operate as a waiver of that right, power, or privilege.

17.4. Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.

17.5. Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

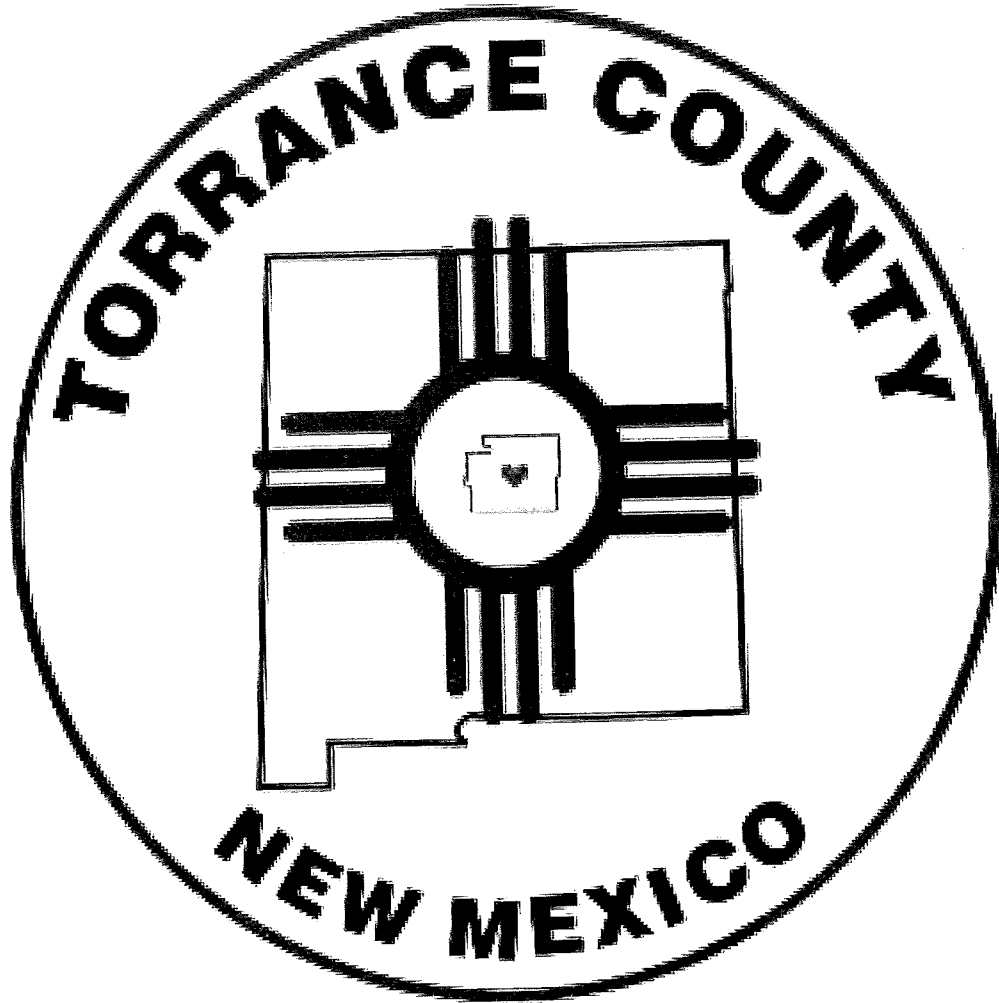
17.6. Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event.

17.7. THIS AGREEMENT WILL RENEW, FOR AN ADDITIONAL ONE (1) YEAR TERM, ON EVERY ANNIVERSARY OF THE START DATE UNLESS EITHER THE COVER PAGE SPECIFICALLY STATES A TERMINATION DATE OR ONE PARTY NOTIFIES THE OTHER IN WRITING OF ITS INTENTION TO DISCONTINUE THE AGREEMENT NOT LESS THAN THIRTY (30) DAYS OF THAT ANNIVERSARY DATE. At the anniversary date, Motorola may adjust the price of the Services to reflect its current rates.

17.8. If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorola's then effective hourly rates.

17.9 This Agreement may be executed in one or more counterparts, all of which shall be considered part of the Agreement. The parties may execute this Agreement in writing, or by electronic signature, and any such electronic signature shall have the same legal effect as a handwritten signature for the purposes of validity, enforceability and admissibility. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

Revised Oct 15, 2015



*Agenda Item
No. 17*



*Agenda Item
No. 18*

PROFESSIONAL SERVICES AGREEMENT

DWI PROGRAM EVALUATOR

TORRANCE COUNTY CONTRACT FY2019-DWI-01

This **CONTRACT** is hereby made and entered into by and between Torrance County, on behalf of and through the Torrance County DWI Prevention Program, (hereinafter COUNTY) and John Steiner, (**hereinafter CONTRACTOR**) effective July 1, 2018 and expiring June 30, 2019.

Whereas, the Torrance County DWI Prevention Program desires to retain the services of a Driving While Impaired (DWI) Programs Evaluator and Contractor is a qualified candidate for this contracted position.

Therefore, it is hereby mutually agreed by and between the parties that:

A. Scope of Work: – CONTRACTOR is hereby retained to:

1. The Contractor shall provide a comprehensive assessment and evaluation of the Torrance County DWI Prevention Program.
2. The Contractor shall identify for evaluation purposes the Torrance County DWI Prevention Program catchment area, including the schools of the Moriarty-Edgewood School District, complete with demographics and numbers affected and develop and implement methods of data collection from unique cultural groups.
3. The Contractor shall complete Evaluation Plan with Evaluation Template.
4. The Contractor shall conduct a comprehensive local evaluation that measures effectiveness of program strategies and their results. The outcome evaluation should measure each intervening variable, indicators for Prevention and Treatment components. These indicators will be specific to the Torrance County DWI Prevention Program's plan. An annual report will be submitted to the Torrance County DWI Prevention Program Coordinator on or before July 31, 2019.
5. The Contractor will design evaluation instruments, gather relevant baseline and follow up data, analyze data and produce evaluation reports.
6. The Contractor will develop a Power Point presentation of the Needs Assessment Highlights and Gaps in data to present to the community, planning council members, and stakeholders.
7. The Contractor will work with the Torrance County DWI Prevention Program Coordinator to take the lead in the implementation of approved Strategic Plan that addresses intervening variables, (individual level- direct service curricula, social access, low enforcement of ATOD laws, and low perceived risk of arrest/legal consequence) supportive of State prioritized consequences and related consumption behaviors and maintain management timeline.

8. The Contractor will review effectiveness of activities implemented through a quality improvement process and conduct fidelity checks four times per year per program and debrief staff and provide feedback to improve the program delivery, which will be included with quarterly reports.
9. The Contractor will work closely with the Torrance County DWI Program Coordinator and Prevention Staff on an on-going basis, along with onsite visits, technical assistance, evaluation training.
10. The Contractor shall provide staff support and facilitation for various meetings with health and social service provider agencies, and develop an updated Evaluation Plan and a Logic Model.
11. The Contractor shall provide measurement tools, and identify useful tools to use.
12. The Contractor shall work with Danielle Reed, Statewide Evaluator to add to the completion of the Statewide Evaluation.
13. The Contractor shall attend at least one quarterly meeting of the Torrance County Substance Abuse Prevention Task Force and report recommendations.
14. The Contractor will comply with DFA requests.
15. The Contractor will provide a final evaluation report by July 31, 2019.

1. **Term:** This contract shall be effective beginning July 1, 2018 and shall terminate on June 30, 2018 unless renewed as provided for herein.
2. **Renewal:** The County shall have the right, but not the obligation, to renew this contract at the end of the initial term. The parties may negotiate and agree to modify the terms hereof in any such renewal, subject to review by the County Commission and the New Mexico Department of Finance and Administration.
3. **Compensation:** The Contractor will submit monthly statements of services rendered and shall be compensated at the rate of \$750 per month, including applicable New Mexico Gross Receipts Tax. Total compensation, including gross receipts tax, shall not exceed \$9,000. The above amount is inclusive of all professional services, supplies, mileage/per-diem, telephone allowance and administrative costs. Invoices are to be submitted on a monthly basis, with the final invoice due to the Torrance County DWI Prevention Program **NO LATER THAN** June 15, 2019. Invoices received after such date **WILL NOT BE PAID**. The final payment will be delivered to the Contractor upon receipt of the final report by the Torrance County DWI Prevention Program Coordinator.
4. **Release:** The Contractor agrees that, upon final monthly payment, Contractor shall release Torrance County from all claims and/or obligations whatsoever related to this contract.
5. **Termination:** This contract may be terminated at will, either by either party, without cause. Termination shall be delivered or mailed (certified/return receipt) to the other party. Notice of termination shall be effective three (3) calendar days from date of

- postmark or on the date of delivery, if hand delivered to the Contractor. **Work Product:** All work produced under this contract shall be jointly shared by the parties but shall remain the exclusive property of the Torrance County DWI Prevention Program. Neither party shall use, sell, disclose, nor otherwise make available to anyone; (individual, corporation or organization), other than the Torrance County DWI Prevention Program or Contractor, any such work product or copies thereof.
6. **Status of Contractor:** The Contractor acknowledges that the Contractor is an independent contractor; and as such neither Contractor, Contractor employees, agents nor representatives shall be considered employees of the Torrance County DWI Prevention Program nor shall they be eligible to accrue leave, retirement benefits, insurance benefits, use vehicles, or any other benefits provided to Torrance County employees.
 7. **Non-agency:** The Contractor agrees not to purport to bind Torrance County to any obligation not assumed herein by Torrance County unless the Contractor receives written approval in advance and then only within the limits of that expressed authority.
 8. **Confidentiality:** Any information learned, given to, or developed by the Contractor in the performance of this contract shall be kept confidential and shall not be made available or otherwise released to any individual or organization without the prior written approval of Torrance County.
 9. **Worker's Compensation:** The Contractor acknowledges that neither the Contractor; Contractor's employees, agents, or representatives shall have any claim whatsoever to worker's compensation coverage under Torrance County's policy.
 10. **Taxes:** The Contractor acknowledges that the Contractor alone shall be liable for and shall pay to NM Taxation and Revenue Department the applicable gross receipts taxes on all monies paid to the Contractor under this contract. The Contractor also acknowledges that the Contractor, and Contractor alone shall be liable to the State and Federal government(s) and/or their agencies for income and self-employment taxes required by law. Specifically Contractor acknowledges that he is responsible for all tax liability resulting from this contract and that the County is in no way responsible for gross receipts, payroll, income or any other tax resulting here from.
 11. **Indemnification:** The Contractor agrees to indemnify and hold harmless County from any and all claims, suits, and causes of action which may arise from the acts or failures to act by contractor's employees, agents or other representatives while engaged in the performances of this contract.
 12. **Assignments and Subcontracting:** The Contractor shall not assign, transfer or subcontract any interest in this contract or attempt to assign, transfer or subcontract any claims for money due pursuant to this contract.

13. **Conflict of Interest:** The Contractor warrants the Contractor presently has no conflict of interest as defined by the New Mexico Governmental Conduct Act and shall not hereafter acquire any conflict of interest.
14. **Bribes, gratuities and kickbacks prohibited.** Bribes, gratuities and kickbacks are expressly prohibited. This contract incorporates by reference, as if fully stated herein, the applicable criminal laws prohibiting bribes, gratuities and kickbacks as required by NMSA 1978, § 13-1-191.
15. **Non-discrimination:** The Contractor agrees that Contractor, Contractor's employee(s) and/or agent(s) shall comply with all federal state and local laws regarding equal opportunities, fair labor standards, and other non-discrimination and equal opportunity compliance laws, regulations and practices.
16. **Default by Contractor:** In the event that Contractor defaults on any term or provision of this contract, Torrance County retaining the sole right to determine whether to declare the contract avoidable and/or the Contractor agrees to pay the reasonable costs, including court fees and attorney's fees, indirect damages, incurred in the enforceable of this contract.
17. **Scope of Agreement:** This agreement represents the entire agreement between the parties and incorporates all prior negotiations, representations, or agreements, written or oral, between Contractor and the County. This agreement may be amended only by written instrument signed by Contractor and the County.
18. **Amendment(s) to this Contract:** This contract shall not be altered, changed, modified, or amended, except by instrument, in writing, executed by both parties.
19. **Applicable by Law:** This contract shall be governed by the Laws of the State of New Mexico, including the New Mexico Procurement Code (sec. 3-1-28 et. eq., N.M.S.A., 1978 as amended).
20. **Severance:** If any provision of this contract is determined to be illegal or void, then that provision shall be severed from the remainder and shall not affect the remaining provisions of the contract.
21. **Notices:** Any notice that will be given in accordance with this Agreement will be deemed appropriate when sent by certified mail to the following:

Torrance County
c/o County Manager
P. O. Box 48
Estancia, NM 87016
And
John C. Steiner
533 Arizona Street, SE
Albuquerque, NM 87108

IN WITNESS WHEREOF, this agreement shall become fully executed upon the date of the final signature below.

By: _____
Torrance County Manager

Date: _____

By: _____
DWI Coordinator

Date: _____

By: _____
Contractor

Date: _____

Attest: _____
County Clerk

COUNTY OF TORRANCE

PROFESSIONAL SERVICES CONTRACT FY-2019-DWI-03

THIS AGREEMENT is made and entered into by and between **THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY, NEW MEXICO**, hereinafter referred to as "the County" and **LUKE ARNOLD**, hereinafter referred to as (the "Contractor").

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work.

A. The Contractor shall perform services as follows:

1. Provide client service hours as part of a comprehensive, therapeutic approach to alcohol and substance abuse treatment for DWI offenders referred by Torrance County Courts, with the objective of reducing alcohol abuse and dependency. These services may include, but shall not be limited to:
 - a) Substance abuse education
 - b) Individual treatment
2. Provide varying levels of service for DWI offenders, based upon the individual needs of each offender. These services shall include, the following, when appropriate to meet client needs:
 - a) Cognitive behavioral therapy
 - b) Solution focused therapy
 - c) Experiential treatment methods
 - d) Alternate evidence-based treatment
 - e) Moral Reconciliation Therapy – including collaboration with the DWI Coordinator on protocols, guidelines and other related documents in order to deliver this mode of treatment.
3. Provide consultation services to the DWI Prevention Program in order to coordinate the most effective client care.
4. Maintain and transmit records in a manner that shall be compliant with HIPAA (Health Insurance Portability Accountability Act) and 42 CFR Part 2.

5. Produce monthly reports to the Torrance County Community Monitor and DWI Coordinator. These reports will specifically describe activities and detailed billing. Monthly reports shall be due by the 10th day of the following month.
- B. Services will be performed at the offices of Luke Arnold, either in Edgewood, NM or in Estancia, NM.
- C. Performance Measures.

Goals:

1. Decrease severity of alcohol use/abuse among participants regarding the associated behaviors, health issues and negative impact of alcohol use/abuse.

Objectives.

1. Individual counseling for those clients who require auxiliary support.
2. Outpatient referrals will be made to other agencies as needed.
3. Provide consultation to the Program for the purpose of increasing client success.

2. Compensation.

- A. Contractor will provide up to five service hours per month, to meet the requirements of the aforementioned Scope of Work. The total amount payable under this Agreement shall not exceed \$3,600, including gross receipts tax for the period extending from July 1, 2018 through June 30, 2019. Upon receipt of a complete and detailed monthly billing or substance abuse treatment, compensation shall be made in equal monthly payments of \$300.00, inclusive of New Mexico gross receipts tax. The total contract amount shall not exceed \$900.00. These payments will be contingent upon continued funding from the Department of Finance and Administration, Local Government Division, Special Programs Bureau, LDWI.
- B. The Torrance County DWI Prevention Program will pay for professional services under this contract upon receipt of a detailed statement provided to the coordinator which chronicles service to individuals convicted of DWI and time spent by the Contractor in conducting the Scope of Work above. The statement will be retained in confidential files by the Torrance County DWI Prevention Program Coordinator. An invoice shall be provided by the Contractor to the Torrance County DWI Prevention Program Coordinator monthly and will be paid by Torrance County. All invoices submitted by the Contractor shall be submitted within the parameters of the state fiscal year which runs July 1, 2018 through June 30, 2019. **Invoices received AFTER June 15, 2019 will NOT be paid.**

3. Term.

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL THE DEPARTMENT OF FINANCE AND ADMINISTRATION HAS GIVEN ADMINISTRATIVE APPROVAL, AND SHALL BECOME FULLY EXECUTED UPON THE DATE OF THE LAST SIGNATOR. Contract This Agreement shall terminate on **JUNE 30, 2019** unless terminated pursuant to paragraph 4, infra, or paragraph 5. In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

4. Termination.

A. Termination. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least ten (10) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the County or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein. THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE COUNTY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.

B. Termination Management. Immediately upon receipt by either the County or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the County; 2) comply with all directives issued by the County in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the County shall direct for the protection, preservation, retention or transfer of all property titled to the County and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the County upon termination and shall be submitted to the County as soon as practicable.

5. Appropriations.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the County to the Contractor. The County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the County proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

6. Status of Contractor.

The Contractor and its agents and employees are independent contractors performing professional services for the County and are not employees of the County. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the County as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the County unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. Assignment.

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the County.

8. Subcontracting.

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the County.

9. Release.

Final payment of the amounts due under this Agreement shall operate as a release of the County, its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

10. Confidentiality.

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the County.

11. Product of Service -- Copyright.

All materials developed or acquired by the Contractor under this Agreement shall become the property of the County and shall be delivered to the County no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

12. Conflict of Interest; Governmental Conduct Act.

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement. The Contractor certifies that the requirements of the Governmental Conduct Act, Sections 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

13. Amendment.

This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

14. Merger.

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Penalties for violation of law.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

16. Equal Opportunity Compliance.

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

17. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with Section 38-3-1 (G) NMSA 1978. By execution of this Agreement, Contractor

acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

18. Workers Compensation.

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Local DWI Program.

19. Records and Financial Audit.

The Contractor shall maintain detailed time and expenditure records that indicate the date; time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the County, the Department of Finance and Administration and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the County to recover excessive or illegal payments

20. Indemnification.

The Contractor shall defend, indemnify and hold harmless the County from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the County by certified mail.

21. Invalid Term or Condition.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

22. Enforcement of Agreement.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

23. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the County:

Tracey Master, Torrance County DWI Program Coordinator
P. O. Box 48
Estancia, NM 87016
tmaster@tcnm.us

To the Contractor:

Luke Arnold
58 Santa Maria Drive
Edgewood, NM 87015
laarnold@hotmail.com

24. Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represent and warrant that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

IN WITNESS WHEREOF, this agreement shall become fully executed upon the date of the final signature below.

By: _____ Date: _____
Torrance County Manager

By: _____ Date: _____
DWI Coordinator

By: _____ Date: _____
County's Legal Counsel - Certifying legal sufficiency

By: _____ Date: _____
Contractor

**PROFESSIONAL SERVICES AGREEMENT
(TEEN COURT COORDINATOR)**

TORRANCE COUNTY CONTRACT FY2019-DWI-02

THIS AGREEMENT is made and entered into this _____ day of _____ 2018, by and between **Torrance County**, New Mexico (hereinafter referred to as the "**County**"), and **Adrian Ortiz** (hereinafter referred to as "**Contractor**").

WHEREAS, the County is in need of professional services relative to coordination and administration of its Teen Court program and relative to providing services related to drug and alcohol prevention in underage individuals; and

WHEREAS, the County sought Requests for Proposals and Contractor submitted a proposal to provide services for coordination and administration of the Torrance County Teen Court program and Contractor's proposal was selected by the County Commission, after motion and vote; and

WHEREAS, Contractor is qualified to provide such services; and

WHEREAS, the County desires to engage Contractor to render certain services in connection therewith, and Contractor is willing to provide such services.

NOW, THEREFORE, in consideration of the premises and mutual obligations herein, the parties hereto do mutually agree as follows:

1. SCOPE OF SERVICES.

Contractor shall perform all services as requested by the County, including, but not limited to, the following services (hereinafter the "Services") in a satisfactory and proper manner as determined by the County:

1. Provide coordination, evaluation—including impact and outcome, review and refinement of the existing Torrance County Teen Court Program;
2. Will network with other such programs in New Mexico and will maintain status as a "member in good standing" of the New Mexico Teen Court Association (NMTCA). This will include attendance at NMTCA trainings and quarterly meetings;

3. Will recruit and train adults to serve as guest judges and youth to serve as volunteer jurors; receive and screen referrals to the program; make initial contact with youth and parents or guardians to schedule initial interview; attend all Teen Court sessions; prepare or assist in the preparation of Teen Court forms; prioritize cases; assign cases specific times and locations; assign past defendants to cases; co-ordinate and supervise all trials, which may be conducted outside of traditional work hours (evenings);
4. Will become an active participant in the Tri-County Juvenile Justice Board;
5. Will become a member and actively participate in the Torrance County Substance Abuse Prevention Task Force;
6. Will network with potential referral agencies, including, but not limited to: Juvenile Parole and Probation, Tri-County Justice Board, courts, and school administrators. The Contractor will maintain open communication with all agencies and will seek input toward improvement of the program; and
7. Publicly promote the program by distributing teen court brochures, visiting with courts, schools and law enforcement, attending group meetings, and participation in community events.
8. Will provide drug and alcohol prevention to teen court youth as needed.
9. Will submit required reports to the Torrance County DWI Program Coordinator by quarterly deadlines and will also provide oral reports to the Substance Abuse Prevention Core Team, a subcommittee of the Partnership for a Healthy Torrance Community, and other agencies/organizations as requested;
10. Disseminate a variety of prevention information; prepare prevention and outreach materials for health fairs and other related events, participate in community health and safety fairs throughout the year, coordinate and provide for designated driver activities and booths at various community-wide events and festivals;
11. Conduct evaluation of alcohol and substance abuse prevention efforts to determine the effectiveness; and
12. Oversee and direct the administering of drug and alcohol tests.

2. TERM.

Services of Contractor shall commence upon final execution of this Agreement by the County Manager and shall be undertaken and completed in such sequence as to assure their expeditious completion in light of the purposes of this Agreement; provided, however, that the initial term hereof ends one year from the date of execution. This Agreement may be renewed annually in writing for up to three successive years.

3. COMPENSATION AND METHOD OF PAYMENT.

a. COMPENSATION.

For performing the Services specified in Section 1 of this Agreement, the County agrees to pay Contractor on a monthly basis for **teen court coordinator** the sum of \$20.00/hour, which is inclusive of all salary, supplies, mileage/per-diem, telephone allowance, and administrative costs, plus applicable New Mexico Gross Receipts Tax, as set out in the proposal submitted by the Contractor. Compensation will be disbursed as follows: Contractor will provide a detailed invoice describing services provided and will be compensated at the rate of \$22.00/hour plus New Mexico Gross Receipts Tax, following the end of each month. Total amount of compensation, including gross receipts tax, shall not exceed \$36,000.

ALL INVOICES MUST BE RECEIVED BY THE TORRANCE COUNTY DWI PROGRAM NO LATER THAN JUNE 15, 2019. INVOICES RECEIVED AFTER SUCH DATE WILL NOT BE PAID.

b. METHOD OF PAYMENT.

Such amount shall be payable monthly upon the submission and approval of a statement for Teen Court Coordinator Services. Payments to Contractor shall be made as determined by the budgetary and fiscal guidelines of the County. The County will send payments within 30 days of the County's receipt of the statement to:

Adrian Ortiz
45 Robert Drive
Estancia, NM 87016

4. TERMINATION.

(A) This contract may be terminated in whole or in part, in writing, by either party in the event of substantial failure by the other party to fulfill its obligations under this contract through no fault of the terminating party, provided that no less than fifteen (15) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate, and (2) an opportunity for consultation with the terminating party prior to termination.

(B) This contract may be terminated in whole or in part in writing by either party for its convenience, provided that the other party is given (1) not less than thirty (30) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate, and (2) an opportunity for consultation with the terminating party prior to termination.

(C) If termination for default is instituted by the County, an equitable adjustment in the price provided for in this contract may be made, but (1) no amount shall be allowed for anticipated profit on unperformed services for other work, and (2) any payment due to the Contractor at the time of termination may be adjusted to cover any additional costs to the County because of the Contractor's default. Upon termination, Contractor will be paid a reasonable amount for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by the Contractor relating to commitments which have become firm prior to the termination.

(D) Upon receipt of a termination action under paragraph (A) or (B) above, the Contractor shall (1) promptly discontinue all affected work (unless the notice directs otherwise) and (2) deliver or otherwise make available to the County all data, reports, and such other information and materials as may have been accumulated by the Contractor in performing its contract, whether completed or in process.

(E) Upon termination under paragraphs (A) or (B) above, the County may take over the work and may award another party a contract to complete the work under this contract.

(F) After termination for failure of the Contractor to fulfill contractual obligations, it is determined that the Contractor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the County. In such an event, adjustment of the contract price shall be made as provided in paragraph (C) of this clause.

(5) AUDIT ACCESS TO RECORDS.

(A) The Contractor shall maintain books, records, documents and other evidence directly pertinent to performance of County funded work under this contract in accordance with generally accepted accounting practices consistently applied. The Contractor shall also maintain the financial information and data used in the preparation or support of any cost submission. The County or any of its authorized representatives shall have access to all such books: records, documents and other evidence for the purpose of inspection, audit and copying during normal business hours both before and after payment, the Contractor will provide proper facilities for such access and inspection.

(B) Audits conducted under this provision shall be in accordance with generally accepted auditing standards, and with established procedures and guidelines of the reviewing or audit agency(ies).

(6) RELEASE ON FINAL PAYMENT.

The Contractor, upon final payment of the amounts due under this contract, releases the County, its officers and employees from all liabilities, claims, and obligation whatsoever arising from or under this contract. The Contractor agrees not to purport to bind the County to any obligation not assumed in this contract by the County, unless the Contractor has express written authority to do so, and then only within the strict limits of that authority. Payments on this contract shall not foreclose the County's right to recover excessive or illegal payments.

(7) CONFIDENTIALITY.

Any information that the Contractor receives or develops in the performance of this agreement shall be kept confidential and the Contractor shall not make such information available to any individual or organization without the County's prior written approval.

(8) PRODUCT OF SERVICE.

All documents that the Contractor develops or acquires under this contract, shall become the County's property and shall be delivered if so requested to the County no later than the final termination date of this agreement.

(9) CONFLICT OF INTEREST.

The Contractor warrants that it presently has no interest, and shall not acquire any interest, directly or indirectly, that would conflict in any manner or degree with the performance of services required under this contract. When and if such provisions become applicable, the Contractor also shall promptly provide a written disclosure to the County Manager.

(10) **AMENDMENT.**

This contract shall not be altered, changed or amended except by an instrument in writing executed by the parties. No amendment shall be effective or binding until approved by the County Board of Commissioners.

(11) **MERGER.**

This contract incorporates all of the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this written contract. No prior agreement or understanding, verbally or otherwise, of the parties or of their agents shall be valid or enforceable unless embodied in this contract.

(12) **WAIVER.**

No waiver of any breach of this contract or any of the terms or conditions thereof shall be held to be a waiver of any other or subsequent breach; not shall any waiver be valid or binding unless the same shall be in writing and signed by the party alleged to have granted the waiver.

(13) **APPROPRIATIONS.**

This Contract's terms, including the initial and any extended terms, are contingent upon the County making sufficient appropriations and authorization for the performance of this contract. If the County does not make sufficient appropriations and authorizations, this contract shall, notwithstanding the provisions of paragraph I and 2, above, terminate immediately upon the County giving written notice to the Contractor.

The County's decision whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

(14) **EQUAL OPPORTUNITY COMPLIANCE.**

The Contractor agrees to abide by all Federal and State laws and rules and regulations, and executive orders of the President of the United States and the Governor of the State of New Mexico, pertaining to equal employment opportunity, to the extent they pertain to this contract. In accordance with all such laws and rules and regulations, and executive orders of the President of the United States and the Governor of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program or activity performed under this contract. If the Contractor is found to be not in compliance with these requirements

to the extent they pertain to this contract, during the life of this contract, the Law Firm agrees to take appropriate steps to correct these deficiencies.

(15) **NOTICE.**

The Procurement Code, Sections 13-1-28 through 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks

(16) **INDEMNITY.**

The Contractor will indemnify and hold harmless County, including payment of costs and attorney fees, against all claims, suits, liability or damages which may be brought, found or levied against County as a result or arising out of the services and actions of Contractor under this contract; provided that this indemnity will not apply to County's gross negligence or intentional torts.

(17) **INDEPENDENT CONTRACTOR.**

Contractor, in the performance of this contract, is an independent contractor, and the County shall have no obligations to Contractor as an employer other than as set forth in this contract.

(18) **COVENANT AGAINST CONTINGENCY FEES.**

The Contractor assures that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee except bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this assurance, the County shall have the right to annul this contract without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

19) THIRD PARTIES.

Nothing in this Agreement, express or implied, is intended to confer any rights, remedies claims, or interests upon a person not a party to this Agreement.

(19) **LIABILITY AND INSURANCE.**

Contractor shall provide professional liability insurance for herself or any employees that may assist in the performance of services pursuant to this Agreement, in accordance with the provisions of the New Mexico Tort Claims Act, Section 41-4-1 et seq., NMSA 1978 as amended. Contractor shall provide a certificate of insurance to the County

immediately upon execution of this contract. The liability of Contractor will be subject in all cases to the immunities and limitations of the Tort Claims Act.

(20) **GOVERNING LAWS.**

This Agreement will be construed, interpreted, governed and enforced in accordance with the statutes, judicial decisions, and other laws of the State of New Mexico.

(21) **NON-ASSIGNABILITY.**

This Agreement will not be assigned by either party nor will the duties imposed upon either party by this Agreement be delegated, subcontracted, or transferred by either party, in whole or in part, without the prior written consent of the other party.

(22) **SEVERABILITY.**

The invalidity or unenforceability of any term or provision of this Agreement will in no way affect the validity or enforceability of any other term or provision to the extent permitted by law.

(23) **ENTIRE AGREEMENT.**

This Agreement represents the entire understanding between the parties and supersedes any prior agreements or understandings with respect to the subject matter of this Agreement.

(24) **WAIVER OF BREACH.**

The waiver by either party of a breach or violation of any provision of this Agreement will not operate as or be construed as a waiver of any subsequent breach of this Agreement.

(25) **COOPERATION AND DISPUTE RESOLUTION.**

The parties agree that, to the extent compatible with the separate and independent management of each, they will maintain effective liaison and close cooperation. If a dispute arises related to the obligations or performance of either party under this Agreement, representatives of the parties will meet in good faith to resolve the dispute.

(26) **BINDING EFFECT.**

This Agreement is binding upon, and inures to the benefit of, the parties to this Agreement and their respective successors and assigns.

(27) **NOTICES.**

Any notice that will be given in accordance with this Agreement, will be deemed appropriate when sent by certified mail to the following:

Torrance County
c/o County Manager
P.O. Box 48
Estancia, NM 87016

And
Adrian Ortiz
45 Robert Drive
Estancia, NM 87016

(28) **APPROVAL REQUIRED.**

This Agreement shall not become effective or binding until signed by both parties and the State of New Mexico, Local Government Division, Special Programs Bureau, LDWI Program Manager.

WITNESS WHEREOF, the County and Contractor have executed this Agreement as of the date first written.

TORRANCE COUNTY

By: _____
Belinda Garland, County Manager

Date: _____

Attest: _____
County Clerk

CONTRACTOR

By: _____
Adrian Ortiz

Date: _____



*Agenda Item
No. 19*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager
Belinda Garland
Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Belinda Garland Manager
First Last Department / Company / Organization Name

Today's Date: 5-21-18 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: _____ Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: _____

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:
Update on 2017 Payroll Audit

Is this a Resolution, Contract, Agreement, Grant Application, Other? No

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO YES Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____

Carrier NMCA 444 Galisteo St. Santa Fe, NM 87501	Policy Information Torrance Co Workers' Compensation 01/01/2017 to 01/01/2018	Insured Name and Address Torrance County County Courthouse Estancia, NM 87016	Completed By Benjamin A. Martinez, CPA Carr, Riggs & Ingram LLC 2424 Louisiana Blvd NE, Suite 300 Albuquerque, NM 87110
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Description of Operations

Legal Entity: Other
 Torrance County is operating in Estancia, New Mexico. Operations include a wide variety of county government duties and described below.

3724: Equipment Mechanic

5506: Street or Road Construction

7380: Drivers

7710: Firefighter

7720: Law Enforcement- Sheriff

8810: Clerical Office Employees

8820: Probate Judge

8831: Animal Control

9015: Building Maintenance

EMPLOYEE COUNT

1st QTR - 145

2nd QTR - 150

3rd QTR - 147

4th QTR - 147

Workers' Compensation Verification

Policy Period: 01/01/2017 to 01/01/2018

State	Code	Classification	Adjustment Description	Exposure/Adjustments	# of Employees
NM	3724	Equipment Repair	Prem OT @1.5-	Payroll Basis (Full Time): \$ 30,180 Payroll Basis (Part Time): - Adjustment Total: (1,615) Total Exposure: \$ 28,565	1
NM	5506	Street or Road Construction	Prem OT @1.5-	Payroll Basis (Full Time): \$ 449,505 Payroll Basis (Part Time): - Adjustment Total: (39,649) Total Exposure: \$ 409,856	20
NM	7710	Firefighters	Prem OT @1.5-	Payroll Basis (Full Time): \$ 42,536 Payroll Basis (Part Time): 66,898 Adjustment Total: - Total Exposure: \$ 109,434	50
NM	7720	Law Enforcement- Sheriff	Prem OT @1.5-	Payroll Basis (Full Time): \$ 817,148 Payroll Basis (Part Time): - Adjustment Total: (98,515) Total Exposure: \$ 718,633	22
NM	8810	Clerical Office Employees	Prem OT @1.5-	Payroll Basis (Full Time): \$ 1,701,172 Payroll Basis (Part Time): 44,857 Adjustment Total: (48,994) Total Exposure: \$ 1,697,035	64